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UNIVERSITY  OF MYSORE

Estd.1916

Vishwavidyanilaya Karyasoudha
Crawford Hall, Mysore 570 005

----- (Re-accredited by NAAC at "A" Grade with a CGPA of 3.47) -----
----- (Ranked 57th overall and 36th among Universities in NIRF ranking 2017) -----

PMEB/07/RC-Letters/2016-17 **1311**

Dated:29.10.2018

To,

All Heads/Directors/Principals of the
Recognized Research Centers,
University of Mysore,
Mysuru

Sir/Madam,

Sub: MoU for Recognition of Research Centers

Ref:1) This office letter No.PMEB/07/RC-Letters/2016-17/Dated:27.08.2018.

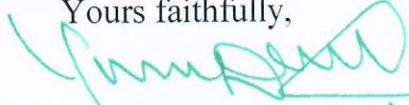

2) Decision of the Academic Council Meeting held on 15.09.2018.

With reference to the above subject, the University of Mysore has uploaded on its website the format of MoU regarding Recognition / Renewal of recognition of Research Centers of University of Mysore, as per new Guidelines.

All the research centres (within the Karnataka State) are advised to get the MoU printed on a stamp paper of Rs.200/- and send the duly signed MoU to the undersigned on or before 30.11.2018 for further processing.

There is no requirement of MoU for Central/ State government institutions.

Yours faithfully,


DIRECTOR
PMEB


29/10/18

Copy to:

1. The System Co-ordinator, ICD, Manasagangotri, Mysore, Mysuru- with a request to upload the information in the University webpage.
2. P.A. to Vice-Chancellor/Registrar, University of Mysore, Mysuru.
3. Office Copy

RC checklist.bsg

APPENDIX – IV**THE MEMORANDUM OF UNDERSTANDING (MOU) TO BE ENTERED INTO
WITH RECOGNIZED RESEARCH CENTRES****1. Parties to the Agreement**

This agreement is signed between University of Mysore, Mysore (hereinafter The University) represented by the Registrar and (hereinafter The Institution) represented by

2. Basis of recognition

The Syndicate of the University of Mysore, on being satisfied about the inspection report submitted by the Inspection Committee has granted recognition to ----- (Institution) under Section 66 of the K.S.U. Act 2000 to offer Doctoral Research Programmes and to carryout independent/collaborative research activities, subject to the terms and conditions as declared here under.

3. TERMS AND CONDITIONS:

It shall be responsibility of the Institution to arrange the following:

- 3.1 In case of institutions located outside the jurisdiction of University of Mysore, the institution shall obtain a No Objection Certificate from the local affiliating state University for seeking recognition from University of Mysore.
- 3.2 The Institution shall strictly adhere to the list of schedules notified by the university from time to time.
- 3.3 The Institution shall not admit students beyond the intake fixed by the University of Mysore.
- 3.4 The minimum qualification and eligibility norms for admission of students to the research program shall be as per the regulations approved by the University. The University shall have the power to scrutinize the eligibility of students admitted to each course of study and refuse admission given to any student who does not fulfill the minimum requirements.
- 3.5 Qualifications of the faculty recruited shall be as per the norms prescribed by the University/UGC/AICTE/NCTE or any other professional body.
- 3.6 The institution shall make all arrangements for providing necessary infrastructure, run course work, and perform all such functions necessary to successfully conduct the research program.
- 3.7 The University of Mysore Statutes pertaining to Ph.D. program and any other related circulars issued from time to time shall be adhered to both in letter and spirit.
- 3.8 In all publications made by the members of the faculty and research scholars/researchers of the institution wherever the name of the institution is mentioned while citing the credentials of the author/authors, the following shall be mentioned i.e., “(A recognized research centre of University of Mysore)”.
- 3.9 The institution shall ensure that one soft copy of all such publication shall be sent to the Director, PMEB, University of Mysore, through an email attachment.

- 3.10 In case of collaborative research, the institution may involve faculty members of University of Mysore with their prior consent and formal permission by the university.
- 3.11 The Institution shall not change the name and / or address without the prior permission of the University.
- 3.12 The execution of such research projects shall be without any financial commitment to the university.

4. Managing Council

There shall be a separate Managing Council exclusively for the programs offered through the recognition granted to the institution. The University shall constitute a Managing Council which shall have functional autonomy for smooth running of the program. This Managing Council shall not only interface with the University authorities but also co-ordinate with all other agencies for the smooth running of the program. The Managing Council shall oversee the activities relating to the program and give necessary directions so that the quality of the program is ensured and sustained. It shall be the responsibility of this Managing Council to ensure that all the issues relating to this program are addressed and appropriate decisions are taken in the interest of the students and also the reputation of the University. The Managing Council shall serve as an authority to guide/monitor/initiate/control the various activities relating to the program.

4.1 Composition of the Managing Council.

The Managing Council shall consist of the following members.

- The Vice-Chancellor ..Chairman
- The Registrar ..Member
- The Director, PMEB ..Member
- The Registrar (Evaluation) ..Member
- One Member from the Academic Council ..Member
- Two Deans of the relevant faculty Members nominated by the Vice-Chancellor from institutions of repute relevant to the academic specialization of the institute.
- Three Members of the concerned agency/institution/centre or other associated institutions nominated by the head of the institution /organization.
- The Director/ Coordinator of the program nominated by the institution shall be the Member Secretary of the Council.

The total membership of the Managing Council shall not exceed 15. If required experts may be invited as Special Invitee/s who shall have **no** voting rights.

- 4.1 (i) The term of the Managing Council shall be for four academic years. It shall always be co-terminus with the tenure of MoU.
- 4.1 (ii) Any casual vacancy of nominated members caused by death, resignation, or the member ceasing to hold a particular office or a particular designation by virtue of which he/she became a member shall be filled up by the Vice-chancellor for the unexpired term of office of the member.
- 4.1 (iii) The Managing Council shall meet at least once a year to review the implementation of program and to assess the program of the activities.
- 4.1 (iv) 50% of the Members shall form the quorum for the meeting. No quorum is required for an adjourned meeting.
- 4.1 (v) The Vice-Chancellor or, in his/her absence, any member Nominated by him/her, shall preside over the meeting.
- 4.1 (vi) The agenda for the meeting will be made available to the members much in advance and it shall be discussed and debated before the decision is arrived at. If any issue involves voting, it shall be decided by a majority of votes, the Chairman shall have a casting vote in addition to his/her vote as a member, in case of tie.
- 4.1(vii) **Record of Meetings:** Record of the business transactions of the Managing Council shall be maintained properly. Copy of the minutes of the meeting of the Managing Council shall be made available to the members and to the University.

4.2 EXTRA-ORDINARY MEETING

The Vice-Chancellor, whenever appropriate, may convene the meeting for the transaction of urgent business. The Member Secretary, under the direction of the Chairman shall send a notice 10 days in advance along with the agenda.

4.3 FUNCTIONS OF THE MANAGING COUNCIL

The Managing Council shall:

- 4.3.1. Discuss all academic matters pertaining to the program and ensure that its recommendations are implemented by the said Institution recognized by the University.
- 4.3.2. Plan the utilization of grants for Teaching, Equipments, Exchange, Furniture etc. to be specified by the Member Secretary.
- 4.3.3. Prepare general plan of work and time table.
- 4.3.4. Plan Research Activities/ Organize Seminars/ Conference/ Workshops.
- 4.3.5. Discuss any other matter connected with the program or any new program proposed.

4.4 Designation of Member Secretary:

The person nominated or authorized by the Institution shall be the Member Secretary.

The Member Secretary shall be solely responsible for the smooth and efficient functioning of the Managing Council and shall implement all the recommendations / decisions of the Managing Council.

5. FINANCIAL ARRANGEMENTS:

- 5.1 In case of Ph.D. programme all fee payable to the university shall be paid as per the guidelines issued by the university from time to time.
- 5.2 Any additional fee, other than the ones payable to the university, collected by the institution, shall be informed to the university from time to time.
- 5.3 Any revision of fee by the institution should be informed to the university well in advance and the university reserves the right of accepting or not accepting the same.
- 5.4 The fees collected by the said Institution after remitting the University amount shall utilize the remaining resources for providing all facilities to impart teaching / training and also to ensure quality and excellence.
- 5.5 The fee structure may vary if NRI/Foreign Students are admitted. The Institution shall provide details to the University and obtain approval of the University.
- 5.6 The Institution shall retain the fees collected for any value added service provided to the students. However, the total fee collected for such services shall not exceed the fee prescribed by the UoM.
- 5.7 The Institution shall collect the examination fee prescribed for the Purpose from every candidate and remit the same to the University of Mysore. The examination section shall arrange for the conduct of examination as per the regulation approved by Academic Council.
- 5.8 The University shall ensure that the Marks card, degree certificate etc., are issued to the candidates through the concerned Institution.

6. PERIOD OF RECOGNITION

Such recognition granted by the University shall not be for more than **4 academic years** from the date of signing the MOU / Agreement by both the parties. However the institution shall pay the annual recognition fee along with progress report. The renewal of the MoU shall be carried out based on the report of an inspection committee & with due approval from Academic council.

7. TERMINATION

7.1 Either Party may forthwith terminate this MOU / Agreement:

- If the other Party assigns or attempts to assign the whole or part of its interest under this MOU / Agreement; or
- If the other Party goes into liquidation or proceedings for insolvency / bankruptcy.
- If the other Party materially breaches the terms of this MOU / Agreement.

In the event of termination of this MOU / Agreement, both Parties shall, forthwith, cease to use and ensure that the other Party's name, mark or logo in any manner whatsoever as related to this MOU / Agreement, shall not be used by any person in any manner whatsoever.

7.2 **Survival of Obligations:** Any termination of the MOU / Agreement shall be on the understanding that Students who have already enrolled in any of the Courses as at the date of termination shall be entitled to complete their respective Courses and be eligible to appear for the assessment / examinations conducted and to obtain an award of the degree applicable for such Courses. The obligations of the Parties with respect to any such incomplete Courses shall continue to be in force during such period, notwithstanding any prior termination of the MOU / Agreement. However, if a student does not complete the examination within the duration of the course or within the duration of the MOU / Agreement, he/ she shall have to appear for the examination only in the University of Mysore campus for the academic year commencing prior to the date of termination. All other obligations of the Parties which by their nature would continue beyond the termination, cancellation or expiration of this MOU / Agreement shall survive any such termination, cancellation or expiration.

8. LIABILITY

Neither Party shall be liable for any indirect, incidental or economic consequential damages (such as loss of profits).

9. DISPUTE RESOLUTION AND JURISDICTION

9.1 The Parties to this MOU / Agreement shall settle any dispute arising out of this MOU / Agreement through mutual negotiation and agreements. In case settlement is not arrived at, the dispute (s) shall be referred to a mutually acceptable sole arbitrator and the proceedings shall be in accordance with the provisions of the Arbitration and Conciliation Act 1996.

9.2 This MOU / Agreement shall be governed by the laws of India and both Parties are subject to the exclusive jurisdiction of courts in Bangalore / Mysore for the purpose.

10 CONFIDENTIALITY

- 10.1 Any exchange of confidential information shall be made under and pursuant to a separately executed agreement for the exchange of confidential information.
- 10.2 Confidential records of the students, attendance records, semester transcripts, answer scripts, submitted assignments, project documents, and any materials or intellectual capital generated out of the project work or test/assignments pertaining to this course shall remain exclusive property of that institution only. University of Mysore shall have the right to retain one copy of the said attendance records, semester transcripts, answer scripts, submitted assignment and project documents for the purpose of maintaining records of the same for its internal audits and for no other purpose. Duplication of such items without prior written permission from the concerned institution is prohibited.

11. MISCELLANEOUS

- 11.1 **Notice:** Any notice or other information required to be given to the other party shall be given in writing and in the English language. Such notice may be provided, using any of the following:
- Registered post or a nationally recognized courier; or
 - Telex, facsimile transmission, e-mail or comparable means of communication (provided that a confirmation copy of the same is sent by means specified in (a) above within 24 hours of transmission).
 - Such notices when sent to each Party shall be at the address first above written
- 11.2 **Governing Law:** This Agreement shall be governed by the laws of India.
- 11.3 **Force Majeure:** If the performance of either party, of any of its obligations (not being an obligation to make any payment in terms of this Agreement) is prevented, restricted or interfered with by reason of an event of Force Majeure, then such party shall be excused from such performance to the extent of such prevention, restriction or interference; provided, however, that such party shall give prompt notice within a period of 7 (seven) days from the date of the Force Majeure occurrence to the other party of such Force Majeure, including a description, in reasonable specificity, of the cause of the Force Majeure; and provided further that such party shall use reasonable efforts to avoid or remove such cause of non-performance and shall continue performance under the Agreement whenever such Force Majeure event is removed. In the event such Force Majeure event is not removed within a reasonable period of time, the parties may with mutual consent in writing decide further course of action, and in the event of a dispute, the matter shall be resolved through arbitration under the relevant provision.
- 11.4 If any provision of this MOU/Agreement is held to be invalid, illegal or unenforceable, the validity, legality and enforceability of the remaining provisions shall in no way be affected or impaired thereby as long as the intent of the parties can be preserved.

11.5 No waiver by any Party of any default with respect to any provision, condition or requirement hereof shall be deemed to be waiver of any other provision, condition or requirement hereof. No delay or omission of any Party to exercise any right hereunder on one occasion in any manner shall impair the exercise of any such right on any other occasion.

11.6 Notwithstanding anything contained in the Agreement, it is Specifically and clearly agreed that: both the parties agree to abide by any order/ statute/ Rule/ Regulation issued from time to time by the regulatory authorities.

12 INDEPENDENT CONTRACTORS

- This Agreement shall not be taken to create any joint venture, partnership or other similar arrangement and the Parties shall at all time stand in relation to each other as independent contractors. Neither of them is or shall be an employee or franchisee of the other. Neither of the Parties is or shall be or deemed to be or shall hold itself out to any third party as being the agent or legal representative of the other or have the authority to bind the other Party without the prior approval of that Party in each and every case or accept any liability whatsoever for activities of the other Party.
- Neither party is or shall be responsible for the debts incurred by the other or be bound by any contracts or representations made by the other or any obligations undertaken by the other. Neither party shall make any representation pertaining to the other or its business or affairs, without the written consent and approval of the other.

REGISTRAR
University of Mysore, Mysuru

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Witness:
Signature:
Name and Address:

Witness:
Signature:
Name and Address