UNIVERSITY OF MYSORE

(Re- accredited by NAAC with 3.47 CGPA of 4.0 Scale) ('Overall Ranking 54<sup>th</sup> and University Ranking 33<sup>rd</sup> in NIRF Ranking -2022')

## DEPARTMENT OF STUDIES IN PUBLIC ADMINISTRATION

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NO.PGPUB-AD/ /56 /2022-23

Date: 17/12/2022

ಗೆ,

ಕುಲಸಚಿವರು (ಸಾಮಾನ್ಯ) ಮೈಸೂರು ವಿಶ್ವವಿದ್ಯಾನಿಲಯ

ಮೈಸೂರು

ಮಾನ್ಯರೆ,

ವಿಷಯ: ಬೋಧಕೇತರ ಸಿಬ್ಬಂದಿಯ ಕರ್ತವ್ಯ ಹಾಗೂ ಹೊಣೆಗಾರಿಕೆ

ವಿವರಗಳನ್ನು ನೀಡುತ್ತೀರುವ ಕುರಿತು.

ಉಲ್ಲೇಖ: ಇಟಿ5/26/2020-21 ದಿನಾಂಕ 12.12.2022

ಮೇಲ್ಕಂಡ ವಿಷಯ ಹಾಗೂ ಉಲ್ಲೇಖಕ್ಕೆ ಸಂಬಂಧಿಸಿದಂತೆ, ಸಾರ್ವಜನಿಕ ಆಡಳಿತ ಅಧ್ಯಯನ ವಿಭಾಗದಲ್ಲಿ ಬೋಧಕೇತರ ಸಿಬ್ಬಂಧಿಯ ಕರ್ತವ್ಯ ಹಾಗೂ ಹೊಣೆಗಾರಿಕೆ ವಿವರಗಳನ್ನು ಕಳುಹಿಸಿಕೊಡಲಾಗಿದೆ.

Sl.No	Name	Designation	Nature of Work
1	Mrs. Madhumalathi C A Temporary Staff	Typists cum Clerk	Online and offline admission work, exam work, BOS and BOE work, letter corresponds of the department, stocks maintenance, salary bill of Temporary Assisaten Professor, guest faculty and non teaching, DC bill of the department student interaction and Ph.D Scholars work.
2	Mr. Sharath kumar M Temporary Staff	Second Division Clerk	Online and offline admission work, exam work, BOS and BOE work, letter corresponds of the department, stocks maintenance, salary bill of Temporary Assisaten Professor, guest faculty and non teaching, DC bill of the department student interaction and Ph.D Scholars work.
3	Mr. Dinesha S Temporary Staff	Peon	Tappal Dispatch, lock in-charge of the department, cleaning of the benches in the classrooms, Chairperson room and office room.

ವಂದನೆಗಳೊಂದಿಗೆ,

ತಮ್ಮ ವಿಶ್ವಾಸಿ,

CHAIRMAN

Department of Studies in Public Administration
University of Mysore
MYSORE-570 006