



UNIVERSITY GRANTS COMMISSION
BAHADUR SHAH ZAFAR MARG
NEW DELHI-110 002

UGC Guidelines for establishing University-Industry Inter-Linkage Centres in Universities

1. Preamble

The significance of university-industry interactions has become an important agenda of higher education on policy-making front at both national and institutional levels. It is well-known that today the country faces a dissonance and disconnect between higher education and its relevance to industry, a demand-supply mismatch as the economy is in need of more 'skilled' workforce as also managers and entrepreneurs than the country produces annually. This is so, because a majority of the existing Higher Educational Institutions (HEIs) remain almost disconnected with the requirements of the workplace, as they are yet to incorporate the specific requirements of various industries in their curriculum in an innovative and flexible manner while producing well-groomed graduates. A crying need is felt more than ever for taking integrated initiatives towards knowledge acquisition and up-gradation of skilled human competencies in universities and colleges to address the emerging needs of the economy so as to ensure that the graduates have adequate knowledge and skills to get suitably employed or become entrepreneurs and thereby meet the economic and industrial needs at the regional and national levels. This need can be fulfilled by creating and operating suitable collaborative arrangements between the Higher Educational Institutions and industries. Unlike the "outreach" programmes of HEIs which imply a one-way delivery of expertise and knowledge, such engagement between universities and industries carry the idea of mutuality and sharing of knowledge and expertise. There are many areas of collaboration between universities and industries which are mutually beneficial. Participation of expertise available in the Faculty of the universities in offering consultancy services to industries and assisting their R & D activities and participation of industries in placements and internships of students of universities and in their skill development and employability are cases in point. Considering the importance of the issue, the UGC is contemplating to launch a Scheme of setting up of University-Industry Inter-linkage Centers (UIL Centres) in the universities, which become an effective, goal-oriented and mutually-enriching mechanism.

2. Objectives of the Scheme

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The main objectives of the Scheme of establishing UIL Centres in Higher Educational Institutions are to:

- a) Identify the expertise available in the university which can be of use for the industries in the locality/region by way of consultancy services, evaluation of R & D activities of the industries, etc.;
- b) Take the help of the expertise of the industries to improve/redesign the curriculum periodically in tune with the requirements of the industries;
- c) Help create skilled manpower for industry requirements at various levels;
- d) Conduct Management Development Programmes (MDPs), Entrepreneurship Development Programmes (EDPs), etc.;
- e) Initiate schemes for student/teacher training, joint research;
- f) Undertake R & D in the areas related to skill education and development, entrepreneurship, employability, labour market trends, etc. at the postgraduate and research levels;
- g) Maintain 'Labour Market Information' for the region in coordination with government agencies and industry associations;
- h) Help set up Science & Technology Entrepreneurs' Parks (STEPs), Technology Business Incubators (TBIs), etc.;
- i) Work for coordination between the University and industry/industries in the neighbourhood to make the Centre a Centre of Excellence for skill development in specified areas;
- j) Conduct all other activities as are incidental or conducive to the functioning of the Centre.

3. Essential features of MoU between UGC and industrial organization

- a) Decision about the nature of collaboration/partnership between them in implementing the Scheme;
- b) Decision about the financial, infrastructure and other inputs both sides can offer;
- c) Decision about the norms/parameters in accordance with the 'credit system' to assess the impact of the Scheme and make suitable recommendations for improvement of the Scheme.

4. Target group

Universities recognized under section 12B of UGC Act, 1956 and receiving General Development Assistance from the Commission and accredited by the Assessment and Accreditation Agencies recognized by UGC with at least B Grade, or any other agency recognized by UGC may be considered for financial assistance under the Scheme.

5. Parameters for Evaluation of Proposals

To be covered under the Scheme, the HEI shall have:

- a) demonstrable competence and sustained commitment in the area of acquisition of knowledge and skill development;
- b) highly qualified faculty;
- c) high quality research, institutional and collaborative, as evidenced by Impact Factor, H-Index, etc.;
- d) adequate space, buildings, academic and physical infrastructure, etc. for establishing a UIL Centre;
- e) active outreach programmes as evidenced by their impact on community at large;
- f) collaboration with industries or conglomeration of industries in its neighbourhood for skill development, employment, etc.;
- g) high quality consultancy services as evidenced by the income generated by consultancy.

6. Procedure for establishing UIL Centres

Establishment of UIL Centres in universities shall be based on a competitive mode. Proposals shall be invited in a prescribed proforma from universities interested in establishing UIL Centres by issuing a public notice on the UGC website. The proposals have to be submitted within the specified time, enclosing therewith a Detailed Project Report (DPR), proposed Action Plan and itemized budget estimates. The proposals shall be placed before an Expert Committee of the UGC for evaluation and selection. If considered necessary, the UGC may constitute a Screening Committee to shortlist the proposals. The UGC may also decide to arrange an interface of the universities with the Expert Committee. Based on the merits of the proposal/interface, the Expert Committee shall recommend the universities where the UIL Centres may be established.

7. Committees for the Scheme

i) Expert Committee

An Expert Committee shall be constituted by the Chairman, UGC, to examine the proposals received from various universities, and, if necessary to listen to their presentations and interact, and to make recommendations based on merit. The Committee shall consist of:

One Member of the UGC	Chairman
One Vice Chancellor	Member
Two outside Experts	Members
One UGC Officer	Secretary

ii) Screening Committee

The Chairman, UGC, may, if necessary, constitute a Screening Committee to shortlist the proposals received, consisting of the following persons:

- Two outside Experts who are members of the Expert Committee
- The UGC Officer who is the Secretary of the Expert Committee.

iii) **Advisory Committee**

The Advisory Committee as constituted by the Vice Chancellor shall consist of the following persons.

Vice Chancellor or his/her Nominee	Chairperson
Three Professors with proven collaborative/consultancy work nominated by the Vice Chancellor from a panel of names suggested by the Academic Council-	Members
Three representatives of industries nominated by the Zonal/ state/ regional heads of the industrial organization partnering with the UGC - Registrar of University	Members Secretary.

iv) **Mentoring and Monitoring Committee**

The Mentoring and Monitoring Committee may be set up at the university level by the Vice chancellor, consisting of:

Director, UIL Centre	Chairman
One Professor, nominated by the Vice Chancellor	Member
Two representatives of the industry	Member
One Nominee of the UGC	Member

8. Governance of the UIL Centres

The UIL Centre shall be headed by a Director appointed by, and answerable to, the Vice Chancellor. The Director shall be a Professor of the University, holding additional charge of the UIL Centre. He / She shall be paid a monthly honorarium of Rs. 10,000. The staff of the Centre shall be drawn from the university on redeployment basis, or by outsourcing. If agreed upon by the university and the partnering industry, they can be paid such honorarium as may be specified in the MOU between the university and the industry, and paid out of the earnings of the Centre or out of the contribution by the industry. No special financial or leave and other kinds of benefits shall accrue.

9. Responsibilities of the university

The university shall:

- 1) Set up the UIL Centre in accordance with the Scheme;
- 2) Decide the representation of industries in its Board of Studies/ Academic Council for inputs in the restructuring of existing courses and introduction of new courses which are relevant to the industries and which can enhance the employability of the students;
- 3) Emphasize skill development of students at all levels of study by providing training to them. Such skill development could be through NSDC-recognized

Sector Skill Partners (SSPs) in accordance with the National Occupational Standards (NOSS);

- 4) Disseminate the expertise available in the university on its website and by other means for offering consultancy services to the industries, evaluate their project work, guide joint research and their R & D activities, etc.;
- 5) Institute Academic Chairs, if possible, in industry;
- 6) Handle selection of beneficiaries in a fair and transparent manner;
- 7) Decide the mentoring and monitoring mechanisms in consultation with the partner-industry using the 'credit system' evolved by the UGC, and mentor and monitor the progress of the work of the UIL Centres;
- 8) Disseminate the information on its website and by other means, and call for applications;
- 9) Decide the specific and tangible deliverables in each case;
- 10) Report to the Partner-industry and to the UGC.

10. Functions of the UIL Centres

The functions of the UIL Centres shall be:

- To decide the academic activities:
 - ◆ Take NSDC's help in collaborating with Sector Skill Partners (SSPs) for curriculum design & development, and for certification;
 - ◆ Offer value addition courses for students to enhance their employability;
 - ◆ Conduct workshops/tutorials on issues relevant to the selected industry;
 - ◆ Arrange discussions with representatives of the industry;
 - ◆ Deliver technical talks;
 - ◆ Facilitate industry oriented UG/PG/Ph.D. projects
- To decide Research and Development activities:
 - ◆ Funding of R & D projects;
 - ◆ Creating R & D facilities/other infrastructure in the university;
 - ◆ Submitting joint proposals for securing funding from other agencies;
 - ◆ Joint publications/patents;
 - ◆ Commercialization of prototypes developed;
 - ◆ Nurturing incubation centres
- To decide Extension activities:
 - ◆ Industrial visits/Training/Internship with stipend;
 - ◆ Soft skill training/Student mentoring;
 - ◆ Conduct of Tech. exhibition/open house;
 - ◆ Creation of Industrial Chair;
 - ◆ Student hiring (Placements).

11. Nature of UGC assistance

- a) The UIL Centres shall be supported by the UGC and the partnering industrial organization for a period of two years only i.e. till the end of XII Plan.

- b) The UIL Centres shall be self-supporting after the completion of the said period.
- c) The UGC's contribution shall be within an overall ceiling of Rs. 2.00 Crores and in no case shall exceed 75% of the expenses, while the partnering industrial organization's contribution shall be a minimum of 25% of the expenses. The details agreed upon shall be in the MoU between the UGC and the industrial organization concerned.
- d) The financial assistance provided by the UGC in this regard shall be in the nature of start-up grant for developing infrastructure, procuring equipment and honorarium for a Director of the Centre. Space for housing and staff for manning the Centre shall be provided by the university concerned by redeployment/ outsourcing.
- e) Disbursement of fellowships and other financial benefits to the beneficiaries shall be in accordance with the terms agreed upon by the partnering agencies (UGC and industrial organization, university and partnering industry, etc.)

12. Procedure for release of grants

50% of the startup grant other than the operational expenditure (Honorarium for Director) shall be released as the first installment by the UGC to the university concerned. The honorarium for the Director shall be released for one year at a time. The second installment other than the operational expenditure shall be released after receiving the UC against the first installment, as per UGC norms.

13. Withdrawal of the Scheme

- a) The UGC may withdraw the assistance to the Centre if the information and data supplied by the university to claim assistance under the Scheme is found to be incorrect or the Centre does not fulfill the objectives for which it is established. In such a case, the university shall have to refund the entire amount released to it under the Scheme with penal interest decided by the UGC.
- b) The assistance to the Centre will be withdrawn in case of misappropriation and misuse of funds. In such a case, the university shall not only have to refund the entire amount released to it under the Scheme with penal interest, but also face other appropriate action(s) which may be taken by the UGC.

14. Miscellaneous

Appendix I gives details of what the universities can do for the industries, what the industries can do for the universities and the possible Special Purpose Vehicles (SPVs) for realizing the interlinkages, from which the university/UIL Centre can choose the desirable and feasible ones.

Appendix II gives the proforma for universities to make applications/proposal under the Scheme.

Appendix I**University-Industry Inter-Linkage Centres (UIL Centres)****A. What the Universities can do/offer to the Industry:**

- Offer/provide consultancy services
- Assist in evaluating project work
- Provide training to industrial personnel of different levels
- Provide for skill development of students at all levels of study through recognized Sector Skill Partners (SSPs) in accordance with the National Occupational Standards (NOSs), by suitably revising the UGC Scheme of Career Oriented Courses (COCs) with provision to associate SSPs for skill development
- Develop mechanism for training students for meeting the needs of industry
- Foster collaboration with industry to help it meet its manpower demands
- Prepare employable persons, create employability
- Tune faculty with the requirements of industry
- Organize Executive and Management development Programmes
- Promote entrepreneurship
- Organize conferences, seminars, workshops
- Strengthen engagement of industry by including its representatives in the academic and other decision making bodies of the universities
- Foster collaboration with industry for restructuring/introduction of courses relevant to industry
- Create "Live, work and play" campuses
- Strengthen partnership and collaboration for research, and provide best brains to carry out R&D and other activities
- Provide land and facilities for start-up/incubation centres
- Strengthen UIL models to make significant impact on societal development and make industries less dependent on outsourcing technologies from abroad and achieve significant regional and national development

B. What the Industry can do/offer to the universities:

- Offer placements
- Assist skill development
- Train for special skills needed by the industry (limitation : skills useful not in general, but only by the industry concerned)
- Provide consultancy in specific areas of management/control
- Institute Chairs/scholarships
- Collaborate in research partnership
- Co-sponsor Ph.D. students (limitation : apprehensions on sponsored/motivated research)
- Help prepare employable graduates in line with the requirements of the industry (limitation : not employability in general, but only by the particular industry)
- Invest for improvement of university's infrastructure

- Tune faculty with requirements of industry by instituting Academic chairs in industry, consultancy projects and joint research
 - Set up Micro, Small and Medium Enterprises (MSME) complexes in the vicinity of HEIs
- C. Special Purpose Vehicles (SPVs) for implementing the inter linkages:**
- Launch a generic policy initiative (like Startup and Innovation Policy, Student entrepreneurship Policy) (UIL policy to address role of academia in regional/national/international innovative cluster development
 - Formulate appropriate CSR Policy
 - Provide for IPR and TM in universities
 - Provide for Assistance for setting up Innovation and Entrepreneurship Development Centres (IEDCs) in HEIs
 - Provide for Assistance for Faculty Orientation programmes for setting up IEDCs
 - Provide for Manpower planning
 - Set up Science & Technology Entrepreneurs' Parks (STEPs)
 - Set up Technology Business Incubators (TBIs), Incubation Centres
 - Establish Startup enterprises/villages/centres/campuses
 - Establish Industry-academic clusters
 - Provide for Incentives like making available land, tax benefits, etc.
 - Provide for matching grants (Centre : State)
 - Provide incentives for performing institutions
 - UGC in association with National Skill Development Council (NSDC) to devise Model Curricula for skills identified under NSQF
 - Prepare Guidelines for consultancy projects and joint research
 - Institute Doctoral Fellowships under PPP mode

Appendix II



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Format for submission of application for establishing under the UIL Scheme

Note: University is required to give detailed information on the following points and wherever necessary enclose supporting documents duly attested by the Registrar.

Part-I – University: Basic data

(i)	Name of the University Complete postal address Phone No. Fax No. E-mail address Website address	
(ii)	Date and year of establishment	
(iii)	If a deemed to be University whether it has fully complied with all the provisions contained in the UGC (Institutions Deemed to be Universities) Regulations, 2010?	Yes/ No
(iv)	Details of the Vice Chancellor: Name: Tel. No.: Mob. No.: E-mail address:	
(v)	Details of the Registrar: Name: Tel. No.: Mob. No.: E-mail address:	
(vi)	Details of the Finance Officer: Name: Tel. No.: Mob. No.: E-mail address:	
(vii)	Type of the university: (Tick the relevant ones): Central/ State/ Deemed/ General/ Professional (Agricultural, Law, Medical, Technology, others: specify/ Multi-faculty/ Single – faculty/ Unitary/ Affiliating/ Any	

	other: specify)													
(viii)	No. of campuses (please provide details) a. City campus b. Off-campus c. Off-shore campus (In case of Deemed to be Universities provide details of their Constituent unit(s) along with the No. and date of Notification/order issued by the Government of India/UGC)	a) b) c)												
(ix)	In case of State Universities: No. of constituent colleges No. of affiliated colleges													
(x)	Faculty required as per the norms of statutory council(s) concerned /UGC													
(xi)	Has the university power to provide instruction through distance mode?	Yes/ No												
(xii)	Whether the University is running courses under distance mode? If yes, details may be provided as under:- <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 33%;">Name of the Study Centre</th> <th style="width: 33%;">Course(s) offered</th> <th style="width: 33%;">No. of students enrolled</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> </tbody> </table>		Name of the Study Centre	Course(s) offered	No. of students enrolled									
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(xiii)	Whether prior approval of DEC/UGC was obtained to run courses under distance mode/ to establish Study Centre(s)?													
(xiv)	Whether the University is accredited by NAAC and/or its courses are accredited by NBA? If yes, grade													
(xv)	Temporal plan of academic work	Semester system / Annual system												
(xvi)	Whether the law under which the university is established contains a provision for the establishment of a Planning Board? If yes, has the Planning Board been established? If yes, please provide the constitution of the Planning Board.	Yes/ No Yes/ No												
(xvii)	Is there a Grievance Redressal Mechanism as per UGC Regulations? a) For teachers b) For non-teaching staff c) For students	Yes/ No Yes/ No Yes/ No												

	Is that working properly?	Yes/ No
(xviii)	Is there a Social Empowerment Cell?	Yes/ No
(xix)	Is there a Gender Sensitization Cell?	Yes/ No
(xx)	Extra-curricular & Extension Activities If yes, give details.	Yes/ No
(xxi)	What is the Placement record of the university in last three years?	
(xxii)	Whether convocation is held? If yes, how regularly?	Yes/ No
(xxiii)	Has a Detailed Project Report (DPR) been appended to the application?	Yes/No
(xxiv)	Has an Action Plan been appended to the application?	Yes/No
(xxv)	Have itemized budget estimates been appended to the application?	Yes/No

Part II - (for universities established or incorporated by or under a State Act

(i)	Does the State Government concerned ensure availability of developed land and the necessary infrastructure as prescribed by the UGC and/or other statutory/regulatory body concerned?	
(ii)	Does the State Government concerned ensure availability of adequate basic facilities in respect of teaching, technical and supporting staff, buildings, equipment, library, hostels, staff quarters, playgrounds, etc. as prescribed by the statutory/regulatory body concerned?	
(iii)	Does the State Government concerned ensure continued provision of adequate general development assistance and recurring grants for maintenance and development of its activities of teaching, research and extension education in accordance with the guidelines issued by the statutory/regulatory body concerned?	
(iv)	Is there is clear understanding between the university and the departments concerned of the State Government delineating the responsibilities and functions of each in the area of research and extension education?	
(v)	Is there an apex body at the State level set up by the State Government consisting of the representatives of the University and the State Government to coordinate the work of the university and the departments concerned of the State Government?	
(vi)	Is there an apex body at the State level set up by the State Government consisting of the representatives of the University, the State Government, the Government of	

India, the UGC and the statutory/regulatory bodies concerned to facilitate coordination between the university and the departments of the State Government on the one hand, and the Government of India, UGC and other statutory bodies concerned, on the other?	
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Part III - Faculty

(i)	No. of permanent faculty (institution-wise and department-wise) :-																																								
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;">Dept.</th> <th colspan="3" style="width: 35%;">Faculty required as per the norms of UGC and other Statutory Council (s) concerned</th> <th colspan="3" style="width: 20%;">Faculty sanctioned</th> <th colspan="3" style="width: 20%;">Faculty actually available</th> </tr> <tr> <td></td> <th style="width: 10%;">Prof.</th> <th style="width: 10%;">Assoc. Prof.</th> <th style="width: 10%;">Asstt. Prof.</th> <th style="width: 10%;">Prof.</th> <th style="width: 10%;">Assoc. Prof.</th> <th style="width: 10%;">Asstt. Prof.</th> <th style="width: 10%;">Prof.</th> <th style="width: 10%;">Assoc. Prof.</th> <th style="width: 10%;">Asstt. Prof.</th> </tr> </thead> <tbody> <tr> <td style="height: 20px;"></td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td style="height: 20px;"></td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> </tbody> </table>		Dept.	Faculty required as per the norms of UGC and other Statutory Council (s) concerned			Faculty sanctioned			Faculty actually available				Prof.	Assoc. Prof.	Asstt. Prof.	Prof.	Assoc. Prof.	Asstt. Prof.	Prof.	Assoc. Prof.	Asstt. Prof.																				
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(ii)	Information about permanent/regular faculty to be provided in the following format (Institution-wise and Department-wise)																																								
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(iv)	Whether faculty available is adequate in view of the number of students enrolled?																																								
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(vi)	Ratio of regular faculty to relevant students (Institution- wise and course-wise)																																								
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(viii)	Ratio of temporary/visiting/ guest faculty to regular faculty (Institution-wise and course-wise)																																								
(ix)	Ratio of faculty with Ph.D. degree to total number of faculty (Institution-wise and course-wise)																																								
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(xi)	Faculty-student ratio (per programme per Institution)	
(xii)	Ratio of teaching to non-teaching staff (Institution-wise)	
(xiii)	Faculty evaluation – Self-appraisal evaluation Peer review Students evaluation Others (specify)	
(xiv)	Pay scales received by faculty UGC Pay Scales State Govt. Pay Scales Others (specify)	
(xv)	Facilities for teaching staff: Residences Office rooms/ cubicles Computers Any other (specify)	Yes/No Yes/No Yes/No Yes/No
(xvi)	No. of faculty members who have: National award/honour International award/honour	

Part-IV – Academic Programmes (The information is to be provided institution-wise/department-wise)

(i)	Academic programmes/courses offered (please mention name of the course (B.A., B.Tech, MBBS, etc.)	
	Programme	Sanctioned intake
	Actual enrolment in the preceding academic year	
	UG	
	PG	
	Diploma	
	PG Diploma	
	Certificate	
	M.Phil	
Ph.D.		
Any other (pl. Specify)		
(ii)	Whether the Ph.D. programme is full- time or part-time and whether the programme is run as per UGC Regulations, 2009 on M.Phil/Ph.D.?	Full-time/ Part-time Yes/ No
(iii)	Whether approvals of relevant statutory council(s) have been taken to start new courses/to increase	Yes/No

	intake?							
(iv)	Whether course curriculum is prepared by the University on its own or modelled on that of other institutions/Universities?							
(v)	Whether courses are also run in second shift/part-time/weekend/or in any other form? If yes, information in the following format may be provided:-							
	<table border="1"> <thead> <tr> <th>Name of the Course</th> <th>Whether second shift/part-time/week-end/any other form</th> <th>No. of students enrolled</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Name of the Course	Whether second shift/part-time/week-end/any other form	No. of students enrolled				
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Part-V – Research Profile

(i)	Facilities available for research (list)												
(ii)	<p>Research work done during the last three years</p> <table border="1"> <tr><td>Research Scholars (PhD./Post-Doctoral)</td></tr> <tr><td>Projects completed, and the total amount</td></tr> <tr><td>Ongoing projects, and the total amount</td></tr> <tr><td>Patents</td></tr> <tr><td>Transfer of Technology</td></tr> <tr><td>Inter-departmental research</td></tr> <tr><td>Inter-disciplinary research</td></tr> <tr><td>Research Publications</td></tr> <tr><td>Participation in Seminars/ Symposia / Workshops/ Conferences: National International</td></tr> <tr><td>No. of Books published</td></tr> <tr><td>No. of papers published in refereed journals</td></tr> </table>	Research Scholars (PhD./Post-Doctoral)	Projects completed, and the total amount	Ongoing projects, and the total amount	Patents	Transfer of Technology	Inter-departmental research	Inter-disciplinary research	Research Publications	Participation in Seminars/ Symposia / Workshops/ Conferences: National International	No. of Books published	No. of papers published in refereed journals	
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No. of Books published													
No. of papers published in refereed journals													
(iii)	<p>Rate the research profile of the University in terms of :</p> <ul style="list-style-type: none"> research orientation research environment research facilities research output 	<p>5/ 4/ 3/ 2/ 1 5/ 4/ 3/ 2/ 1 5/ 4/ 3/ 2/ 1 5/ 4/ 3/ 2/ 1</p>											

(iv)	Collaboration with a) foreign Institutions b) national institutions If yes, give details	Yes/ No Yes/ No
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Part-VI – Curriculum, Teaching Learning Process/Method, Examination/Evaluation System

(i)	Which University body finalize the curriculum?	
(ii)	Are there members in the Boards of studies from outside the university?	
(ii)	What are the Rules/ Regulations/ Procedure for revision of the curriculum and when was it last updated?	
(iii)	Whether innovation such as modular curricula, inter/multi-disciplinary approach adopted in curriculum design?	
(iv)	Whether academic audit was conducted by the University? If yes, provide details of its frequency and usage.	
(v)	Apart from classroom instruction, what are the other avenues of learning provided for the students? (Projects, Internships, Field trainings, Seminars, etc.)	
(vi)	Examination system (whether practical based)	
(vii)	Methods of evaluation of answer scripts (whether external experts invited for evaluation?)	
(viii)	Does the University have a continuous internal evaluation system?	
(ix)	How are the question papers set to ensure the achievement of the course objective?	
(x)	Policy for the constitution of board of question paper setters, board of examiners and invigilators	
(xi)	Whether conduct of examination and announcement of results is done in time bound manner?	
(xii)	Are students shown examination answer sheets after evaluation?	
(xiii)	How regular, fair and transparent is the examination system?	
(xiv)	Institution-wise and Course-wise results for the last three years	

Part-VII – Admission process

(i)	Admission procedure for various courses – a. Through special entrance test	
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	b. Through interviews c. Through their academic record d. Through combination of the above e. Method of arriving at the merit list for admission	
(ii)	If the University is admitting students through national level test, no. of examination centres	
(iii)	Whether admission procedure is available on the University website and in the prospectus and application forms widely available?	
(iv)	Details of the eligibility criteria for admission to various programmes/courses and whether admission policy laid down and circulated?	
(v)	Relaxation/Reservation provided in admission	
(vi)	Whether any management quota is available for admission? If yes, no. of seats in each course	
(vii)	Admission policy with regard to NRI and overseas students	
(viii)	Does the Deemed to be University follow fair and transparent procedure for admission?	

Part-VIII – Infrastructure

Land (required as per the norms of statutory council(s) concerned and actual available) > Total land available > Whether land is legally registered in the name of the University > Whether the University has undisputed ownership and possession of land > Whether the University is running in leased/rented accommodation	As per norms		Actual	
	Yes		No	
	Yes		No	
	Leased		Rented	
Buildings (please provide details) (required as per the norms of concerned statutory council(s) and actual available)				
Building/Facility	Total Area	No. of Rooms	Status of building (whether complete/incomplete)	Value in Rs.(lakh)
Administrative				
Academic				
Class Rooms				
Laboratories				

Hostel for boys				
Hostel for girls				
Hostel facilities (specify)				
Central facilities (specify)				
Auditorium				
Residences for Teachers				
Residences for staff				
Recreational facilities				
Play grounds (specify)				
Others (specify)				
Total value				
No. of Deptts. having labs	Name of Deptts.		No. of labs	
Equipment (costing more than Rs. 1 lakh) (required as per the norms of statutory council(s) concerned and actual available)				
Item Description (make /model)	Location (Department)	Date of Purchase	Value (Rs.)	Present condition
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Library (required as per the norms of concerned statutory council(s) and actual available, where relevant)				
Particulars	As per norms	Actual		
Total Space (all kinds)				
Computer/Communication facilities				

Whether digitized	Yes % digitized:	No
Availability of bar coding		
Reprographic facilities		
Number and capacity of reading rooms		
Issue & receipt of books	Computerized: Yes/No	Manual: Yes/No
Total No. of Books		
Total no. of reference books		
Total No. of Journals		
No. of Research Journals (Indian)		
No. of Research Journals (Foreign)		
Total No. of Magazines		
Information in electronic / digital form		
Total value of books, journals, magazines		

Sports Facilities (required as per the norms of concerned statutory council(s) and actual available)

Particulars	As per norms	Actual
Open Play Ground(s) for outdoor sports		
Track for Athletics		
Basketball Courts		
Squash/Tennis Courts		
Swimming Pool (Size)		
Indoor Sports Facilities including Gymnasium		
Cricket field(s)		
Other sports facilities (specify)		

(vii)	Facilities for faculty, students and non-teaching staff	
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(i)	Course-wise Fee Structure per semester (please provide head-wise details of total fee charged - Tuition Fee, Development fee, examination fee, semester fee, hostel fee, fee by any name, etc.) (Pl. Use separate sheets, if necessary)					
	Type of fee	Merit quota students	Reserved category students	Management quota students	NRI students	Overseas students
	Tuition fee					
	Development fee					
	Examination fee					
	Semester fee					
	Hostel fee					
	Others (specify)					
	Total fees					
(ii)	Is the fee structure available on University website and in the prospectus?			Yes/ No Yes/ No		
(iii)	Mode of fees collection					
(iv)	Basis of fee structure					
(v)	Fee concession/scholarships provided to students					
(vi)	Are the students and parents sufficiently informed about the fees and charges payable?					
(vii)	Does the university follow its own declared policy in collecting any fees or charges or are there some charges over and above the publically stated fee structure?					
(viii)	Is the mode of fees collection transparent? Are there complaints of payments without receipts?			Yes/ No Yes/ No		
(ix)	Are the fees reasonable compared to costs involved in running the programmes and to other similar institutions?					
(x)	Whether the University is receiving any funds from Central Government/State Government for any purpose including research? If yes, provide details.					
(xi)	Whether the university has adequate financial resources at any given time to meet the recurring expenditure for at least one year?					

	Enclose audited income-expenditure statement for the last three years	
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Part-X – Collaboration with industries and consultancy services

(i)	Industry/Institution interface (outreach to other Institutions/Industry) : give details of collaboration a) for joint research b) for evaluating industry's research c) for skill development d) for placement e) for any other purpose (specify)	
(ii)	Is there any collaborative arrangement with industry for visiting faculty/part-time/guest lecturers? If yes, give details of the following: a) No. of such faculty members b) Departments where they take classes c) Courses for which they are engaged d) Whether they share the teaching load or are in full charge of the courses e) Are they paid any remuneration?	
(iii)	Are there academic programmes/ courses specially designed/ predominantly catering to the requirements of any industry? If yes, give details on: a) Course name b) Intake capacity c) Fees being charged d) Classes conducted only university faculty/ university faculty and experts from industry e) If jointly, % of classes conducted by experts from industry f) Is evaluation done by only faculty, or along with experts from industry?	
(iv)	Are there members in the Boards of studies from industry?	
(v)	How many course syllabi have been revised to meet the needs of industries in the last three years? (Give also names of such courses)	
(vi)	Number and names of Educational Programmes arranged for the community	
(vii)	Research Projects undertaken in collaboration/on behalf of industries in the last three years, and the total amount	
(viii)	Give list of faculty members, and their area of	

	specialization, who are capable of offering consultancy services to the industries	
(vi) 17	Consultancy work undertaken and grants received for consultancy in the last three years	
(vii)	Any other relevant information	

Certificate

This is to certify that all the information provided above is true to the best of my knowledge and belief. The University undertakes to adhere to the rules, regulations and guidelines of the UGC, Central/ State Government and relevant Statutory Council(s).

Place:

Signed and Sealed by the Vice-Chancellor

Date:

(..... University)

