

No. PMEB/07/RC-Letters/2016-17

Date: 26-04-2017

**NOTIFICATION**

**Sub: Guidelines for recognition/renewal of recognition of Colleges and Institutions other than colleges as Research Centres of University of Mysore, Mysuru**

- Ref: 1) Recommendation of the Expert Committee report  
2) Decision of the Syndicate meeting held on 25-03-2017  
3) Decision of the Academic Council Meeting held on 30.03-2017**

**Preamble:**

As per the provisions of (a) STATUTES relating to “Recognition of Institutions as Research Centers framed under section 54 read with Section 36 of K.S.U. Act, 1976” and (b) “STATUTES to Recognition of certain Institutions and as per (c) Recognition of certain Institutions for Specialized Studies/Specified Studies and Research statutes 2008, read with section 66 of K.S.U Act 2000”, University of Mysore has been recognizing certain Institutions other than Colleges as Research centres.

MHRD, UGC, New Delhi has notified in the Gazettee on 5<sup>th</sup> may, 2016 the “UGC (Minimum standards and Procedures for Award of M.Phil/Ph.D Degrees) Regulations, 2016 The Clause 10 of the UGC Regulations 2016”. The Clause 10 of the Regulations provides for recognition of colleges fulfilling academic, administrative and infrastructure requirement to be recognised for offering .Phil/Ph.D programmes.

Against the above stated background, the existing guidelines and conditions of recognition need to be revised. Especially, the guidelines for recognizing affiliated colleges, Postgraduate Departments of an affiliated / Autonomous/ constituent college of the University in general, the Government colleges in particular are too sketchy and are not well defined. Hence a committee consisting of Prof. Yashavanth Dongre, Prof. P. Nagabhushan and Prof. Lingaraja Gandhi was constituted to frame Guidelines for recognition and renewal of Research Centres. The committee met on 14 February, 2017 and after thorough deliberations has framed the guidelines. Further the guidelines were placed before the Syndicate and Academic council meetings held on 25- 03-2017 and 30-03-2017 respectively, have been approved.

Hence the notification:

1. The college seeking recognition as Research Centre should have academic, administrative and infrastructure requirement as per Section 10 (10.1 to 10.3) and (10.3.1 to 10.3.3) of “University Grants Commission (Minimum Standards and Procedure for Awards of M.Phil/Ph.D Degrees) Regulations, 2016.
2. Only the postgraduate departments of constituent/ autonomous /affiliated colleges fulfilling conditions as stated under sections (in sl.no 1, above) of UGC Regulations 2016 shall be eligible for recognition as research centre. There shall be a separate application for each of

the programme. If the affiliated/autonomous college is private, the application together with prescribed fees shall be made by the Head of the College with the resolution of the College Management Council or Governing Body of the Trust/Society/Foundation recommending for recognition/ renewal of recognition of Research centre. If the affiliated/ autonomous college is run by the State Government/ Central Government, permission of the competent authority is to be produced at the time of application together with the prescribed fees.

3. Postgraduate Department of Colleges, Research Laboratories of Government of India/ State Government with at least two qualified teachers/ Scientists and other academic staff in the Department concerned along with required infrastructure, supporting administrative and research promotion facilities as per Regulations, stipulated under sub- clause 10.3 of the UGC regulations 2016 shall submit application together with prescribed fees.
4. In the case of fresh recognition/renewal of recognition of 'Institutions other than College, such Institutions should meet the requirements as stated in sl. No.1, above, and there shall be a separate application together with prescribed fee for each of the programme. Recognition/ renewal of recognition, monitoring mechanism, constitution of Managing Council and such other related issues will be as per "Recognition of Certain Institutions for Specified Studies/Special Studies and Research –Statutes 2008, University of Mysore. The recognition /renewal of recognition shall be only through MoU/MoA's as per statute-2008. There can be only one MoU/ MoA for all the subjects offered, and the recognition/renewal of notification shall be issued following the due approval of MoU/ MoA by both parties.
5. In case of recognition/renewal of recognition of Research Foundations as Research Centres, such Research Foundations should establish the institutional character, having its own qualified research supervisors, own regular teaching/research faculty as stated in sl. No. 1, above. The remaining conditions shall be as per conditions 4 above.
6. The tenure of Recognition shall be for **five** years, and the subsequent renewal shall be for **three** years. However the prescribed renewal fee shall be paid annually. There shall be an inspection by the Director of PMEB, if necessary with the concerned Dean of Faculty, at least once in two years. In case of MoU's/ MoA's there shall be a Managing Council meeting once in a year.
7. Annual progress report together with the payment of prescribed fees and the compliance report for having fulfilled the conditions laid down in the recognition notification shall be submitted to PMEB before the renewal of recognition, without fail.
8. All colleges/ Institutions, Foundations other than Colleges shall meet the academic. Administrative and infrastructure requirements as per UGC (Minimum Standards and Procedure for Awards of M.Phil/Ph.D. Degrees) Regulations 2016/ University of Mysore Ph.D. Regulations, 2017.
9. Institutions and Research Foundations, other than Colleges which have already been Recognized as Research Centres shall get into MoU/ MoA with the University as per the

provisions of “Recognition of Certain Institutions for Specified Studies/ Specialized Studies and Research-Statutes 2008”, and to seek renewal separately for each programme.

10. Recognition/ Renewal of Recognition shall be accorded only in subjects/ disciplines offered in the University of Mysore for Ph.D. Programme.

-Sd-  
REGISTRAR

To:

1. The Director, PMEB, University of Mysore, Mysuru
2. The Registrar (Evaluation), University of Mysore, Mysuru
3. The Deans, of All Faculties, University of Mysore, Mysuru
4. The Co-ordinator, Directorate of Research, Pareeksha Bhavan, University of Mysore, Mysuru
5. The Heads/Directors/Principals of the Recognised Research Centers, University of Mysore, Mysuru
6. The System Coordinator, Information and Communication Division, DoS in Computer Science, MGM- With a request to upload the information in the University webpage.
7. The Deputy Registrar(Ph.D. Section), University of Mysore, Mysuru
8. The Co-ordinator, Outreach and Online Programme, Manasagangotri, Mysuru
9. The Director, college Development Council, Moulya Bhavana, Manasagangotri, Mysuru
10. Deputy Registrar/Assistant Registrar (Academic/PDI/Gen) Universtiy of Mysore, Mysuru
11. PA to Vice-Chancellor/Registrar/Registrar (Evaluation), University of Mysore, Mysuru
12. Office copy.

**UNIVERSITY OF MYSORE**  
Viswavidyanilaya Karya Soudha, Crawford Hall  
Mysore-570 005.

**APPLICATION FOR RECOGNITION / RENEWAL OF RECOGNITION  
OF RESEARCH CENTRE FOR DOING RESEARCH LEADING TO Ph.D  
DEGREE**

|    |  |  |
|----|--|--|
| 1. | Name of the College/Institute/<br>Organization/Foundation and year of<br>establishment with full address with<br>details of website, e-mail,<br>Fax/Telephone/ Mobile Nos. |  |
| 2. | Whether your College /Institute/<br>Society/Trust/Non-Profit<br>Organization/Company/Foundation<br>recognized by the University/<br>Central or State Government?           |  |
| 3. | Provide the details of<br>a) Registration<br>b) Audited Bank Account<br>Financial Resources<br>of the Trust, Society, Foundation,<br>Organization.                         |  |
| 4. | Purpose for which recognition is<br>sought for   |  |
| 5. | In what way, the recognition of the<br>Institution by the University will<br>advance the purpose ?   |  |
| 6. | Discipline/Subject of Research<br>Studies sought   |  |
| 7. | The Resolution of the management<br>Committee/Governing Council/Body   |  |
| 8. | Details of the College Governing<br>Council/ Managing Council  |  |

|    |  |  |               |
|----|--|--|---------------|
| 9. | Details of Faculty members   |  |               |
|    | Name   | Designation (Years of Experience in the Institution/College) | Qualification |
|    |  |  |               |
| a. | List of Publications in Journals<br>(Enclose a separate list)  |  |               |
| b. | Number of books published if any<br>(Last 5 years)<br>(enclose a separate list)  |  |               |
| c. | Total number of scholars in the department/Institute   |  |               |
| d. | What are the major challenging/<br>thrust areas of ongoing research in<br>the department which have<br>received excellence and<br>recognition ?                              |  |               |
| 10 | Details of accommodation and other infrastructure.   |  |               |
| a. | Major equipments available and in operation<br>(worth more than Rs.1 lakh)   |  |               |
| b. | What is the yearly allocation of grant to the department for the purpose of running its laboratories?  |  |               |
| c. | Has the Department/Institute taken any collaborative research work (University / National / International Organization / Industry).? If yes, the agencies which collaborated |  |               |
| d. | Ongoing Research Projects<br>i) Number of Projects<br>ii) Total Amount   |  |               |

|     |   |  |  |
|-----|---|--|--|
| 11  | Whether the department/ Institute has Computer facilities of its own or having terminal facilities from the main computer of the University / Institute?<br>Give details. |  |  |
| a.  | Details of library facilities/laboratory/learning resources.  |  |  |
| b   | Is there a departmental/ institutional library?   |  |  |
| c   | If yes, total number of Journals and e-journals and books (Indian/Foreign) subscribed annually.   |  |  |
| 12. | Such other details as are relevant to offer the programme   |  |  |

Date:

Signature and Seal of the  
Head of the Department/Institute

Phone: 0821- 2419700/567

Email: [pmeb@uni-mysore.ac.in](mailto:pmeb@uni-mysore.ac.in)

Planning, Monitoring and Evaluation Board. University of Mysore Mysuru.

| <b>Recognition of Research Centers:</b>   |                             |
|---|-----------------------------|
| <b>I. Applying for Fresh Recognition</b>  |                             |
| 1. Application fee  | <b>27200</b>                |
| 2. Fee for recognition of Research Center for doing research leading to Ph.D degree (upto 5 subjects)   | <b>284200</b>               |
| 3. For every additional subject thereof with reference to (2) above   | <b>57500</b>                |
| 4. Processing fee (at the time of submitting the application)   | <b>5500</b>                 |
| 5. Service Charges in addition to the above   | <b>As in the Note Below</b> |
| 6. Annual fee   | <b>69200</b>                |
| <b>II Institution already recognized and applying for recognition in additional subjects</b>  |                             |
| 1. Application fee  | <b>12700</b>                |
| 2. Fee for recognition of additional subjects in the existing research Centre (Although the Research Centre has the approval for less than or equal to five subjects during the earlier recognition)                      | <b>69200</b>                |
| 3. Processing fee (at the time of submitting the application)   | <b>5500</b>                 |
| 4. Service Charges in addition to the above   | <b>As in the Note below</b> |
| <b>Note:</b> Regarding service charges including the expenditure towards covering inspection and official visits related thereof by the members of the visiting committee constituted from the University for the purpose |                             |
| i) Daily Allowance per member -   | Rs. 2700                    |
| ii) Travel Allowance per member -   | Actual Travel Expenditure   |
| iii) Sitting fee per member -   | Rs. 4200/-                  |
| iv) Approximate overhead expenditure per member -   | Rs. 1100/-                  |
| v) Allowance to the office staff deputed to assist the inspection committee(for each staff member)  | Rs. 1500/-                  |
| Notwithstanding anything detailed above any other expenditure which has to be incurred in pursuance of the said purpose and process has to be borne by the concerned institution  |                             |

### **CONDITIONS FOR RECOGNITION**

1. Annual recognition fee, renewal fee and the service charges to be collected from all Institutions except State Government Laboratories recognized as Research Centers
2. If the application is withdrawn before the Expert Committee visit or if fresh recognition is not granted, only recognition fee and service charges paid shall be refunded

3. There shall not be any refund of recognition fee when applied for renewal or for introduction of new subject in the existing College/Institution/Center
4. If the application is not entertained by the university due to reason like non-introduction of the subject or received after the due date recognition fee and 50% of the service charges will be refunded but late fee shall be not be refunded
5. If the Society/Trust/Institute/College fails to start the Research Center or new subject in the existing recognition of research center during the year for which recognition is granted, recognition may be renewed on receipt of the application with usual annual renewal fee for the subsequent year

**GUIDELINES TO BE FOLLOWED BY COLLEGES/INSTITUTIONS AND RESEARCH FOUNDATIONS 'OTHER THAN COLLEGES, SEEKING RECOGNITION /RENEWAL OF RECOGNITION AS RESEARCH RESEARCH CENTERS OF UNIVERSITY OF MYSORE**

1. The college seeking recognition as Research Centre should have academic, administrative and infrastructure requirement as per Section 10 (10.1 to 10.3) and (10.3.1 to 10.3.3) of "University Grants Commission (Minimum Standards and Procedure for Awards of M.Phil/Ph.D Degrees) Regulations, 2016.
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**UNIVERSITY OF MYSORE**

Estd: 1916  
Tel. No: 2419700/567  
Fax: 0821-2419363/301  
Address: UNIREG

Vishwavidyaliaya Karya Soudha  
Crawford Hall, Mysuru-570 005  
Email: [pmeb@uni-mysore.ac.in](mailto:pmeb@uni-mysore.ac.in)  
Web: [uni-mysore.ac.in](http://uni-mysore.ac.in)

----- (Re-accredited by NAAC at "A" Grade with a CGPA of 3.47) -----

PMEB/07RC.Letter/2016-17

Date: 11-07-2017

**CIRCULAR**

**To**

All the Heads/Directors  
of Recognized Research Centers  
University of Mysore  
Mysuru

Dear Sir/Madam,

Sub: Recognition/Renewal of Recognition of Research Center leading to Ph.D Degree.

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The Guidelines for Recognition / Renewal of Recognition of Research Centers have been notified on 26-04-2017 and the same has been communicated vide letter No. PMEB/07/RC-Letter/2016-17/49.

All the recognized research centers are hereby informed to strictly follow the guidelines and submit application for recognition/renewal along with the prescribed fee. The recognition/renewal of recognition is subjected to the conditions laid down in the guidelines.

For more details visit the website : <http://www.uni-mysore.ac.in/research-centres>

Yours faithfully,

S/d  
**DIRECTOR**  
PMEB

Copy to

1. Directorate of Research, Pareeksha Bhavan, University of Mysore, Mysuru
2. Deputy Registrar, Ph.D, Section, University of Mysore, Mysuru.
3. Director, College Development Council (CDC), Moulya Bhavan, Manasagothri, Mysuru
4. Deputy Registrar, Academic Section, University of Mysore, Mysuru.
5. Directorate of Online and Outreach Programs, Manasagothri, Mysuru
6. PA to Hon'ble Vice Chancellor/Registrar/Register (Evaluation) , University of Mysore, Mysuru
7. Office copy.