



ವಿಶ್ವವಿದ್ಯಾನಿಲಯ ಕಾರ್ಯಸೌಧ  
ಕ್ರಾಫರ್ಡ್ ಭವನ, ಮೈಸೂರು-570005  
ದಿನಾಂಕ: 14-06-2022

ಸಂಖ್ಯೆ: ಇಆ.5/10/2020-21

### ಅಧಿಸೂಚನೆ

ವಿಷಯ: ಸರ್ಕಾರದಿಂದ ಅನುಮೋದನೆಗೊಂಡಿರುವ "Statutes Governing Cadre and Recruitment rules of Officer's, Ministerial and Class-IV Posts in the University of Mysore" ಎಂಬ ಅಧಿನಿಯಮವನ್ನು ಅಧಿಸೂಚಿಸುವ ಬಗ್ಗೆ.

- ಉಲ್ಲೇಖ: 1) ವಿಶ್ವವಿದ್ಯಾನಿಲಯದ ಪತ್ರ ಸಂಖ್ಯೆ: ಇಆ.5/10/2020-21, ದಿ.21.02.2022.  
2) ಸರ್ಕಾರದ ಪ್ರಧಾನ ಕಾರ್ಯದರ್ಶಿಗಳು, ಶಿಕ್ಷಣ ಇಲಾಖೆ (ಉನ್ನತ ಶಿಕ್ಷಣ), ಕರ್ನಾಟಕ ಸರ್ಕಾರ, ಬೆಂಗಳೂರು ಇವರ ಪತ್ರ ಸಂಖ್ಯೆ: ಇಡಿ 40 ಯುಎಂವಿ 2021, ದಿನಾಂಕ: 07-06-2022.

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ಮೇಲಿನ ಉಲ್ಲೇಖ (1)ರ ಪತ್ರದಲ್ಲ Statutes Governing Cadre and Recruitment rules of Officer's, Ministerial and Class-IV Posts in the University of Mysore" ಎಂಬ ಕರಡು ಅಧಿನಿಯಮವನ್ನು ಸಿದ್ಧಪಡಿಸಿ, ವಿಶ್ವವಿದ್ಯಾನಿಲಯದ ಪ್ರಾಧಿಕಾರಗಳ ಅನುಮೋದನೆಯೊಂದಿಗೆ ಸನ್ಮಾನ್ಯ ಕುಲಾಧಿಪತಿಯವರ ಅಂಕಿತಕ್ಕಾಗಿ ಸರ್ಕಾರಕ್ಕೆ ಸಲ್ಲಿಸಲಾಗಿತ್ತು. ಉಲ್ಲೇಖ (2)ರ ಪತ್ರದಲ್ಲ ಸನ್ಮಾನ್ಯ ಕುಲಾಧಿಪತಿಗಳಿಂದ ದಿನಾಂಕ: 23-05-2022 ರಂದು ಅಧಿನಿಯಮಕ್ಕೆ ಅನುಮೋದಿತವಾಗಿರುವುದನ್ನು ಸರ್ಕಾರದ ಪ್ರಧಾನ ಕಾರ್ಯದರ್ಶಿಗಳು ತಿಳಿಸಿರುತ್ತಾರೆ.

ಈ ಹಿನ್ನೆಲೆಯಲ್ಲಿ ಸರ್ಕಾರದಿಂದ ಅಂಗೀಕಾರವಾದ ಅಧಿನಿಯಮವನ್ನು ವಿಶ್ವವಿದ್ಯಾನಿಲಯದ ವೆಬ್‌ಸೈಟ್ ([www.uni-mysore.ac.in](http://www.uni-mysore.ac.in)) ನಲ್ಲಿ ಪ್ರಕಟಿಸಲಾಗಿದೆ.

ಈ ಅಧಿಸೂಚನೆಯನ್ನು ವಿಶ್ವವಿದ್ಯಾನಿಲಯದಲ್ಲ ಕಾರ್ಯ ನಿರ್ವಹಿಸುತ್ತಿರುವ ಎಲ್ಲಾ ವೃಂದದ ಖಾಯಂ ಅಧ್ಯಾಪಕೇತರ ಉದ್ಯೋಗಿಗಳ ಆಧ್ಯ ಗಮನಕ್ಕೆ ತರುವಂತೆ ಸಂಬಂಧಪಟ್ಟ ಬಟವಾಡೆ ಅಧಿಕಾರಿ/ಅಧ್ಯಕ್ಷರು/ ನಿರ್ದೇಶಕರು ಹಾಗೂ ಮುಖ್ಯಸ್ಥರುಗಳಿಗೆ ತಿಳಿಸಲಾಗಿದೆ.

ಕುಲಸಚಿವ

### ಇವರಿಗೆ:

- 1) ಸನ್ಮಾನ್ಯ ಕುಲಾಧಿಪತಿಯವರ ಕಾರ್ಯದರ್ಶಿಗಳು, ರಾಜಭವನ, ಬೆಂಗಳೂರು.
- 2) ಸರ್ಕಾರದ ಪ್ರಧಾನ ಕಾರ್ಯದರ್ಶಿಗಳು, ಶಿಕ್ಷಣ ಇಲಾಖೆ (ಉನ್ನತ ಶಿಕ್ಷಣ), ಕರ್ನಾಟಕ ಸರ್ಕಾರದ ಸಚಿವಾಲಯ, ಬಹುಮಹಡಿಗಳ ಕಟ್ಟಡ, ಬೆಂಗಳೂರು.
- 3) ಕುಲಸಚಿವ (ಪರೀಕ್ಷಾಂಗ), ಮೈಸೂರು ವಿಶ್ವವಿದ್ಯಾನಿಲಯ, ಮೈಸೂರು.
- 4) ಹಣಕಾಸು ಅಧಿಕಾರಿಗಳು, ಮೈಸೂರು ವಿಶ್ವವಿದ್ಯಾನಿಲಯ, ಮೈಸೂರು.
- 5) ವಿಶ್ವವಿದ್ಯಾನಿಲಯದ ಎಲ್ಲಾ ಬಟವಾಡೆ ಅಧಿಕಾರಿಗಳು, ಮೈಸೂರು ವಿಶ್ವವಿದ್ಯಾನಿಲಯ, ಮೈಸೂರು.
- 6) ನಿರ್ದೇಶಕರು, ಸ್ನಾತಕೋತ್ತರ ಕೇಂದ್ರ, ಮಂಡ್ಯ/ಹಾಸನ/ಚಾಮರಾಜನಗರ.
- 7) ಪ್ರಾಂಶುಪಾಲರು, ವಿಶ್ವವಿದ್ಯಾನಿಲಯದ ಘಟಕ ಕಾಲೇಜುಗಳು.
- 8) ವಿಶ್ವವಿದ್ಯಾನಿಲಯದ ಎಲ್ಲಾ ಉಪಕುಲಸಚಿವ/ಸಹಾಯಕ ಕುಲಸಚಿವ/ಅಧೀಕ್ಷಕರುಗಳಿಗೆ, ಮೈಸೂರು ವಿಶ್ವವಿದ್ಯಾನಿಲಯ, ಮೈಸೂರು.
- 9) ಮಾನ್ಯ ಕುಲಪತಿ/ಕುಲಸಚಿವ/ಕುಲಸಚಿವ (ಪರೀಕ್ಷಾಂಗ)/ಹಣಕಾಸು ಅಧಿಕಾರಿಗಳು ಇವರ ಆಪ್ತ ಸಹಾಯಕರು, ಮೈಸೂರು ವಿಶ್ವವಿದ್ಯಾನಿಲಯ, ಮೈಸೂರು.
- 10) ಕಛೇರಿ ಪ್ರತಿ.

## University of Mysore, Mysuru

**Statute Governing Cadre and Recruitment Rules of Officer's, Ministerial and Class-IV Posts in University of Mysore, Mysuru  
(Framed Under Section 29 (2) (t) & 41(1) (2) of the K.S.U. Act 2000)**

### Preamble:


The following amendments have been made based on the Government Circular No. DPAR 17 SRD 2020 dated 06.07.2020 issued by the Deputy Secretary-2, Department of Personnel and Administrative Reforms, Government of Karnataka, Bengaluru, directing all the Government Departments to revise the Cadre and Recruitment rules from time to time.

In the University of Mysore, the number of Second Division Clerks and First Division Clerks at the base level is more and there are only 08 posts of Deputy Registrars and 10 posts of Assistant Registrars. Out of these, 08 posts of Deputy Registrars, that is 25% are filled up by teachers working in the University on deputation basis and the remaining 75% are filled from among Assistant Registrars on the basis of selection as per the existing statutes of the University of Mysore. 10 posts of Assistant Registrars are filled up by promoting the Superintendent on seniority cum reservation basis.

As per the UGC 7<sup>th</sup> pay scale statutes any teaching staff on being deputed to the administrative posts is directed to receive the state pay scale fixed for that particular cadre. However, as the teachers are receiving the revised UGC 7<sup>th</sup> pay scale, which is higher than the state pay scale they are not willing to take up the Deputy Registrar's posts.

Since the posts at higher cadre are very few, the opportunities for promotion to non-teaching staff from lower level to the higher cadre are very few. It is learnt that the post of Deputy Registrars and Assistant Registrars in other Universities are also filled by promoting non-teaching staff of respective lower cadres.

Therefore, the Non-Teaching Staff Association of University has urged to consider only Non-Teaching Staff for promotion to the cadre of Deputy Registrars, Deputy Registrars (Evaluation) as followed by other Universities of the state.

  
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After discussing with the Office Bearers of the Non-Teaching Association, the University has proposed to amend the Posts of Deputy Registrar to Non-Teaching staff only and also to fill up all the posts by promoting the Assistant Registrar on the basis of seniority, subject to the qualification of having any degree from a recognized University.

The University staff pattern is in line with the Government Secretariat and the Deputy Registrar post is equivalent to the Deputy Secretary post. Therefore, as per the Notification No. DPAR 105 SRD 2014, Bengaluru, dated 10.07.2019 the scale of Deputy Secretary is Rs. 74,400 – 1,09,600. Hence, it is proposed to consider the present Deputy Registrar scale on par with that of the Secretariat of Government.

Hence, it is proposed to bring the following amendments to the existing statutes relating to Rules of Recruitment to the posts of Deputy Registrar, Deputy Registrar (Evaluation), Assistant Registrar and Assistant Registrar (Evaluation).

Further, it is also proposed to change the nomenclature of First Division Clerk to First Division Assistant and Second Division Clerk to Second Division Assistant as the same is being followed at the Secretariat and other offices of Government of Karnataka.

As per the Notification No. DPAR 105 SCR 2017 dated 28.10.2020 it is proposed to change the nomenclature of Typist cum Clerk to Data Entry Assistants. As per the Government order the minimum qualification for the Second Division Assistant and Data Entry Assistant is PUC and for Class IV it is SSLC. Therefore, the same has been proposed to be implemented in the University.


  
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**TITLE AND COMMENCEMENT:**


- (i) This statute shall be called "Statute Governing Cadre and Recruitment Rules of Officer's, Ministerial and Class-IV Posts in University of Mysore, Mysuru".
- (ii) This statute shall come into force from the date of assent of the Chancellor.

Sl. No.	Cadre and Existing Pay Scale	Sanctioned post	Minimum qualification	Period of probation	Method of Recruitment
1	2	3	4	5	6
1.	<b><u>Vice-Chancellor</u></b> Fixed pay Rs. 2,10,000 + Special Allowance 11,250	1	Chancellor/Government appointment	--	Appointment by the Chancellor / State Government as per Sec -14 of the KSU Act 2000
2.	<b><u>Registrar</u></b> (Deputation post)	1	Government appointment	--	Appointment by the State Government as per Sec -17(1) of the KSU Act 2000
3.	<b><u>Registrar (Evaluation)</u></b> (Deputation post)	1	Government appointment	--	Appointment by the State Government as per Sec -18(1) of the KSU Act 2000
4.	<b><u>Finance Officer</u></b> (Deputation post)	1	Government appointment Officers in the cadre of Joint Controller of State Audit and Accounts Department or an Officer of the Rank of Deputy Accountant General having experience in audit, accounting and financial administration	--	Appointment by the State Government as per Sec -19(1) of the KSU Act 2000

  
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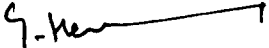
  
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5.	<b><u>Deputy Registrar/Deputy Registrar (Evaluation)</u></b>  (Pay Scale Rs.74400-1900-83900-2200-97100-2500-109600)	8	<p><b><u>i. Qualification</u></b></p> <p>Must have passed any Master's Degree or any Bachelor's Degree from a recognized University for in-service persons coming from Ministerial Cadre.</p> <p><b><u>ii. For Promotion</u></b></p> <p>Candidates coming from non-teaching cadre should possess a total administrative experience of at least 10 years in the University of Mysore, out of which they shall possess at least 3 years of experience as Assistant Registrar / Assistant Registrar (Evaluation).</p>	--	8 sanctioned posts of Deputy Registrar/Deputy Registrar (Evaluation) shall be filled up by promotion from among the Assistant Registrar/Assistant Registrar (Evaluation) through selection by the Board of Appointments under Section 57 KSU Act 2000, on the basis of Seniority-cum-merit. Since Deputy Registrar/Deputy Registrar (Evaluation) post being a Senior scale post, reservation is not applicable.
6.	<b><u>Deputy Finance Officer</u></b> (Deputation post)	1	Government appointment	--	Deputation from State Audit and Accounts Department in the rank of Group 'A' Officer
7.	<b><u>Assistant Finance Officer</u></b> (Deputation post)	1	Government appointment	--	Deputation from State Audit and Accounts Department in the rank of Group 'A' & 'B' Officer

  
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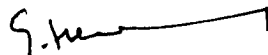
  
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8.	<p><b><u>Assistant Registrar/Assistant Registrar (Evaluation)</u></b></p> <p>(Pay Scale Rs.52650-1250-53900-1450-62600-1650-72500-1900-83900-2200-97100)</p>	10	--	-	<p>All the Posts of Assistant Registrars/Assistant Registrars (Evaluation) shall be filled up through promotion on the basis of Seniority from among the Superintendents.</p> <p>Must have put in a service of not less than five years in the cadre of Superintendent.</p> <p>Provided, Superintendents who have put in a service of not less than five years are not available, Superintendents who have put in a service of minimum three years may be considered for promotion.</p>
9.	<p><b><u>Superintendents</u></b></p> <p>(Pay Scale Rs.43100-1100-46400-1250-53900-1450-62600-1650-72500-1900-83900)</p>	44	<p>Qualification: Must possess a Bachelor's Degree of any University established by law.</p> <p>Provided, that the above academic qualification shall not be insisted for Senior Assistants who have attained the age of 50 years on the date of commencement of these rules.</p>	--	<p><b>For Promotion</b></p> <p>Must have put in a service of not less than three years in the cadre of Senior Assistants working in the University of Mysore.</p>

  
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			Provided, further that, the above academic qualification shall not be insisted for a period of five years from the date of commencement of these rules. So that the present incumbents in the cadre of Senior Assistants shall be provided with an opportunity to acquire Bachelor's Degree required for promotion as Superintendents.		
10.	<b>Senior Assistants</b>  (Pay Scale Rs.37900-950-39800-1100-46400-1250-53900-1450-62600-1650-70850)	29	<p>i. Must have put in a continuous service of five years as First Division Assistant or Stenographer.</p> <p>Provided, officials who have put in not less than five years of service are not available, the officials who have put in three years of service may be considered for promotion.</p> <p>ii) Must have passed the Advance Grade Departmental Examination.</p> <p><b>NOTE:</b> The filling up of vacancies of Senior Assistant shall be in the following order:</p> <ol style="list-style-type: none"> <li>1. First Vacancy to Sixth Vacancy: Promotion by seniority cum merit from among the First Division Assistants</li> <li>2. Seventh Vacancy: Promotion by seniority from among the Stenographers respectively.</li> </ol>	--	<ol style="list-style-type: none"> <li>1. By promotion only from among the First Division Assistants and Stenographers on the basis of seniority-cum-merit.</li> <li>2. The ratio for promotion between the First Division Assistant and Stenographer shall be 6:1 respectively.</li> </ol>

  
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<p>11. <b><u>Stenographers</u></b>  (Pay Scale Rs.30350-750-32600-850-3600-950-39800-1100-46400-1250-53900-1450-58250)</p>	32	<p>a) A pass in P.U.C or a three year Diploma in Secretarial Practice or possesses an equivalent examination.</p> <p>b) A pass in Senior Typewriting and Senior Shorthand examination in Kannada conducted by Karnataka Secondary Education Examination Board or is a holder of Diploma in Secretarial Practice with Kannada Shorthand and Kannada Typewriting as Optional (elective) subjects offered by the Board of Technical Education in Karnataka or possesses an equivalent qualification.</p> <p>c) A pass in Senior Typewriting and Senior Shorthand examination in English conducted by Karnataka Secondary Education Examination Board or is a holder of Diploma in Secretarial Practice with English Shorthand and English Typewriting as optional (elective) subjects offered by the Board of Technical Education in Karnataka or possesses an equivalent qualification.</p>	Two years	<p>a) <b><u>Direct Recruitment:</u></b>  50% of the post to be filled up by direct recruitment through competitive examination conducted by University as per the norms prescribed by the State Government.</p> <p>b) <b><u>Promotion:</u></b>  50% of the posts to be filled up by promotion</p>
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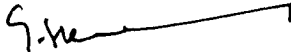


		<p><b>Note:</b> If adequate number of candidates with the qualifications mentioned at (b) and (c) above are not available on any occasion of recruitment, for the vacancies which remain unfilled, candidates who possess qualifications at (b) above shall be eligible for recruitment on the same occasion or subsequent recruitments.</p> <p>d) For promotion must have passed the Advance Grade Departmental Examination.</p>	<p><b>Note:</b> If adequate number of Data Entry Assistants with the qualification mentioned at (b) and (c) above are not available on any occasion of promotion for vacancies which remain unfilled, Data Entry Assistants who possess the qualification at (b) shall be eligible for promotion on the same occasion.</p> <p>Provided that these rules shall not be applicable to Data Entry Assistants who are already in service on the date of commencement of these statutes for a period of three years and during the said period of three years they shall be eligible for promotion to the post of stenographers if they.</p> <p>a) Have passed the Senior Shorthand Examination in English or Kannada conducted by Karnataka Secondary Education Examination Board</p> <p>or</p>
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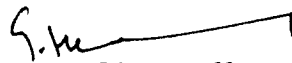
  
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					<p>b) A holder of a Diploma in Secretarial Practice with English/Kannada conducted by Karnataka Technical Education Board or</p> <p>c) Possesses an equivalent qualification.</p>
12.	<p><b><u>First Division Assistant</u></b>  (Pay Scale Rs.30350-750-32600-850-3600-950-39800-1100-46400-1250-53900-1450-58250)</p>	83	<p><b>a) <u>Direct Recruitment:</u></b> i. Must have passed Bachelor's Degree of any University established by law. ii. Computer knowledge and skill is essential.</p> <p><b>b) <u>Promotion:</u></b> i. Must have passed University Departmental Exam (Advance Grade) ii. Must have put in a continuous service of not less than five years as Second Division Assistant.</p> <p>Provided, officials who have put in a service of not less than five years are not available, persons who have put in a service of not less than three years may be considered for promotion.</p>	Two years	<p><b>a) <u>Direct recruitment:</u></b> 50% of the posts to be filled up by direct recruitment through Competitive Examination conducted by University as per the norms prescribed by the State Government.</p> <p><b>b) <u>Promotion:</u></b> 50% of the posts to be filled up by promotion from the cadre of Second Division Assistant on the basis of Seniority and subject to fulfilment of minimum qualifications prescribed for promotion under column 4(b).</p>

  
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<p>13. <b><u>Second Division Assistant</u></b>  (Pay Scale Rs.21400-500-22400-550-24600-600-27000-650-29600-750-32600-850-36000-950-39800-1100-42000)</p>	165	<p><b>a) <u>Direct Recruitment:</u></b></p> <p>i) Must have passed PUC or equivalent examination or any other examination recognized as equivalent thereto by the Government.</p> <p>ii) Computer knowledge and skill is essential.</p> <p><b>b) <u>Promotion:</u></b></p> <p>i) Must have passed PUC or equivalent examination or any other examination recognized as equivalent thereto by the Government.</p> <p>ii) Provided that the pass in PUC examination is not applicable for those who have passed SSLC before 13.11.2013 in respect of promotion to the cadre of Second Division Assistant from among Attenders and 'D' Group employees.</p> <p>iii) Must have put in a cumulative service for a period of not less than three years in the cadre of Attender/ Class-IV.</p>	Two years	<p><b>a) <u>Direct Recruitment:</u></b></p> <p>75% of the posts to be filled up by direct recruitment through competitive examination conducted by University as per the norms prescribed by the State Government.</p> <p><b>b) <u>Promotion:</u></b></p> <p>25% of the posts to be filled up by promotion from among the employees working under Class IV posts, Daffedar, Jamedar and Attenders on seniority-cum-merit basis, subject to fulfilment of minimum qualifications prescribed for promotion under ref 4(b)(i) or 4(b)(ii).</p>
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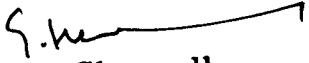
  
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<p>14. <b>Data Entry Assistant</b> (Pay Scale Rs.21400-500-22400-550-24600-600-27000-650-29600-750-32600-850-36000-950-39800-1100-42000)</p>	90	<p><b>Direct Recruitment:</b></p> <ol style="list-style-type: none"> <li>Must have passed PUC or equivalent examination or any other examination recognized as equivalent thereto by the Government.</li> <li>Computer knowledge and skill is essential.</li> <li>Senior Typewriting examination in Kannada and English conducted by the Department of Karnataka Secondary Education Examination Board or possesses an equivalent qualification.</li> <li>Three Years Diploma in Secretarial Practice with Kannada &amp; English Typewriting or possesses an equivalent qualification.</li> </ol> <p><b>Note:</b> If (iii) and (iv) are not available on occasion of recruitment for the vacancies which remain unfilled, candidates who have passed Senior Typewriting Examination in Kannada or possesses an equivalent qualification shall be eligible for recruitment on the same occasion of recruitment.</p>	Two years	<p><b>Direct Recruitment:</b></p> <p>All the posts to be filled up by direct recruitment through Competitive Examination conducted by University as per the norms prescribed by the State Government.</p>
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15.	<b><u>Attender</u></b> (Pay Scale Rs.19950-450-20400-500-22400-550-24600-600-27000-650-29600-750-32600-850-36000-950-37900)	125	Pass in S.S.L.C. or equivalent examination recognized as equivalent thereto by the Government.	Two years	<p>a) <b><u>Direct recruitment:</u></b> 50% of the posts to be filled up by direct recruitment as per the norms prescribed by the State Government.</p> <p>b) <b><u>Promotion:</u></b> 50% of the posts to be filled up by promotion of Class IV officials in lower grade on the basis of seniority-cum-efficiency Note: He or she should pass SSLC.</p>
16.	<b><u>Jamedar</u></b> (Pay Scale Rs.19950-450-20400-500-22400-550-24600-600-27000-650-29600-750-32600-850-36000-950-37900)	01	Pass in S.S.L.C. or equivalent examination recognized as equivalent thereto by the Government.	-	On transfer from the cadre of Daffedar on the basis of seniority-cum-efficiency or by promotion of class IV officials on the basis of seniority-cum- efficiency.
17.	<b><u>Daffeder</u></b> (Pay Scale Rs.19950-450-20400-500-22400-550-24600-600-27000-650-29600-750-32600-850-36000-950-37900)	01	Pass in S.S.L.C. or equivalent examination recognized as equivalent thereto by the Government.	-	By promotion of Class IV officials on the basis of seniority-cum-efficiency.

  
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<u>Peons/Watchmen/ Sweeper/ Gardner/any other post of Equivalent Cadre</u>  (Pay Scale Rs.17000-400-18600- 450-20400-500-22400-550-24600- 600-27000-650-28950)	373	Pass in S.S.L.C. or equivalent examination recognized as equivalent thereto by the Government	Two years	Direct recruitment as per the norms prescribed by State Government.
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- ❖ In respect of recruitment for all the posts, the Government order issued from time to time in this regard shall be followed.
- ❖ The existing cadre and recruitment statutes with respect to Sl. No. 5 to 18 mentioned above, will be repealed after the approval of the proposed statutes. Provided that the said repeal shall not affect the previous operation of the said Statutes anything duly done or suffered there under or affect any right, liability or obligation acquired, accrued or incurred under the said Statutes.
- ❖ The above amendments are proposed to strengthen the administration in the University of Mysore.

  
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23.5.22  
**THAARCHAND GEHLOT**  
CHANCELLOR

  
Registrar  
University of Mysore  
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