

Semester MA Co-operative Management CBCS -2011-12					
Sl.No	Code	Title	Type (HC/SC)	L T P	Credit
1		Economic Analysis	HC	3+1+0	4
2		Business Mathematics	HC	3+1+0	4
3		Theory of Co-operation	HC	3+1+0	4
4		Co-operative Movement in India	HC	3+1+0	4
		Any One of the following			
5		Third Sector and the Economy	SC	3+1+0	4
6		Rural Development and	SC	3+1+0	4
7		Agricultural Economics-	SC	3+1+0	4
II Semester MA Co-operative Management CBCS – 2011-12					
1		Co-operative Management	HC	3+1+0	4
2		Management of Credit Co-operatives	HC	3+1+0	4
3		Co-operative Law	HC	3+1+0	4
		Any One of the following			
4		Business Statistics	SC	3+1+0	4
5		Managerial Economics	SC	3+1+0	4
6		Indian Economy	SC	3+1+0	4
III Semester MA Co-operative Management CBCS – 2011-12					
1		Co-operative Accounting	HC	3+1+0	4
2		Research Methodology	HC	2+1+0	3
3		Management of Non-Credit Cooperatives	HC	3+1+0	4
		Any One of the following			
4		Human Resource Management	SC	3+1+0	4
5		Co-operation and Rural Development	SC	3+1+0	4
6		Co-operative Governance	SC	3+1+0	4
IV Semester MA Co-operative Management CBCS – 2011-12					
1		Finance Management of Co-operatives	HC	2+1+0	3
2		Co-operative Auditing	HC	2+1+0	3
3		Computer - Tally	HC	2+1+0	3
		Any One of the following			
4		Management Information System	SC	3+1+0	4
5		Comparative Co-operative Systems of Selected Countries	SC	3+1+0	4
6		Management of Dairy Co-operatives	SC	3+1+0	4
7		Project work	P	-	8
Open Electives					
1		I Semester - Nil	OE	-	-
2		II Semester – Co-operative Management	OE	3+1+0	4
3		III Semester- Co-operative Banking	OE	3+1+0	4
4		IV Semester- Institutions & Rural Development	OE	3+1+0	4

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ECONOMIC ANALYSIS

A.H.1. Hard Core Paper

Credit -4

Module -1 Introduction to Micro Economics

Meaning , Definition , Fundamentals of Economics – Theory of Demand , Marshalian theory of demand , Hicks – Allen theory of Demand , Elasticity of Demand,

Module -1 Theory of Consumer Behavior and Utility Maximization

The Law of Diminishing Marginal utility theory, Equi-Marginal Utility Theory. Indifference curve analysis, Consumer Equilibrium, Consumer Surplus, theory of Reveled preference

Module -3 Theory of Cost and production

Production – The concept of production, The Law of variable proportion, Production function and Returns to Scale

Cost – Different types of Costs (Fixed cost, Variable cost Total cost Average cost Marginal cost Economic cost , opportunity , Cost curves in Short run and In Long run , Link between Production and Cost

Module -4 Price and output Determination under different market conditions.

Perfect Competition – concepts and features, short run and long run equilibrium of the Firm and Industry

Monopoly – Concepts and features, Barriers to entry, Price discrimination, Regulated Monopoly

Monopolistic competition – concept and features, Economic inefficiency, Non price competition

Oligopoly - concepts and features, Non price competition, Economic efficiency

Module -5 Factor Markets and Distribution of Income

Factors of production, Importance of Factor Pricing – Income and Pricing of Factors of Production, Marginal Productivity Theory, Relevance of the study

References:

1 Mukherjee Sampat (2002) Modern Economic Theory

2 Mithani DM (2003) modern Economic Analysis Himalaya Publishing House, Mumbai

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BUSINESS MATHEMATICS

A.H.2. Hard Core Paper

Credit- 4

MODULE 1: Introduction: Applicability of mathematical tools to other disciplines, Inductive and Deductive reasoning, Sets and relations, Algebra – Function and limits - Linear and Non linear functions, Exponential function, Logarithmic function, Simultaneous equation and solutions for two variables.

MODULE 2: Calculus – Differentiation and Integration – Derivative, rules of differentiation, Maxima and Minima of function, integration –Integration.

MODULE 3: Vector and Matrices – Basic concepts - Types of matrix - Elementary operations – Determinants - Solving the system of linear equation by using Cramer’s rule.

MODULE 4: Meaning of equilibrium – Derivation of demand and supply function of a commodity - Market equilibrium - Effect of taxes and subsidies on market equilibrium - Market equilibrium of two commodities, Demand elasticity and estimation, Mathematical Relationship – MR, AR and TR and elasticity, Consumer surplus.

MODULE 5 : Theory of firms’ behaviour – production function, cost function, revenue function, equilibrium of firms and profit maximization - producers’ surplus.

References:

1. Bose D (2003) ‘An Introduction to Mathematical Economics’ Himalaya Publishing House, Mumbai.
2. Monga G S (2002) ‘Mathematics and Statistics for Economics’ Vikas Publishing House, New Delhi.
3. Yamane Taro (2002) ‘Mathematics for Economists’ - An Elementary Survey, Prentice – Hall of India Private Limited, New Delhi.
4. Veerachami R (2002) ‘Quantitative Methods for Economists’ New Age international Publication, New Delhi.

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Theory of Co-operation

A.H.3. Hard Core Paper

Credit -4

Module I – Nature of Co-operation

Definitions – Nature and evolution of Co-operation – Basic values and objectives of Co-operation – Principles of Co-operation

Module II – Co-operation and other Economic Systems

Capitalism and Co-operation - Socialism and Co-operation - Mixed Economy and Co-operation- Co-operation versus Capitalism and Socialism.

Module III – Co-operative Thinkers

Pre-Rochdale Thinkers: Robert Owen, Charles Fourier & Louis Blanc.

Post-Rochdale Thinkers-Raiffeisen and Schulze – Delitzsch-Van Sittard Neale – GDH

Code- Andrew Orne Charles Gide-Paul- Lambert.

Module IV- Models on Co-operation

Socialistic School – Co-operative Sector School & Co-operative Common Wealth School

Module –V -Co-operation as a Firm

Equilibrium of the Firm and Pricing- Co-operative and Theory of Distribution – Wages, Rent, Interest and Profit.

Reference:

1. Sharada V. (1980) 'Theory of Co-operation' Himalaya Publishing House, Bombay
2. T.N. Hajela (2010) – 'Co-operation – Principles, Problems & Practice' Ane books pvt. Ltd. New Delhi.
3. O.R. Krishnaswamy & Dr. V. Kulandniswamy (2000)- 'Co-operation – Concept' & theory Arudra Academy, Coimbatore.

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Co-operative Movement in India

A.H.4. Hard Core Paper

Credit- 4

MODULE- 1 COOPERATIVE MOVEMENT ACROSS THE GLOBE

World Perspective of Cooperative Movement - Cooperative Movement in Great Britain - Cooperative Movement in Germany - Cooperative Movement in India.

MODULE – 2 COOPERATIVE DEVELOPMENTS IN INDIA

Agricultural Sector –Short Term and Medium Term Credit Structure – SCBS DCCBS PACS – Long Term Credit Structure SCARDBS AND PCARDBS –Non-Agricultural Credit structure – Urban Cooperative Banks and Industrial Cooperative Banks.

MODULE – 3 NON-CREDIT COOPERATIVES IN INDIA

Consumer's Cooperatives – Marketing Cooperatives – Processing Cooperatives – Housing Cooperatives – Industrial Cooperatives

MODULE – 4 NATIONAL LEVEL FEDERATIONS IN INDIA

NABARD-National Bank for Agricultural and Rural Development- National Cooperative Bank (NCB) –NCDC-National Cooperative Development Corporation – NCCF –National Cooperative Consumer's Federation –NAFED – National Cooperative Marketing Federation –NCUI – National Cooperative Union of India –NDDB –National Dairy Development Board.

REFERENCES:

1. Ajit Kumar (2002) 'Cooperation' - Himalaya Publications Mumbai
2. Ramkishan.Y (2003) 'Management of Cooperatives' Jaico Publishing House, Mumbai
3. Mathur B.S. (1999) 'Cooperation In India', Sahitya Bhavan Publications, Agra
4. Hajela T.N.(2007) 'Co-operation Principles Problems and Practice of Cooperation' Ane Books Private Ltd., New Delhi.

CBCS, M A Co-operative Management First Semester-2011-12

Third Sector and the Economy

A.S.1. Soft Core Paper

Credit- 4

Module- 1: Nature and scope of Third Sector concept of Third Sector-non-profit sector and civil society-evolution of third sector and the post cold war resurgence-the Domain of social economy-theories of third sector: economic and sociological.

Module-2: locating/Identifying/place of third sector in the economy. Legal and functional classification of third sector organizations-ICNPO(12) categories and their relevance-third sector vis-à-vis state and corporate-social capital and its Relationship with third sector.

Module-3: Role of Third Sector in the Economy. Conventional roles of third sector organizations- Globalization and the changing Role of Third sector-third sector as service Provider-third sector as Governance Facilitator-third sector as change agent-third sector as constructive competitor-evamating third sector.

Module-4: State and the third sector state-civil society interface- legal and other Environment for third sector organizations-state funding of third sector organizations-principal-Agent relationship-State/Civil society partnerships in development.

Module-5: Third sector in India evolution of third sector in India-size and diversity-alternative Terminologies for third sector and their relevance-discourses on civil society and development-third sector and Rural Development-third sector and social change-third sector and Employment Generator-state and civil society Relationships in India.

Reference:

1. Benjamin Gidron, Ralph M. Kramer and Lester M. Salamon (Eds), (1992) 'Government and the Third Sector', Jossey – Bass, ISBN 1-55542-439-2
2. Mark Lyons (2001) 'Third Sector', Allen Unwin, ISBN 1-86448-742-9
3. Kaviraj Sudiptha and Sunil Khilnani (2001) 'Civil Society – History and Possibilities', Cambridge, ISBN 81-7596-108-2

CBCS, M A Co-operative Management First Semester-2011-12

Rural Development and Panchayat Raj

A.S.2. Soft Core Paper

Credit -4

Module – 1 Introduction to Rural Development

Concept of Rural Development - meaning – objectives – Strategies of rural development – Approaches to rural development – Gandhi an approach – Sectoral approach – target approach – Area approach – Integrated approach.

Module – 2 Rural Economy of India

Rural Income – Rural Population – size, growth, and occupational structure – problem of poverty and unemployment - Policies for Rural Development - Need – Rural Development under Five year plans.

Module -3 Rural Sectors

Agriculture and Rural economy of India – Rural Industries- cottage and village Industries- Rural Infrastructure in India – Transport – Communication – Electricity – Housing – Education - Health –Ecology

Module – 4 Rural Development Programmes in India.

CDP – SFDA – MFAL –DPAP –IRDP – NREP – RLEGP – JRY – DWCRA – FWP – TRYSEM – Recent rural employment programmes.

Module – 5 Rural Institutions and Panchayat Raj

Role of Institutional Agencies in Rural Development – Rural Development Administration – Panchayath Raj – concept – structure – Role of Panchayat Raj Institution in development of Rural Economy.

References:

1. Dhingra I. C. (2002) ‘Rural Economics’, S. Chand and Sons, New Delhi.
2. Shriram Maheswari (1995) ‘Rural Development in India – a Public Policy Approach’ , Sage Publishers, New Delhi.
3. KatarSingh (1986) ‘Rural Development, principles, policies and management’ , sage publishers, New Delhi.

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Agricultural Economics

A.S.3. Soft Core Paper

Credit- 4

MODULE I : Agriculture in a Developing Economy

Definition and scope of Agricultural Economics – Agriculture in a developing economy- changing importance of agriculture – subsistence agriculture and its modernization- interdependence between Agriculture and Industry – Farming Systems: Traditional, Subsistence, Commercial, Cooperative, Collective and State Farming- Sustainable Agricultural Development.

MODULE II : The Economics of Agricultural Production

Production function in agriculture – Production relationship (Factor-Product relationship) in agriculture – product relationship – resource use efficiency – Farm size and productivity relationship in India agriculture.

MODULE III : Supply Behaviour in Agriculture

Demand and supply of agricultural products – Cob- Web cycles- Supply of individual crops and aggregate supply- price relationship- Determination of the prices of agricultural commodities.

MODULE IV: Agricultural Factor Markets

Production factors – Characteristics of factor markets – factor – factor relationship – Extent of employment and unemployment in Agriculture – Technical change and labour absorption- Agricultural wages – Capital formation in Agriculture.

References:

1. Ashok Rudra (1982) – ‘Indian Agricultural Economics’, Myths & Realities, New Delhi, Allied Publishers, Bombay,.
2. Cohen R.L (1965)– ‘Economics of Agriculture’, UP, London.
3. Sadhu & Singh (1995)– Fundamentals of Agricultural Economics Himalaya Publishing, House, Bombay,.
4. Singh S.P. Anil K. Prashan & H.P. Singh – ‘Economics of Agriculture’, S. Chara & Company, New Delhi.

C1 – Open Elective - Nil

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Co-operative Management

B.H.1. Hard Core Paper

Credit- 4

Module 1- Concept of Management

Definition, Nature and Features of Management- Management a Science or an Art – Management as a Profession – Management Techniques.

Module 2 – Co-operative Management

Definition and Co-operative Management – Objectives and Unique features – Interacting Co-operative principles and principles of Management – professionalization of Management- problems in professionalization in Management – problems of Co-operative Management.

Module 3 – Management of Organization

Managing Committee: – Role and Functions of Board of Directors– President/Chairman- Duties and Functions of Secretary – Role and Functions of Registrar- Role of Meetings in Co-operatives.

Module 4 – Management of Non- Credit Co-operatives

Consumer Co-operatives, Marketing Co-operatives, Dairy Co-operatives- Housing Co-operatives, Criteria for Judging the operational Efficiency of Co-operatives- Measuring the performance of Co-operatives as an Economic and Social enterprise.

References:

1. Kamat G.S. (1978) New Dimensions of Co-operative Management, Himalaya publishing House, New Delhi
2. Kulandai Swamy V: Principles and Practice of Co-operative Management, Rainbow Publishers , Comibatore.
3. Ramkishen.Y (2003) Management of Co-operatives Jaiko Publishing House, Mumbai.

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Management of Credit Co-operatives

B.H.2. Hard Core Paper

Credit- 4

Module 1 – Co-operative Banking

Relevance of Management in Banking Industry Nature, Objectives and special features of co-operative Banks – place of co-operative Banks in Indian Banking Systems – Differences between co-operative Banks and Commercial Banks, Regional Rural Banks and Co-operative Banks

Module 2 – Co-operative Credit Institutions

Objectives, Functions & Problems of PACs, DCCBs, State Co-operative Banks, PCARDBs, SCARDBs – Revitalization of Rural Co-operative Banks, Major recommendations of the Task force to study the Co-operative Credit system.

Module 3- Financial Management in Co-operative Banks

Functions of Financial Management in Co-operative Banks and their performance in Financial operation, Credit planning Aims and objectives, MIS for Co-operatives purpose of MIS, Types of information needed agencies involved to collect MIS information.

Module 4 – Legal provisions and Major Financial Institutions relating to Co-operative Banks:

Provisions of Negotiable Instrument Act of 1881- Banking Regulation Act of 1949 & 1966 (as applicable to Co-operative Banks) Recent trends in Banking legislation. Role of Nabard in the development of Co-operatives.

Reference:

1. Pawar I.D. & Vaze A.T (1999) 'Co-operative Banking', Pragati Prakashan, Mumbai.
2. Hajela T.N.- (2010) 'Co-operation, Principles, Problems and Practice'. Ane Books Private Ltd.
3. Palanetrappa M.C (1999) 'Co-operative Banks & the Banking Regulation Act 1949', Sree Dyamalamba publications, Banagalore.
4. Nakkiran- (2007) 'A Treatise on Co-operative Management' Rainbow Publications, Coimbatore

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Co-operative Law

B.H.3. Hard Core Paper

Credit -4

Module -I -Co-operative Legislation in India

Legal Environment of Co-operatives Co-operative Credit Societies Act of 1904, 1912 & 1957 – Developments in Co-operation Legislation in India before and after independence – Model Act of 1991 and present trends.

Module – II -Co-operative Legislation in Karnataka

Registration of Co-operative Societies, Reorganization, Amalgamation, Merger, Division of Co-operative Society – Amendment of Bye-Laws-Membership-Management-Special Privileges-Funds.

Module-III -Audit, Inspection and Recovery

Provisions and Procedures Relating to Audit, Inspection and Surcharge- Arbitration – Winding-up and Liquidation of Co-operatives Societies – Recovery and Execution- Offences and Penalties.

Module IV- Working of ARDB’S – in Karnataka Provisions and Procedures

Important Provisions and Procedures Regarding the Working of State Co-operative Agriculture and Rural Development Bank and Primary Co-operative Agricultural and Rural Development Banks in Karnataka.

Module V -Allied Laws

Indian Contract Act 1872-Indian Sale of Goods Act 1930- Payment of Wages Act 1936- Consumers Protection Act 1986 – Special provisions of recovery of debts due to banks and Financial institutions Act 1993 – The Karnataka Souharadha Sahakar Act 1997.

References:

1. Karnataka Law Journal Publications (2011) ‘The Karnataka Co-operative Societies Rules 1960’ KLJ Publication, Bangalore.
2. Indian Institute of Banking & Finance (2007) ‘Laws of Co-operative Banking’ Indian Institute of Banking & Finance, Mumbai
3. T.N. HAJALA (2010) –‘Co-operation – principles, problems & practice of Co-operation’ ANe books pvt. Ltd. New Delhi.

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Business Statistics

B.S.1. Soft Core Paper

Credit -4

MODULE 1. Introduction to statistics, Statistical techniques in Cooperative management - Types of Data - Sources of data - Population and Samples - Descriptive statistics and Inferential statistics - Tabular and Graphical methods

MODULE 2. Measures of Location and Dispersion – Measurement of location – Arithmetic Mean, Weighted AM, Median, Mode. Measures of Variability –Standard Deviation, Coefficient of Variation.

MODULE 3. Correlation Regression and Time Series Analysis - Meaning and Types of Correlation, Scatter diagram, Pearson's correlation coefficient, Spearman's Rank Correlation Coefficient. Regression Analysis – Linear regression method. - Components of time series - Regression equation for estimation and forecasting,

MODULE 4. Index Numbers – Measuring and types of Index Numbers, Price index, Link and Chain indices, methods of construction of index numbers, Fisher's, Index numbers. Limitations of index numbers.

References:

1. Anderson, Sweeney and T A William (2002), 'Statistics for Business and Economics', Thomson south – western, Bangalore.
2. Veerachami R (2002), 'Quantitative Methods for Economists', New Age international Publication, New Delhi.
3. Sonia Taylor (2001), 'Business Statistics', Palgrave, New York.

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Managerial Economics

B.S.2. Soft Core Paper

Credit -4

Module -1 Nature and Scope

Definitions – Scope- Whether Managerial Economics is Positive or Normative- Relationship of Managerial Economics with Other Disciplines, Concepts and Types of Business Organization- Proprietorship, Partnership, Joint Stock Companies- Public and private limited companies, Cooperative organizations.

Module -2 Demand Forecasting

Purpose of forecasting demand Determining Scope of Forecasting, Methods of Demand Forecasting- survey Method, statistical methods

Module -3 Price practices and strategies

Pricing techniques – Pricing of new Products Pricing of Multiple Products Pricing over Life cycle of a product – specific Pricing techniques – skimming pricing strategies and penetration pricing strategies

Module -4 Capital Budgeting

Meaning and importance of capital Budgeting, steps for Capital Project evaluation – Linear Programming

References:

- 1 Salvatore Dominick (2004) 'anagerial Economics in a Global Economy' McGraw Hill inc New York
2. Mithani DM (2003) 'Managerial Economics Theory and Applications'
- 3.Mehat PL 'Managerial economics Analysis and problems and Cases'

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Indian Economy

B.S.3. Soft Core Paper

Credit- 4

Module – 1 Structure of the Indian Economy

Features of Indian Economy – Indian Economy on the eve of Independence – Natural resources – Human resources – Infrastructure in the Indian economy – national Income of India – savings and capital formation.

Module – 2 Agricultural sectors in India

Role in Development – Cropping pattern – Land reform – Farm size and efficiency – Green revolution – Agricultural finance – Agricultural Marketing and warehousing – Food problem and public distribution system – Agricultural labour – WTO and agriculture.

Module – 3 Indian Industries

Role – Growth and structural composition – Some large scale industries – Iron and steel- Sugar – Information technology industry – Small scale industries – Industrial sickness – Industrial Labour – Labour policy – National wage policy – Second National commission on labour – New industrial policy 1991.

Module – 4 The tertiary sector in the Indian economy

Foreign trade – trends and problems – India's Balance of payment – WTO and India's foreign trade – RBI – Monetary policy – Money supply – Commercial banking system – Money market and capital market – Indian tax system – Public expenditure- public debt- deficit financing – centre and the state financial relations – Parallel economy.

Reference

1. K.P.M.Sundaram and Rudder Datt (2010) 'Indian Economy' S.Chand and Company Ltd., New Delhi.
2. Mishra S.K.and Puri V .K. (2010) 'Indian Economy Its development experience' – Himalaya publishing House, Mumbai.
3. Agarwal A.N. (2009) 'Indian Economy problems and development and planning', Wishwa prakashan, New Delhi.
4. Acharya Shankar (2003) 'India's economy Some Issues and Answers', Academic Foundations, New Delhi.
5. Kapila Uma (2009) 'Indian Economy since Independence', Academic foundations New Delhi.

Reports:

1. Reserve Bank of India – Report on Currency and Finance
2. Government of India – Economic survey, Ministry of India, New Delhi
3. Planning commission – 11th five year plan , New Delhi.

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Co-operative Accounting

C.H.1. Hard Core Paper

Credit -4

MODULE-1 ACCOUNTING PRINCIPLES

Need for Accounting Principles Records, Definition of Accounting-Principles of Bookkeeping- Double Entry Book keeping and Accountancy-objectives- Types of Accounting- JOURNAL Entry- Ledger- Balancing of Ledger.

MODULE: 2-FINAL ACCOUNTS:

Trading\Manufacturing, Profit and Loss Account, Balance Sheet- Receipts and Payments Account-Capital Receipts and Revenue Receipts – Income and Expenditure Account – Balance sheet Adjusting Entries.

MODULE: 3- COOPERATIVE ACCOUNTING MANAGEMENT:

Day book – Ledger Posting – Receipts and Payments Account – Final Accounts – Last year Balance sheet - Trading Account – Profit and Loss Account and Balance Sheet.

MODULE – 4 –ACCOUNTS OF COOPERATIVE SOCIETIES:

Types of Cooperative Societies –Farming- Credit- Banking- Trading – Marketing – Housing – Maintenance of accounts and preparation of Financial Statement.

References:

1. Sammiuddin Mahfoozur Hifzur Rehman (1989) 'COOPERATIVE ACCOUNTING AND AUDITING', Himalaya Publishing House Mumbai.
2. Belwalae U.R. (1999) 'COOPERATIVE ACCOUNTS', Pragathi Prakashana, Mumbai.

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Research Methodology

C.H.2. Hard Core Paper

Credit -3

Module 1 – Research: Meaning, types, (purpose & method), Criteria of good research, Social Science Research, Scientific research, Research in Co-operative sector.

Module 2 – Research process – Problem formulation, Review of Literature, Hypothesis – Characteristics, types, steps involved in preparing research proposal an research design.

Module 3 – Data Collection: Primary and Secondary data – Sources – Advantages and Disadvantages – Qualitative & Quantitative data. Data Collection Methods: Observation, Interview, Questionnaire, Checklist, Schedule.

Sampling: Meaning, types- Probability and Non- Probability sampling techniques, Errors in sampling

Module 4 – Data Analysis – Editing coding, classification, Tabulation, Analysis and Interpretation Research report: characteristics, components Graphical representation of data – Bar diagrams, pie charts, Histograms, Ogives, graphs.
[hypothesis testing – Parametric & non-Parametric tests]

Reference books:

1. 'Businrss Research Methods' (2007) – Donald .R. Cooper & Pamela S. Schindler, TMH, /9e/
2. C.R. Kothari (2007)– 'Research Methodology' –Vishwa Prakashana, Mumbai
3. O.R. Krishnaswami, M. Ranganathan 'Methodology of research in Social Sciences' –, Himalaya Publishing House, Mumbai

CBCS, M A Co-operative Management Third Semester-2011-12

Management of Non- Credit Co-operatives

C.H.3. Hard Core Paper

Credit -4

Module I- Co-operative Management

Definition & features of Management – Meaning of Co-operative Management – Principles of Management & Principles of Co-operation – Need for modern Management to Co-operatives – Professionalization of Co-operatives – Unique features of Co-operative Management – Factors for the success of Co-operative Management

Module II – Managerial Problems & Operational Efficiency of Co-operatives

Managerial problems of Indian Co-operatives- criteria for Judging the- Co-operatives Democracy in Co-operatives – General body, Board of Directors

Module III – Management of Consumer' Co-operatives

Areas of Modern Management- Determination of Assortment; Sales Promotion; Advantages of Sales Promotion; Criteria for Effective Sales Promotion; Sales Promotion Aids; Types of Aids; Inventory Management; Importance of Inventory Management; Pre-Requisites of Good Storage.

Module IV- Management of Industrial and Processing Co-operatives

Organizational Aspects – Purposes of Materials Management; Components of Materials Management; Financial Management; Personnel Management.

Module V- Management of Dairy Co-operatives

Importance of Dairy Cooperatives; Procurement Management; Methods of Milk Procurement; Mode of Collection; Transport Management; Processing of Milk and Product Development; Processing of Milk; Heat Treatment of Milk; Homogenisation; Management of Seasonal Fluctuations.

Module VI -Management of Marketing Co-operatives

Introduction; Advantage of Cooperative Marketing; Special Features; Procurement Policies; Sales Management; Financial Management; Personnel Management.

References:

1. A.K. SAH (1986) 'Functional Management for the Co-operatives' Rainbow Publication, Coimbatore.
2. Dr. N. AJITHKUMRA (2002)-'Co-operation' Himalaya Publisher House Mumbai
3. Dr. S. S. NAKKIRAN (2006) 'Co-operation Management –principles and techniques' Deep & Deep publications Pvt.Ltd., New Delhi

CBCS, M A Co-operative Management Third Semester-2011-12

Human Resource Management

C.S.1. Soft Core Paper

Credit- 4

Human Resource Management in Co-operatives:

Module 1 Nature and scope – planning of Human Resource Management- organizing of Human Resource Management – Role of Human Resource Management in Co-operatives.

Module 2- Industrial Relations and Trade Unions:

Concept – Models of Industrial relations – Industrial disputes – settlement of Industrial disputes – Industrial relations policy in India. Trade unions – objectives, Functions and problems of Trade unions.

Module 3 -Human Resource development in Co-operatives:

Job analysis – Job description – Job specification E Recruitment E-Selection – Placement – E Training and development – Promotion, Demotion, and transfer. E Human Resource Information & Audit.

Module 4- Recent techniques in Human Resource Management

Employees for Lease- Moonlighting by Employees Flexitime –HR Accounting – Knowledge management – virtual organization & HRM, Learning organizations

Reference:

1. P.Subba Rao; 'Personnel and Human Resource Management' Himalaya publishing house- Delhi.
2. Nakkiran: 'Co-operative Management' Himalaya Publication
3. C.B. Mohoria& S .V. Gankar : 'Personnel Management'

CBCS, M A Co-operative Management Third Semester-2011-12

Co-operation and Rural Development

C.S.2. Soft Core Paper

Credit -4

Module I – Co-operation and Other Economic Systems

Meaning – Definitions – Principles of Co-operation – Co-operation versus Capitalism and Socialism.

Module 2: Committees and Commissions on Co-operation

Royal Commission on Agriculture- Co-operative Planning Committee- AIRCS- AIRCRCR-CRAFICARD-Kushro Committee-Kapoor Committee- Vaidyanathan Committee.

Module-3: Rural Development in India

Concept of Rural Development – Agriculture and Rural Development – Rural Development Programmes – Integrated Development Programme- IAAP-SFDA-MFAL-DPAP-RLEGP-IRDP-JRY- Rural Employment Guarantee Programme.

Module -6: Rural Institutions in Karnataka

Role of Institutional Agencies in Rural Development – Rural Development Administration- Panchayat Raj: Experiment in Karnataka-Training and various Extension Services in Karnataka- Area Development Authorities in Karnataka.

References:

1. Dhingra IC (2002) 'Rural Economics', S.Chand and Sons, New Delhi
2. SriRam Maheshwari (1995) 'Rural Development in India – A Public Policy Approach', Sage Publications, New Delhi.
3. Mathur B.S (2002) 'Co-operatives in India', Sahitya Bhavan Publications, Agra.
4. Hajela T.N (2010) 'Co-operation Principles, Problems and Practices of Co-operation', Konark Publications, New Delhi.

CBCS, M A Co-operative Management Third Semester-2011-12

Co-operative Governance

C.S.3. Soft Core Paper

Credit- 4

Module I : Governance – Meaning and Definition

Fundamental Principal of Governance- Democracy – Representation and Transparency

Module II : Corporate Governance

Corporate Governance – Governance – Indicators- Rules – Tools and Concrete Procedures of Governance

Module III: Co-operative Governance

Cooperative Governance – What is Cooperative Governance
Fundamental Principles of Cooperative Governance. The Main Players – Members –
Board of Directors and Control. Singularities of Cooperative Governance-
Structure of Guidelines Strategic Guidelines – Supervision and Control.

Module IV: Challenges of Cooperative Governance

Managerialism within a Framework of Cooperative Governance – A New Governance Model – Changes in Institutional Governance and Leadership –
Managerial Leadership – Transformative Leadership – Pressure Towards Managerialism Effects of Government Reforms.

References:

1. Goyal 'Corporate Governance' – (2009)- Oxford University Press, New Delhi
2. David Pardey (2007) 'Introducing Leadership' ELREVIER Private Ltd., New Delhi

CBCS, M A Co-operative Management Fourth Semester-2011-12

Financial Management of Co-operatives

D.H.1. Hard Core Paper

Credit- 3

Module I – Nature & Scope of Financial Management

Definition-objectives- functions- scope - Importance of Financial Management in Co-operatives.

Module II – Techniques of Financial Management

Ratio Analysis- Cash flow Analysis - Funds flow analysis – Cost – volume – profit analysis sources of funds & uses of funds.

Module III – Capital Budgeting

Meaning, Need for capital budgeting objectives – Advantages & significance limitations – Steps involved in capital budgeting – kinds of proposals – capital budgeting in Co-operatives.

Module IV – Capital Structure

Capital Structure, Factors affecting Capital Structure, over capitalisation Vs under capitalisation concept of balanced capital structure. Capital Structure in Co-operatives.

Module – V – Working Capital Management

Meaning, Different concepts of Working Capital, Importance factors determining Working Capital – Sources of Working Capital –Working Capital-Management of cash, Management of Receivables and Management of Inventories - Working Capital of Co-operatives.

References:

1. A.K. (1986) 'Functional Management for the co-operatives' Rainbow publications, Coimbatore.
2. B.S.RAMAN (1991) – 'Financial Management' united publishers, Mangalore
3. Dr. S.NAKKIRAN (2006) 'Co-operation Management –principles and techniques' Deep & Deep publications Pvt.Ltd., New Delhi

CBCS, M A Co-operative Management Fourth Semester-2011-12

Co-operative Auditing

D.H.2. Hard Core Paper

Credit : 3

MODULE -1- AUDITING

Origin of Auditing –Meaning- Definition – Objectives –Types of Audit –Difference between Cooperative Audit and Company Audit.

MODULE – 2-VOUCHING AND VERIFICATION

Meaning and Objects of Vouching – Vouching of Cash Transactions – Vouching procedures – Verification – Mode of verification – Verification of assets and liabilities –Audit Report.

MODULE -3- AUDIT OF COOPERATIVE ORGANIZATIONS

Audit in Primary societies –DCC Banks – State Cooperative Banks –Urban Cooperative Banks – Dairy Societies – Consumers Societies – Marketing Societies

MODULE -4 – COOPERATIVE AUDIT IN INDIA

Administrative set up of Cooperative Audit – Audit by Federal Organizations – Audit By Chartered Accountants – Cooperative Audit in Karnataka – Administrative Set up of Cooperative Departments in Karnataka.

REFERENCES –

1. Dinkar Pagare (2005) 'PRINCIPLES AND PRACTICE OF AUDITING', Sultan chand and Sons, New Delhi
2. Wandekar D.V. 'COOPERATIVE AUDIT' Pragati Prakashana, Mumbai
3. Maheshwari S.M.(2000) 'PRINCIPLES OF AUDITING', Himalaya Publications Mumbai.

CBCS, M A Co-operative Management Fourth Semester-2011-12

Computer –Tally

D.H.3. Hard Core Paper

Credit :3

Module - I

<i>Day</i>	<i>Particulars</i>	<i>Pg. No.</i>	<i>Mode</i>	<i>Vol.</i>
1	Introduction about Key Strokes, Students Tally Versions, Faculty		TH	
2	Business Organisation : Service org., Trading org., Manufacturing org.	9,10,11,12	TH	I
3	Accounting Principles, Concepts & Convention, Definition, Types of concepts	3,4	TH	I
4	Types of Conventions	3,4	TH	I
5	Transactions: Types of accounts, golden rules.	2,3	TH	I
6	Transaction: Types of Journal Book, Accounting voucher in Tally	2,3,32 &33	TH	I
7	Transaction: Compound Journal Entry	2,3	TH	I
8	Mode of Accounting: Posting	6	TH	I
9	Mode of Accounting : Trial balance	6	TH	I
10	Financial Statement: Trading & P/L A/C. Processing Transaction in Tally	6 and 32	TH	I
11	Financial Statement: Balance Sheet, Processing Transaction in Tally	7 and 32	TH	I
12	Provision Entries	121,122	TH	I
13	Provision Entries	121,122	TH	I
14	Bank Reconciliation Statement	74	TH	II
15	Test		TH	
16	Seminar and doubts clarification		TH	

Module - II

<i>Day</i>	<i>Particulars</i>	<i>Pg. No.</i>	<i>Mode</i>	<i>Vol.</i>
17	Introduction to Tally: Features of Tally, Getting Functional with Tally, Creation, Alteration & Deletion of Company in Tally	17,18,20,21,22	D	I
18	Practical Exercise		P	I
19	Ledgers and Groups Creations: Creation, Alteration & Deletion in Single and Multiple Mode	32	D	I
20	Practical Exercise		P	I

21	Recording Transaction	33-88	D	I
22	Practical Exercise : April-May	34-54	P	I
23	Practical Exercise : June-July	56-59	P	I
24	Practical Exercise : Aug-Sep	63-66	P	I
25	Practical Exercise : Oct-Nov	69-71	P	I
26	Practical Exercise : Dec-Jan	74-80	P	I
27	Practical Exercise : Feb-Mar	82-88	P	I
28	Backup and Restore, Report Generation	51	D	I
29	Practical Exercise	93-110	P	I
30	Test			
31	Seminar and doubts clarification			

Module - III

<i>Day</i>	<i>Particulars</i>	<i>Pg. No.</i>	<i>Mode</i>	<i>Vol.</i>
32	Ledgers and Group Creation	204 - 205	D	II
33	Practical Exercise	204 - 205	P	II
34	Cost Centers: Creation, Alteration and view reports	46	D/P	II
35	Creation of Vouchers Types	153	D/P	II
36	Inventory: Stock Item, Stock Group, Stock Category, Unit of Measure.	35 - 37	D	II
37	Practical Exercise	35 - 37	P	II
38	Bill wise details	38	D	II
39	Practical Exercise	38	P	II
40	VAT/CST Report generation		TH	II
41	Cheque Printing and BRS	54,74	D/P	II
42	Interest Calculation: Simple mode	58 - 61	D/P	II
43	Interest Calculation: Advance Mode, Activation, view report, creation of voucher class	164	D	II
44	Practical Exercise	164	P	II
45	Invoicing, diff. actual and bill qty.	162 -165	D/P	II
46	Creation of Voucher class under sales, purchase, payment	95	D	II
47	Practical Exercise	162 - 166	P	II
48	Multiple Price Level	199	D/P	II
49	Printing Reports	158 - 159	D/P	II
50	Test			

Module -IV

<i>Day</i>	<i>Particulars</i>	<i>Pg. No.</i>	<i>Mode</i>	<i>Vol.</i>
51	Track additional cost of purchase	200	D/P	III
52	Bill of Materials	201	D/P	III
53	Inventory Voucher, Reorder levels	63	TH	III
54	Practical Exercise	204 - 211	P III	
55	Multiple Currencies	207,210	D/P	III
56	TDS and Service Tax	184 - 196	TH	III
57	Practical Exercise	210 - 213	P	III
58	Security Control, Tally Audit	142	D/P	III
59	Consolidation, Split, Export, and Import	67 - 72	D/P	IV
60	ODBC, Web Enabled	73 - 82	D/P	IV
61	Final Test			

Course Description:

- * **Introduction to Accounting**
- * **Accounting Principles and Systems**
- * **Important Definitions and Terms**
- * **Features of Tally**
- * **Maintaining Company Data**
- * **Groups and Ledgers**
- * **Inventory Accounting with Tally**
- * **Stock Groups Categories, Items**
- * **Stock Items**
- * **Vouchers**
- * Inventory details in vouchers

Course Duration

- * 3 months

Reference :

1. Title: Tally 5.4 & 6.3 Instant Reference
2. Mastering Tally Authors: Dr. Mittal, Rana – Khanna Book Publishing Co. (P) Ltd
3. Nadhani AK Computer tally, , Nadhani BPB Publications

CBCS, M A Co-operative Management Fourth Semester-2011-12

Management Information System

D.S.1. Soft Core Paper

Credit 4

Module-1: Organization.

Meaning and types of organization-principles and process of organisation-theory and structure of organization-formal and informal-line organization-staff organization-Functional authority-departmentalization and divisionalisation-span of control.

Module-2: Organizational framework of Co-operatives.

Co-operatives-principles-organisational framework-institutional and enterprise features-organisational Methods in co-operatives-unitary organization V/S federal organization-multipurpose organization v/s single purpose organization-Top down and bottom up-organisational effectiveness of co-operatives.

Module-3: System theory and Management

concept of system analysis-importance of system analysis-system approach to organizations-system for co-ordination-system for business applications-designing new systems-design of co-operative sub-systems-planning and decision Making system communication-control system.

Module-4: Management information system(MIS)

Concept of MIS- classification of MIS-structure, organization and Management of organization system-information system and decision making-decision support system-predictive information systems-predictive information system-emerging trends in MIS-E-commerce-MIS and Co-operatives.

References:

1. Goyal (1994) 'Management Information System', Deep and Deep Publications, New Delhi
2. Uma G.Gupta (1998) 'Management Information Systems–A Managerial Perspective', Galgotia Publications, New Delhi.
3. Hawryzkiewicz, I.T. (1997) 'Introduction to Systems Analysis and Design' (3rd Ed), Prentice Hall (India), New Delhi.
4. Jawadkar, W.S. (199) 'Management Information Systems', Tata McGraw Hill, New Delhi.
5. Jeffrey L. Whittel and Lonnie C. Bentley (1999) 'Systems Analysis and Design Methods', Tata McGraw Hill, New Delhi.

CBCS, M A Co-operative Management Fourth Semester-2011-12

Comparative Co-operative Systems of Selected Countries

D.S.2. Soft Core Paper

Credit 4

Module-I: Co-operative Movement in Germany

Beginnings of Co-operative Movement: Raiffeisen Societies: Schulze- Delizsch Societies; International Cooperative Alliance and Inter-Cooperative Relation; Founding of International Cooperative Alliance; Objects; Methods; Membership; Governing Bodies; Regional Offices; Sectoral Organisations; Finance; Functioning of ICA; Specialized Organisations; International Consultant; Technical Assistance, Inter-cooperative Relations; The Role of the ICA ; ICA's Role in Development.

Module-II: Co-operative Movement in Great Britain

Introduction; Robert Owen (1771-1858); Dr. William King (1786-1865) and The Cooperation; Rochdale Pioneers (1844); The Christian Socialists; Retail Stores; The Cooperative Wholesale Society (C.W.S); The Scottish Cooperative Wholesale Society (S.C.W.S); Cooperative Tea Society (CTS); Consumer Cooperative Movement; The C.W.S. and the S.C.W.S- A Comparative Study; The Difficulties of the Cooperative Wholesale Movement; Store Movement in Britain –

Module-III: Cooperative Movement in Japan

Early History of the Movement; Agricultural Cooperatives; Fishery Cooperatives; Industrial and Commercial Cooperatives; Consumers' Cooperatives; Credit Cooperatives; The New Consumers' Cooperatives.

Module-IV : Cooperative Movement in Israel

Introduction; The Early Cooperative Groups; The Beginning of Cooperative Movement in Palestine; Cooperative Housing Co-partnership or Co-Venture; Cooperative Production; Consumers' Cooperatives; Cooperative Developments in Israel; Classification of Cooperatives; Characteristics of the Cooperative Movement in Israel; Latest Position.

Reference:

1. Hajela T.N (2010) 'Co-operation – Principles, Problem's and Practice', Ane Books Private Ltd, New Delhi
2. Bedi. R.D (1997) 'Co-operation in Foreign Countries' Himalaya Publications, Mumbai
3. Enayath LMN (1997) 'Co-operation & Foreign Countries' Rainbow Publication, Coimbatore.

CBCS, M A Co-operative Management Fourth Semester-2011-12

Management of Dairy Cooperatives

D.S.3. Soft Core Paper

Credit 4

Module I : Dairy Cooperatives: A Global Perspectives

Historical Background of Dairy Industry – World – India and Karnataka

Module II: Dairy Sector in India and Karnataka

Status of Dairy Sector in India and Karnataka: Indian Dairy Industry – Dairy Development under Central Government Schemes – Milk – Sales Retailing – Export – State of Dairy Development in Karnataka

Module III:Dairy Corporate in India as Karnataka

Dairy Cooperatives in India an Karnataka; Cooperative Development Programmes – Major Dairy Product Manufacture in India – Production Development and Policy Status of Cooperatives Dairy Development in Karnataka.

Module IV: Management of Dairy Cooperatives

Management of Dairy Cooperatives in India- Operational Efficiency – Economic Viability – Managerial Competency Management of Dairy Cooperatives in Karnataka – Operational Efficiency - Economic Viability – Managerial Competency.

Reference:

1. Acharaya S. and Yadav G.K. (1992) 'Production and Marketing of Milk and Milk Product in India' - Publication – New Delhi
2. Baviskar B.S (1988) 'Dairy Cooperatives and Rural Development in Gujarat' Oxford University NE Delhi
3. Dairy India (2001) '6th Cochin Dairy India year' Book Gupt (ed) Oriyadashini, Vitu New Delhi

Project work

CBCS, M A Co-operative Management Second Semester-2011-12

OPEN ELECTIVE (FOR OTHER DEPARTMENTS)

Co-operative Management

B: OE. Open elective

Credit – 4

Module 1- Concept of Management

Definition, Nature and Features of Management- Management a Science or an Art – Management as a Profession – Management Techniques.

Module 2 – Co-operative Management

Definition and Co-operative Management – Objectives and Unique features – Interacting Co-operative principles and principles of Management – professionalization of Management- problems in professionalization in Management – problems of Co-operative Management.

Module 3 – Management of Organization

Managing Committee: – Role and Functions of Board of Directors– President/Chairman- Duties and Functions of Secretary – Role and Functions of Registrar- Role of Meetings in Co-operatives.

Module 4 – Management of Non- Credit Co-operatives

Consumer Co-operatives, Marketing Co-operatives, Dairy Co-operatives- Housing Co-operatives, Criteria for Judging the operational Efficiency of Co-operatives- Measuring the performance of Co-operatives as an Economic and Social enterprise.

References:

1. Kamat G.S. (1978) 'New Dimensions of Co-operative Management', Himalaya publishing House, New Delhi
2. Kulandai Swamy V: 'Principles and Practice of Co-operative Management', Rainbow Publishers , Comibatore.
3. Ramkishen.Y (2003) 'Management of Co-operatives' Jaiko Publishing House, Mumbai.

CBCS, M A Co-operative Management Third Semester-2011-12
OPEN ELECTIVE (FOR OTHER DEPARTMENTS)
Co-operative Banking

C: OE. Open elective

Credit – 4

MODULE -1- COOPERATIVE BANKING

Necessity of cooperative Banks – Nature of cooperative banks – Special Features of cooperative Banking – Characteristics of Cooperative Bank – Registrar of cooperative Societies in respect of cooperative Banks.

MODULE –2- AGRICULTURAL AND NON-AGRICULTURAL BANKING

Agriculture and its Importance in the Economy – Financial need of the Agricultural sector –Credit – Meaning Need and Importance – Sources of Credit to Agricultural Sector – Credit Structure for Short and Long term credit – Vaidhyathan committee on cooperative credit – Non-agricultural credit sector.

MODULE -3 –URBAN COOPERATIVE BANKS

OBJECTS OF Urban Cooperative Banks – Management of Urban Cooperative Banks – Credit Provision of Urban Cooperative Banks – Priority Sector lending by Urban Cooperative Banks – Defects of Urban Cooperative Banks.

MODULE – 4- MANAGEMENT OF COOPERATIVE BANKS

Banking Regulation act Applicable to Cooperative Banks – Rules applicable to Cooperative Banks – Management of Credit – Credit Planning and Dispensation- Credit Management – NABARD as an Apex Institution for Re-financing Institution.

References:

- 1.Vaze.A.T.(1999) 'COOPERATIVE BANKING',Pragati Prakshana Mumbai
- 2.Mathur B.S. (1999) 'COOPERATION IN INDIA', Sahitya Bhavan, Agra
- 3.Hajela.T.N. (2010) 'CO-OPERATION PRINCIPLES PROBLEMS AND PRACTICE OF COOPERATION', Ane, Books Private Ltd., New -Delhi

CBCS, M A Co-operative Management Fourth Semester-2011-12
OPEN ELECTIVE (FOR OTHER DEPARTMENTS)
Institutions for Rural Development

D: OE. Open elective

Credit – 4

Module I :INTRODUCTION

The concept of Rural Development – Rural Institutions – Formal and Informal Institutions – Difference between Institutions and Organizations - Linkages between institutions and development – Theoretical Underpinnings – Empirical Evidence

Module II :GOVERNMENT INSTITUTIONS

Panchayati Raj Institutions – Administrative Structure – Functions – Finances – Performance in Different States – Recent Changes - Contribution to Rural Development

Module III: PRIVATE INSTITUTIONS

Markets in Rural Development – Rural Marketing - Role of state intervention in rural markets – Corporate Sector – Social Responsibility of Corporate Sector

Module IV: THIRD SECTOR INSTITUTIONS

Non Governmental Organizations – Rural Cooperatives – Informal Groups; Self Help Groups. Water Users Associations – Youth Groups - Rural Development

References:

Bardhan, P., (2000), 'The Nature of Institutional Impediments to Economic Development', in *A Not-So-Dismal Science: a Broader View of Economies and Societies*, Oxford, chapter 10.

Jutting, J., (2003), 'Institutions and Development: a critical review', *OECD, Working Paper No: 210*

Katar Singh (2009) 'Rural Development: Principles, Policies and Management', Sage Texts

Elinor Ostrom (2005) 'Understanding Institutional Diversity, Princeton University Press

Vasant Desai Rural Development in India Past, Present, & Future (Unknown)', Himalaya

Joel S. G. R. Bhose. (2006). 'NGOs and Rural development: Theory and Practice'. Concept Publishing Company, New Delhi.

John. M. Riley. (2007). 'Stakeholders in Rural Development: Critical Collaboration in State'- NGO Partnership.

Rajasekhar, D. (Ed.) (2003). 'Decentralized government and NGOs: issues, strategies and ways forward.'

Revised MA Co-operation Management-III Semester
CBCS: Open Elective – III Semester
(For other Departments students)
Paper: Co-operative Banking

Module I: Rural Co-operative Credit

Need for Rural Credit - Sources of Rural Credit - brief history of Co-operative Movement in India - Significance of Rural Co-operatives- Aims & Objectives of Rural Co-operative Credit – Multi Agency Approach - Co-operative Banking Vs Commercial Banking.

Module II: Growth of Cooperative Banking in India

Trends in the progress of Cooperative Banking in India- Cooperative Credit structure in India- ST and LT credit structure- PACs, DCCBs, SCBs, PCARDBs & SCARDBs -problems and prospects of Co-operative Credit System in India- Prof. Vaidyanathan committee recommendations.

Module III: Urban Co-operative Banks

Origin & Development of Urban Cooperative credit movement – objectives & functions- Management of UCBs & resources of UCBs- problems & prospects– working group on IT support for UCBs (Chairman R.Gandhi, 2007)-working group on Umbrella organization & constitution of revival fund for UCBs (Chairman V.S. Das 2008).

Module IV: Regulatory framework for Co-operative Banks

Provisions of Cooperative Acts relating to Cooperative Credit Societies - Application of Banking Regulations Act 1949 to Urban Primary Co-operative banks- duality of control – prudential regulation – Credit Planning in Co-operative Banks - performance in financial operations of Co-operative Banks- NABARD as an Apex Institution for Re-financing.