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META I TECHNOLOGIES PVT LTD

Article 12 Bond

MEMORANDUM OF UNDERSTANDING

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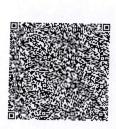
REGISTRAR EVALUATION UNIVERSITY OF MYSORE

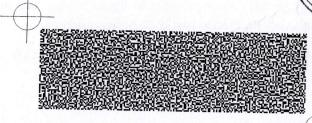
META I TECHNOLOGIES PVT LTD

META I TECHNOLOGIES PVT LTD

(Five Hundred only)







Please write or type below this line

# MEMORANDUM OF UNDERSTANDING

THIS AGREEMENT is entered into at Mysore on this day the ... twenty sevent November 201

The UNIVERSITY OF MYSORE, MYSURU hereinafter referred to as UNIVERSITY, which expression shall include wherever the context permits, its assigns and successors in interest, represented by its authorized representative and Registrar (Evaluation), Prof K.M. Mahadevan of the ONE PART

AND

Registrar (Evaluation)

egitimacy is on the users of the certificate.

In case of any discrepancy please inform the Competent Authority

MYSURU

M/s META-I TECHNOLOGIES PRIVATE LIMITED, 6, 23<sup>rd</sup> Main Road, J.P.Nagar 2<sup>nd</sup> Phase, Marenahalli , Bangalore - 560078 hereinafter referred as META-I which expression shall include wherever the context its assignees and successors-in-interest represented by its authorized representative and Managing Director, KarunamayaKajekar of the SECOND PART.

WHEREAS the UNIVERSITY has to, inter alia, conduct and supervise examinations for the various degrees offered by it and have decided to implement Digital University Examination Management System on outsourced basis to serve the students and other stakeholders of the University of Mysore.

AND WHEREAS THE UNIVERSITY through E-Tender dated 30 August 2019 and Tender Acceptance Authority proceedings held on 16 Nov 2019, have selected META-I, Bangalore, Karnataka to undertake the said Digital University Examination Management System work for a period of FOUR (4) years and the university awards the contract for executing the said examination related work as specified in the scope of the projects from Nov / Dec 2019 to April/May 2023 to META-I.

#### **SCOPE OF THE PROJECT**

The scope of the project is attached as Appendix - 'A' to 'D'

#### Commercials

The approved rates for different items of work are as follows:

Part A —Outsourcing of Examination (Pre& Post) Work including Result Processing and NAD work fulfilment — Rs 185/- per student per exam /Semester, basis the hall ticket generated per student per exam/sem including reappear/ instant exams.

Part B – e-Governance in Exam Management Digital Services for Colleges and Students – Rs 90/- per student per exam /Semester, basis the hall ticket generated per student per exam/sem including reappear/ instant exams.

Part C – Digitization of the Evaluated Answer Scripts for Digital Storage and Retrieval – Rs 15 per script processed (excluding scripts digitised as part of On Screen marking).

Part D — On Screen Marking (Digital Evaluation) Rs 40/- per script based on actual number of scripts processed for On Screen Marking and marks generated.

Additional Marks Card Printing – Rs. 30/- per Marks Card (as per Tender Document Clause VIII Part I (b))

Printing of Convocation Certificate – The Technical Committee will provide the nature of work related to Convocation and the pricing will be mutually agreed upon. (as per Tender Document Clause VIII Part I (b))

(Rates quoted are inclusive of all Taxes)

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## **TERMS AND CONDITIONS**

- 1. All original data shall be compiled and delivered after completion of each semester to the University or to the technical expert deputed by the University and software as stated in the Tender Document Appendix-C, Sl.No.4 shall be handover after end of contract period.
- 2. In case, poor performance and non-compliance, the university shall have all the right to terminate the contract based on the technical committee report.
- 3. M/s META-I shall not sublet directly or indirectly any part of the contract to any person, firm or corporation, except local man power through manpower agencies.
- 4. M/s META-I is required to deploy the necessary manpower resources both Technical and Operations at the University project location throughout the tenure of the project and to furnish the details of each staff members who are associated with this work to the Registrar (Evaluation). The META-I shall appoint them only after ascertaining their integrity; the University shall have the right to initiate criminal proceedings against the employees of M/s META-i if they are involved, directly or indirectly in any kind of illegal activities which would damage the reputation of the University.
- 5. M/S META-I shall ensure that confidentiality is maintained at all levels of work.
- 6. M/S META-I shall handover all the materials / documents including software as stated in the Tender Document at Appendix-C, Sl.No. 4 to the university after expiry of the tender period.
- 7. The payment to be made at the time of every examination will be in FOUR stages (as per Tender Document Clause IV, Sl.No. 25) i.e.
  - a. Stage -1: 40% of the estimated cost on completion of the Pre-examination activities culminating in the provision of Hall ticket generated for download by students/ colleges. UG / PG/ Distance Learning may be grouped separately for billing, if exams are spread across.
  - b. Stage-2: 30% of the estimated cost on completion of Coding and handover of scripts for evaluation. UG / PG/ Distance Learning may be grouped separately for billing, if exams are spread across.
  - c. Stage -3: Balance 30% amount will be from actual hall tickets generated for semester/annual schemes, carryover exams, reappear/instant exams along with adjustment of excess /shortfall claims based in headcount of stage 1 &stage 2,aftercompletion of the result processing, publishing and printing of the marks cards.
  - d. Stage -4: Bill for issue of additional marks cards will be paid after the completion of the said work during each cycle of Semester / Annual examinations.
  - e. Payment for Digitisation of Evaluated scripts and On Screen Marking(DE) shall be made in one single payment based on the Script Count after the submission of completion report for the Semester / annual exam cycle as per syllabus.
- 8. M/S META-I shall adhere to the directives of the University in completing the job chart as per the dates mentioned by the Registrar (Evaluation) failing which a penalty of Rs. 10,000/-

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per date for each elongated date of occurrence will be imposed. M/S META-I, for any reason is unable to comply with the requirement, shall inform the matter to the Registrar (Evaluation) with sufficient reasons in writing well before the time and seek his approval, failing which the penalty clause will be effected.

- 9. M/S META-I shall be responsible for the mistakes, if any, committed intentionally or otherwise and the University may impose penalty in such cases depending on the gravity of the mistake.
- 10. The contract shall be given for Nov / Dec 2019 to April/May 2023 Examinations(as per the Tender Document Clause II, Instructions to Tenderer). And technical committee review should be done after each examination process. Further satisfactory execution, based on the technical committee decision tender tenure may be extended for another cycle. The renewal process shall be completed before the expiry of the ongoing contract period ie., April/May 2023. Cost escalation, beyond the normal yearly escalation of 5 percent (as per the Tender Document Part IV Terms and Conditions, Sl. No. 4), due to abnormal escalation of prices of stationery, consumables, labour, newer technology etc., if any, will also be considered during the review process and mutually agreed.
- 11. M/s Meta-I has furnished to the University in the form of Bank Guarantee in favour of Finance Office, University of Mysore for an amount equivalent to 5% of the total estimated cost of the entire project of one semester i.e., Rs.24 Lakhs (Bank Guarantee No.050531319BG0004673, dated 26/11/19, SBI, Jayanagar II Block Branch). The performance security shall be renewed if extension of tenure is granted beyond FOUR years. Failure of the successful party to lodge the required Performance security shall constitute sufficient grounds for the termination of contract. The performance security shall remain in force until the completion of all the stages for the respective years. The performance security shall be released within one month from the date of issue of completion certificate. The obtaining of such guarantee (and the cost of guarantee), shall be at the expense of the party.
- 12. <u>Identification of the data provided</u>: To provide for the authenticity of the legacy data, one sealed copy each of the legacy data shall be held by the company as well as the University which will facilitate ratification/verification/ comparison to the data at later stages, if required.
- 13. <u>Data conversion</u>: The conversion of data take place in a phased manner taking into consideration the priority as detailed by Registrar (Evaluation). However, M/s META-I shall provide a hard copy of the Marks Ledger Sample copy, for each course after conversion of the available data in order to enable the University to make sure of the correctness of the data so converted.
- 14. <u>Mode of communication</u>: All important communications from the University relating to their notifications/ directives/ decisions/ schedules shall be issued to M/S META-I, in writing.

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- 15. <u>Transportation of materials</u>: The University shall make necessary arrangement to provide transportation of examination related materials between the evaluation centres to the hub/ Storage area etc. and vice-versa.
- 16. <u>Acknowledgement and confirmation</u>: The University shall issue an acknowledgement in writing, duly signed by the officials nominated by the university, for the work completed and the data handed over to the University.
- 17. Ownership of Data: It is understood by both the parties that the University is the custodian of the data at all times. M/S META-I uses the data as provided by the University for processing the results and upon completion of the work returns to the university all data pertaining to the examinations / results in the mutually acceptable current technology platform/format to both the parties.
- 18. <u>Completion certificate</u>: Upon completion of the project, the University shall issue a Certificate of Completion.
- 19. <a href="Process Delays">Process Delays</a>: M/s META-I shall not be held responsible for any consequential delays borne out of delayed availability of required data, relocation of work space/failure of infrastructure/ systems etc., which are beyond the purview of M/S META-I. M/s META-I will not be responsible for any delays resulting due to change in systems/ process introduced without its prior consultation. However, M/S META-I shall adhere to the directives of the University in completing the job chart as per the revised dates mentioned by Registrar (Evaluation).
- 20. It is further specifically clarified that if the University feels expedient to modify the existing process/ sub process / methods or feels expedient to modify any related software or hardware, data hosting or any service provided by M/S META-I, which are included in the contract, then the University, through its Registrar (Evaluation) will decide upon the said "modification" in prior consultation with the Technical Team of M/s META-I, so as to ensure smooth transition into the new process/es in a time bound manner. It is clarified that to ensure proper planning and coordinated working schedule of works and deliverables will be mutually discussed well in advance and agreed in writing to allow for proper advance planning at both ends.
- 21. <u>Force Majeure</u>: Neither party to this agreement will be liable for breach of this agreement to the extent caused by or arising from prohibition or restriction by law or regulation of any government, fire, floods, storms, weather, strike, lock-out or other about problems, accidents, riots, natural calamities or other events beyond the party in breach.
- 22. <u>Interaction</u>: While discharging functions related to processing of results as per this agreement, M/s META-i shall confine its interaction to the university and the colleges affiliated and the nominated officials only. M/S META-I shall also ensure security and confidentiality of the information by seeking the support of the University shall ensure all security precautions. Any breach of security and confidentiality from the employees of M/S META-I, M/S META-I will be responsible for all consequences.

Both the parties will nominate one Single Point of Contact (SPOC) for all the activities to ensure proper working coordination and to remove confusions and ambiguity.

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- 23. Termination of the Contract: If either of the party violates any of the terms contained in the agreement, the affected party shall issue a notice calling upon the other party to correct the violation, failing which the contract can be terminated after one month of the issue of the notice.
- 24. If the Government directs to the University to adopt its own methods of examination activities, the contract stands terminated or modified or truncated. Under such extraneous circumstances META-i shall handover the data base in full in the format as directed by the University/ Government.
- 25. Dispute Resolution: The parties to the agreement shall settle any dispute arising with regard to interpretation or implementation of the agreement, through mutual consultations and agreements, as per laid down in the Arbitration and Conciliation Ordinance 2015. In case of dispute the University shall appoint an Arbitrator to resolve any dispute between the parties, the arbitration proceedings shall be at Mysore.
- 26. This agreement is subject to the jurisdiction of the Courts of Mysore.
- 27. In case of any legal complications arising during your tenure due to mistakes attributable to META-i the penalty levied by the Hon'ble court on the University has to be met out by M/s Meta-i Tech. Pvt. Ltd. 5 (Five) lakhs rupees will be submitted in the form of FD/BG for a period of two years

# MUTUAL OBLIGATIONS

SI. No	Item / Component	Responsibility of the University of Mysore	Responsibility of M/S META-I TECHNOLOGIES PVT LTD.,
1	Software Requirement for Service Delivery	Providing Information and requirements for University Examination Management System on outsourced basis and also providing existing database of the University for Data Migration in digital format	PVT LTD., will provide the Complete software solution on outsourced basis.
2	Data Centre hosting	University of Mysore will decide about the location of the data Centre in consultation with META=i where the application will be hosted. The Data Centre cost will be borne by the University of Mysore. While planning for data Centre, Disaster recovery planning should also be done with the Data Centre provider.	M/S. META-I TECHNOLOGIES PVT LTD., will assist if required by University of Mysore in deciding about Data Centre place & Provider.
3	Hardware	University of Mysore will provide the available space, table, chairs, storage racks, power backup system connected to all electrical points, AC for Server and other sensitive equipment enclosures, Webserver link and Static IPs for online activities. University will also provide Servers & storage devices with OS & firewall, desktops, cutting machines, High-end Scanners, printers etc., and other hardware.	M/S. META-I TECHNOLOGIES PVT LTD., responsibility to maintain the equipment's which will be provided by the University.
		All valid software licences and AMCs for hardware and software to support the applications and data hosted on University and web servers.	
4	Network	Network Infrastructure required at University of Mysore for the said application will be made available by	M/S. META-I TECHNOLOGIES PVT LTD., will list down the various network infra-structure required to run the software to

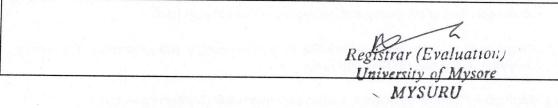
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	No planted and a residence	University of Mysore.	be provided by University of Mysore.
5	Bandwidth	The available 50MBPS bandwidth of the University is allowed to be utilized by META-i.	META-i shall identify the right Bandwidth required for software to run successfully in consultation with University.
6	Proprietary software for intelligent indexing and easy retrieval of Digitised Answer script images by University staff	University to provide non-commercial use undertaking for the proprietary software handed over at the end of Contract tenure.	Maintenance of Software is the sole responsibility of the M/S. META-I TECHNOLOGIES PVT LTD., for the period of contract years for live and at the end of the contract M/s META-i has to hand over the software stated at Appendix -C, item no 4, along with the code and the user manual to the University, with proper letters of transfer to the University for use by the University alone. It cannot be leased or allowed to be used by any party other than University for consideration or for free of cost.
7.	Infrastructure and Others	The University of Mysore will provide the existing premises for execution of work along with available furniture, chairs, cupboards and storage racks.	The M/S. META-I TECHNOLOGIES PVT LTD., shall execute the work with using existing Infrastructure.
8.	Printing of Question papers, Answer books, Convocation Certificate	University of Mysore will provide Convocation Certificates, Answer books and Question papers. The university will provide high speed printers but will not provide consumables like cartridge for printing and other printing stationeries.	The M/s. META-I TECHNOLOGIES PVT LTD., will assist University of Mysore for designing formats for Answer Books, Marks Cards, Degree / Convocation Certificate / Provisional Pass Certificate (Pre-Printed blank format) for smooth functioning of work. And will provide consumables like cartridge for printing and other printing stationeries.

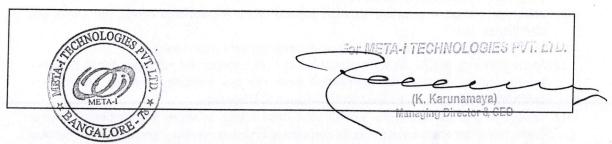
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9.	Training for University Technical personnel		M/S. META-I TECHNOLOGIES PVT LTD., shall train the University personnel identified by the University.
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In Witness whereof, the parties herein have hereunto set their hands on the day, month and year first above mentioned in the presence of the following witnesses



SIGNED, SEALED AND DELIVERED BY THE UNIVERSITY REPRESENTED BY THE AUTHORIZED REPRESENTATIVE AND REGISTRAR (EVALUATION) PROF K.M. MAHADEVAN



SIGNED, SEALED AND DELIVERED BY THE COMPANY, REPRESENTED BY MANAGING DIRECTOR & CEO OF M/S META-I TECHNOLOGIES PVT LTD, SHRI KARUNAMAYA KAJEKAR.

WITNESSES:

1.

27.11.19

2. Am 4/14/19

3. B. Venkat Rao

27/11/19

# NATURE & SCOPE OF WORK (As per Tender Document Part V)

A. Outsourcing of Examination (Pre & Post) Work including Result processing and National Academic Depository (NAD) work fulfilment.

- 1. Carry out the systems study at the premises of the University and Conversion of the existing data to the new format, at the cost of M/s META-i.
- 2. Understanding rules, regulations, Gazettes governing conduct of examinations and award of marks specific to each course and incorporation in the Master Data.
- 3. Designing of logic for coding / decoding of register number and generation of University Registration Number for new admissions.
- 4. Setting up of Course Regulations, subject parameters and Question Paper codes.
- 5. Online updation of Candidate's list and preparation of examination schedules.
- 6. Generation of Q.P indent college wise and examination center wise for Exam Department.
- 7. Online generation of Answer Book requirement and Answer Book bundle despatch statement examination center wise.
- 8. Online generation of printable Exam Application form (exceptional cases), Hall ticket and Candidates' List
- 9. Appearing Statement (center wise list of students appearing for a paper)
- 10. Online capturing of I.A. / Viva / Practical marks from colleges and preparing the IA data files for hosting on internet for verification from colleges. Hardcopy printing provision of IA/PR/Viva marks at college level for submission to University.
- 11. Receipt of answer book from examination Department, counting and sorting of answer books based on question paper code and coding of answer scripts / preparation of bundles or packets of the coded answer scripts and keep them despatch ready or issue to the valuation coordinators.
- 12. Online capturing of examiner information and generating ID numbers and Gradation list.
- 13. Online entry of Theory Marks immediately after the Valuation at Centralised evaluation centres or data entry cum award sheet scanning process for decentralised evaluation capture accurate data.
- 14. Maintain answer book bundles in racks with bundle numbers for easy retrieval
- 15. Provision for colleges to enter Absentees and Malpractices details online.
- 16. Result computation and publication on along with Result Notification for Press, if needed.
- 17. Generation of data files for hosting college Notice Boards.
- 18.To support in Revaluation / Retotalling / Challenge valuation / Board valuation / 3<sup>rd</sup> valuation such as pulling out Answer Scripts / masking of marks / coding / entry of revaluation marks / generation of 3<sup>rd</sup> valuation report.
- 19. Incorporation of Revaluation /retotalling /3<sup>rd</sup> valuation mark changes and result publication
- 20. Supply and Printing of up to one marks card for each student per exam per semester on a maplitho paper of 105/120 gsm with standard security features. Charges for additional marks cards printing arising out of revaluation/ errors in data provided by University etc. is to be quoted separately. Wastages on account of errors from Vendor's side will not be paid.
- 21. College wise sorting of Marks cards with despatch slip.
- 22. Generation and printing of examiner wise and coordinator wise work done statement.

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- 23. Generation of all mandatory reports such as Marks Ledger, Result sheet, rank list, merit list, toppers list, statistical reports, RV Ledger and related reports, etc.
- 24. Assist University in completing the NAD requirement of upload of marks.
- 25. Procurement of consumable such as Computer continuous stationery, plain paper, polythene/paper covers for coded answer books, stickers and barcode, Marks Cards, Printer Ribbon Cartridges and Refills etc.
- 26. Preparing data for next examination after updating the results announced later and incorporating the Revaluation / Retotalling / Challenge Valuation results and also hosting on internet.
- 27. Carrying out data backup at fixed intervals and handover to Exam Dept.
- 28. Convocation Process (Blank Convocation Certificates will be supplied to M/s META-i by the University)
- i. Generation and Printing of Provisional Pass Certificate
- ii. Generation of Eligibility list and reports for generation of Medal List
- iii. Generation and Printing of Convocation Certificate (Degree Certificate)

Registrar (Evaluation)
University of Mysore

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# (As per Tender Document Part V)

#### B. Digital Services for Colleges and Students

- 1. To introduce web portal and mobile application in all spheres of examination management to provide timely communication to all stakeholders;
- 2. Designing & hosting of online Examination Application form for student / college, provision for online Fee payment through Payment Gateway integration for debit /credit / online banking transaction or challan generation for offline payment.
- 3. Online application for capture of Student data, including Aadhar and other National Identity details, signature and photograph uploads etc
- 4. Online College portal facilitating the following:
  - Upload of Internal Assessment (IA) / Practical (PR) / Dissertation or Project Work marks
  - b. Printable hall ticket download facility for Students/Colleges
  - c. Facilitating exam related download & print ready Admission ticket, randomised seating plan generation, invigilator diary/ attendance sheet, absentee / Malpractice intimation, Answer booklet bundle slip generation, IA/PR print version etc, as per University's requirements.
- 5. Notification regarding admissions, exams, results, Marks Cards, Rank List etc
- 6. Vendor should maintain a HELPDESK telephone number as well as email and online grievance redressal facility to attend to all queries & grievances of students and queries of colleges during the University working days and hours. Issues necessitating the intervention or decision of Exam Department should be escalated for prompt disposal.
- 7. Introduce digital services in all activities of Examination Department and develop dashboards for key functionaries.
- 8. Migrate to paperless work environment and thus reduce wastage of national resources.
- 9. Use of digital media for providing relevant and timely information to students regarding Admissions, Examinations, Results etc.
- 10. Provision for colleges to enter Absentees and Malpractices details online.
- 11. Result computation and publication on digital media.
- 12. Hosting result on internet and intimation to students through Push SMS and digital media.
- 13. Online application for students to apply for Revaluation /Re-totalling/ RTI / Photocopy of answer scripts etc along with payment gateway integration.
- 14. Carrying out old corrections such as name corrections, announcement of "To be Announced Later (TAL) cases", issue of Duplicate Marks Card / Consolidated Marks Card etc.

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#### APPENDIX- C

# (As per Tender Document Part V)

# C. <u>Digitization of the Evaluated Answer Scripts for Digital Storage and Retrieval</u>

- 1. Digital storage of answer scripts (post evaluation) along with intelligent script level retrieval software. The digital image should be encrypted and compressed to maximise storage of multiple semester script images. Big Data storage and retrieval platform should be used.
- 2. After the semester result announcement is complete in all respects (including revaluation/moderation etc.), 100% digitisation of answer scripts for storage in digital media.
- 3. The scripts after digitising are to be stapled and stored in polythene / paper envelopes with suitable tagging system for easy retrieval of physical scripts till the disposal at a later date.
- 4. Proprietary software for intelligent indexing and easy retrieval by University staff at a later date is to be handed over to Exam Dept.

META.

# (As per Tender Document Part V)

#### D. On Screen Marking (DE)

- 1. Vendor should be capable of proceeding with digitising of answer scripts which are precoded or code them if student data comes with the answer script.
- 2. Responsibility of receipt of answer scripts, its reconciliation with student/subject code, tagging it to the QP code would have to be monitored through online reports and dashboards.
- 3. Vendor may proceed with cutting the spine or without, for scanning and digitising. However, integrity of the full answer script with all pages intact would have to ensure by M/s META-i. Discrepancy if noticed would have to be brought to the notice of the Exam Department before proceeding with digitising.
- 4. Hardcopy scripts will have to be stored for easy retrieval should the need arise.
- 5. Subject-wise, Course-wise evaluator-wise progress would have to be made available to Exam Department on daily basis.
- 6. Malpractice cases indicated by evaluators would be brought to the notice of Exam Department for further documentation.
- 7. Moderation and Re-evaluation rules will be applied as dictated by the University.
- 8. Training to the Evaluators and later co-ordination desk would have to be set-up to address queries and issues faced by the evaluators.
- 9. Remote helpdesk would have to be maintained by M/s META-i to assist internal or external evaluators.
- 10. Cutters, scanners and Servers will be arranged by M/s META-i. Desktops in University or College computer labs would be made available for centralised or distributed evaluation by the evaluators. University would provide space, uninterrupted power, Air conditioners for scanner and Server enclosures, adequate network bandwidth and Static IPs as required to implement single or multi location evaluation centres.
- 11. Vendor would provide online web based application for processing RV/ Photocopy of script/ RTC requests with integrated payment gateway.
- 12. Vendor would have to generate evaluator wise invoices for the online evaluation work carried out.
- 13.University intends to implement paperless evaluation in stages over a period of time. Towards that it expects M/s META-i to carry out suitability study of various courses and suggest a phased implementation plan.
- 14. Vendor would code the selected Course scripts and proceed to digitise without any omission or errors by taking unique page/script marking practices.
- 15.QPs of selected Courses would have to be digitised to produce exact visual replica of printed QP. Simultaneously validation of total marks and hints to evaluators will also be incorporated.
- 16. The scripts after digitising are to be stapled and stored in polythene / paper envelopes with suitable tagging system for easy retrieval at a later date.
- 17. Evaluation model could be centralised or decentralised or a mix of both. Suitable technology to cater to such implementation would have to be put in place.
- 18. Enlisting /registration of evaluators and mapping of their availability would have to be driven through the software.
- 19. Productivity of each evaluator /moderator etc. would have to be monitored in real-time.
- 20. System should be able to provide analysis of marks / time devoted to each script / session or day wise completion reports.

- 21. Moderation and revaluation rules pertaining to each Course will have to be implemented programmatically.
- 22. Over a period of time a Question Bank of digitised QPs would have to be created and handed over to the Exam Department for analysis and future use.
- 23.Marks captured from DE process would have to be handed over in requisite format to Exam Department for result publication.
- 24.Online requests for Revaluation, Photocopy of script, RTI Query etc. will have to be dovetailed into DE process so that digitised copy or printed copy of answer scripts would be made available without any delay.

Registrar (Evaluation)

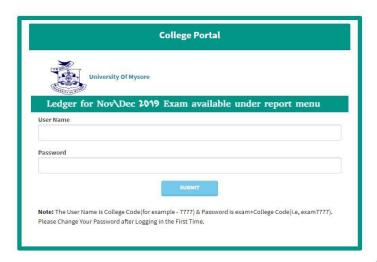
Registrar (Evaluation)
University of Mysore
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# **College Application**

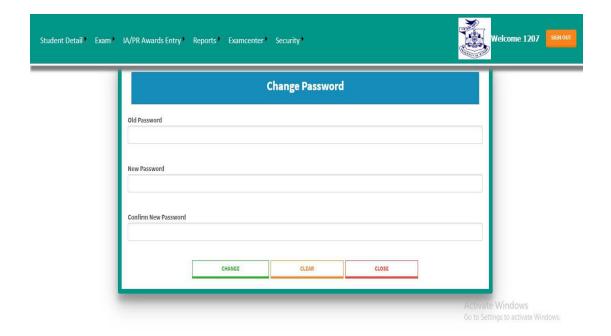
1.) Login for Colleges: -



Activate Windows
Go to Settings to activate Windows.

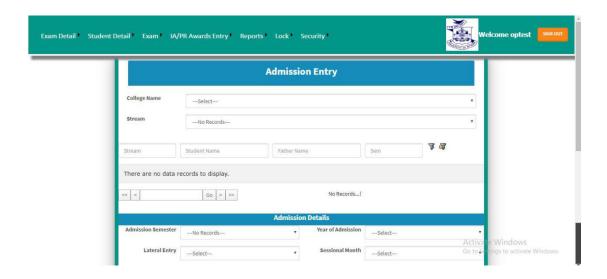
College Will login with their College Code & password shared by us,
After logging in Colleges can change their Password.

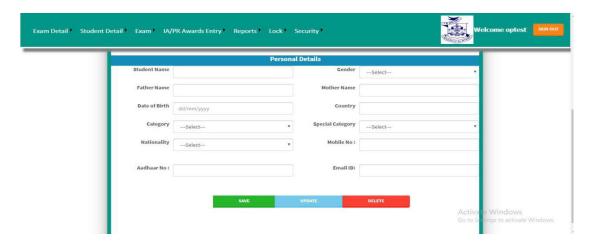
2.) Change Password: -



Colleges can change their password from this.

### 3.) New Admission Entry: -





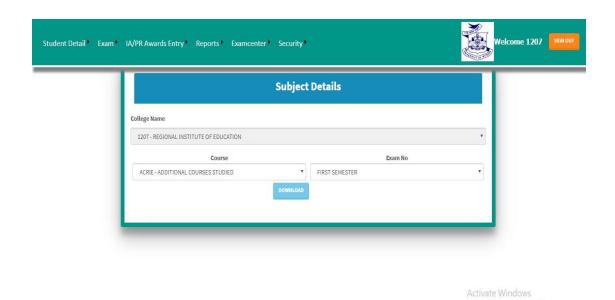
New Admission Entry for their college according to the active admission stream they'll fill the Admission form.

#### 4.) Admission Report: -



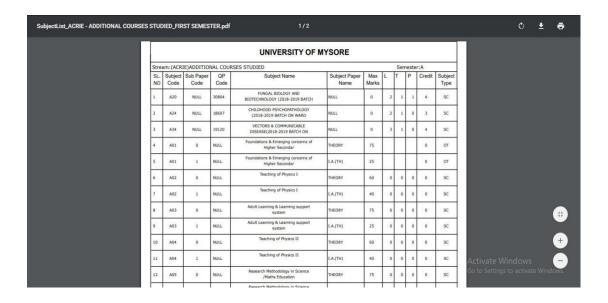
College will get the report of Candidates for Verification & Confirmation of the Final details of the admitted Candidates.

# 5.) Subject Details: -



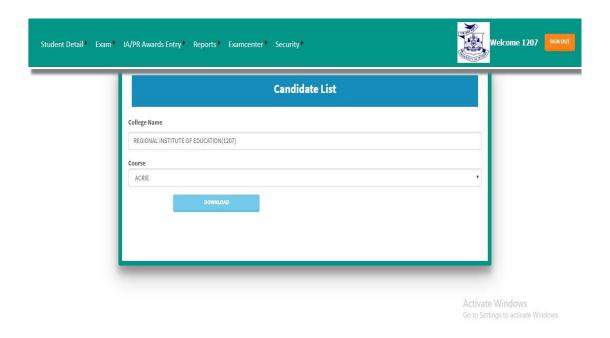
Here Colleges can download the Subject Details of a particular stream before filling the Exam Application to ensure that the Subject are correct & belongs to that particular Streams

### 6.) Subject Details Report: -

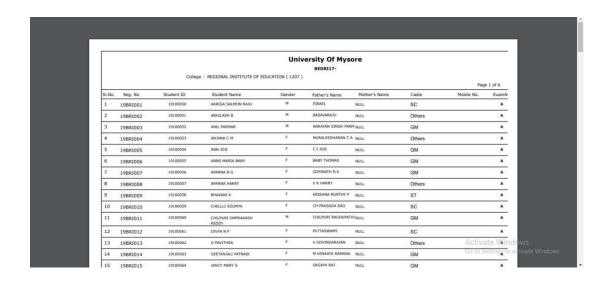


College will get the Subject-Details as above report to verify with the Subject Components

# 7.) Candidate List: -

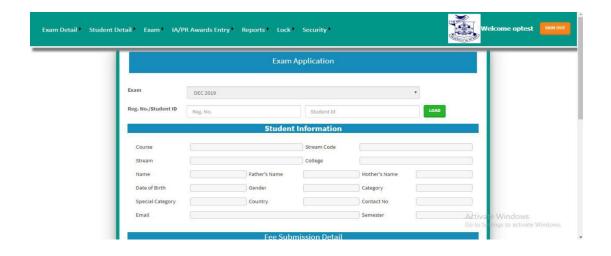


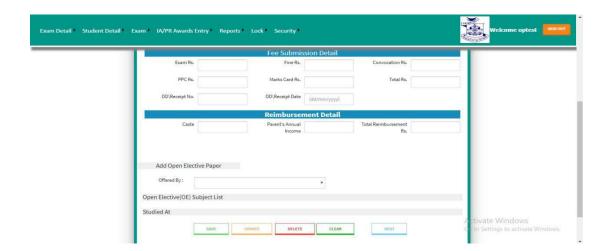
8.) Candidate List for Downloading the Candidate-List for Exam Application



Here College Can verify the Candidate List for that particular Streams & ExamNo (or) Semester.

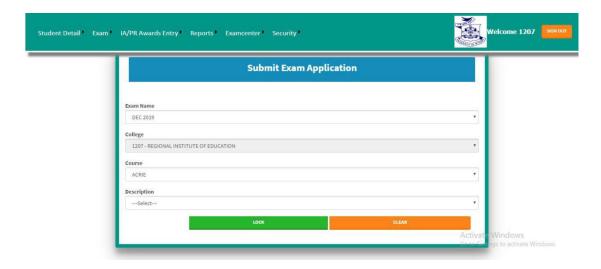
9.) Exam Application: -





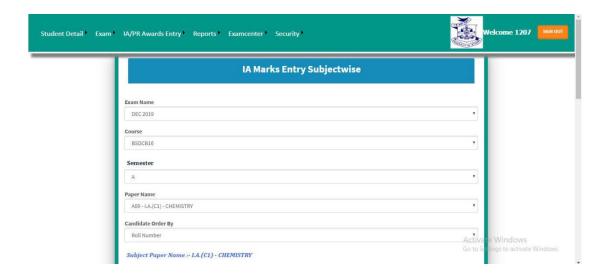
Exam Application Entry for Colleges, here they can fill the exam application for the candidates online.

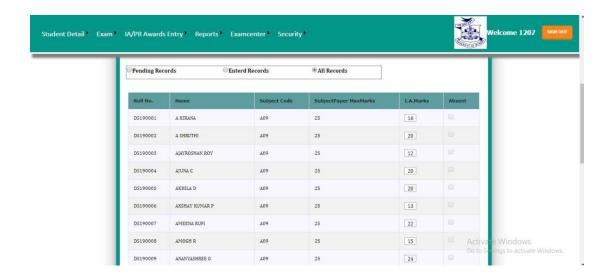
10.) Submit Exam Application: -

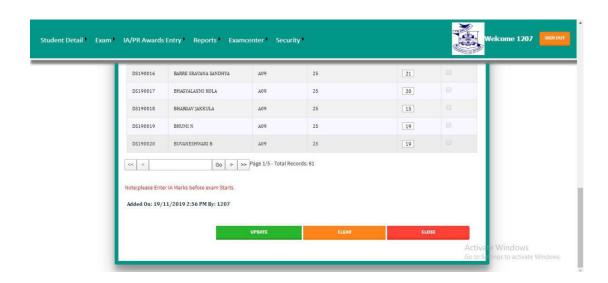


Here College Can Submit the Exam Application for that Stream,Once they Submitted the Exam Application will get lock after Submitting they cannot do anything on Exam Application for that Stream.

### 11.) IA Marks Entry: -

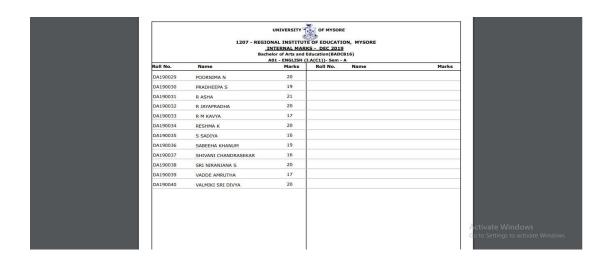






Here College Can enter the IA marks of the Candidates of their college.

### 12.) IA Marks Report: -



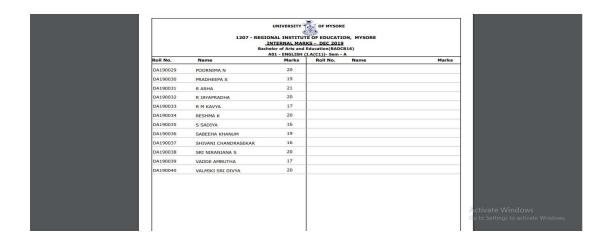
Here College can view the marks for the Candidate.

13.) OE Marks Entry (Open Elective Subjects): -



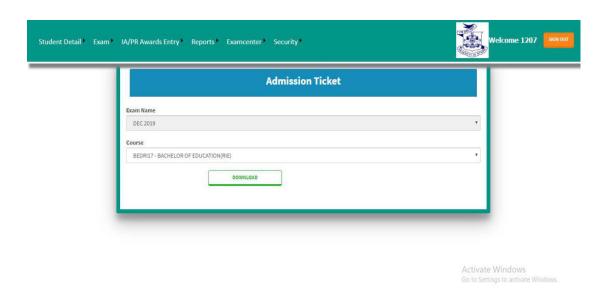
Here College will entry the marks of Open Elective Subjects.

14. ) OE Marks Entry Report : -



It has the same report like IA Marks report

15.) Downloading Hal-Tickets : -



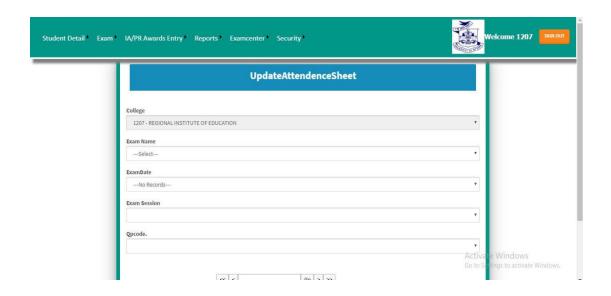
Colleges Can Download the hall-tickets for Candidates.

16.) Hall-Ticket Report: -



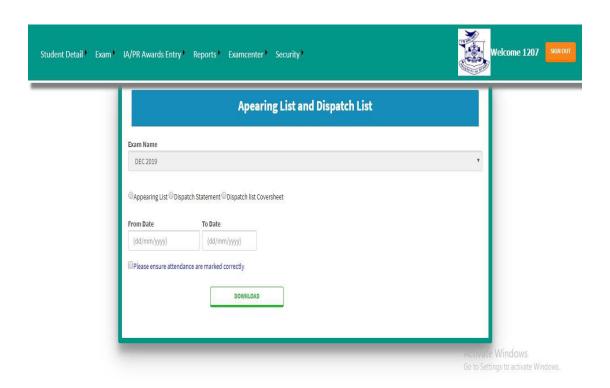
Report of the Hall-Ticket which colleges can download for their Candidates.

17. ) Update Attendance Sheet : -



Here College can update the Attendance of the Candidates for Exams.

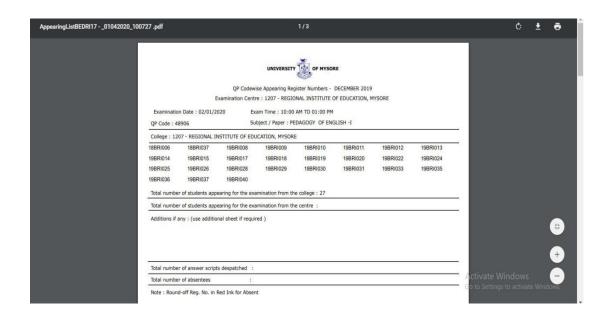
### 18.) Appearing List & Dispatch List: -



Here College can download the reports (Candidate-Wise, QpCode-Wise)for Exams and

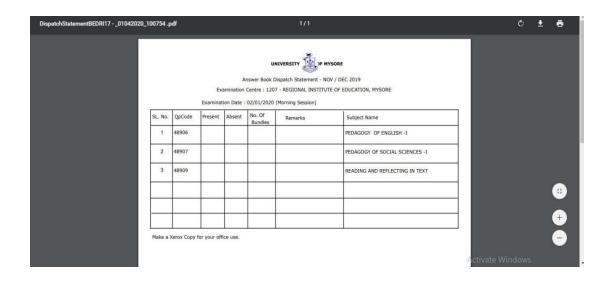
In this We are giving 3 Options for Colleges,

### A. ) Appearing List Report: -



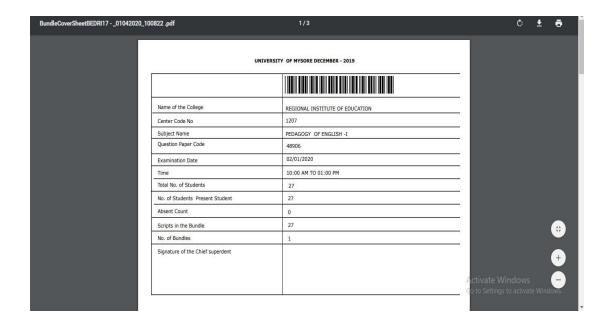
Colleges can download this Appearing list for the Particular QPCODE - WISE.

B. ) Dispatch Statement Report



College Can download the Dispatch Statement for the QPCODE - WISE.

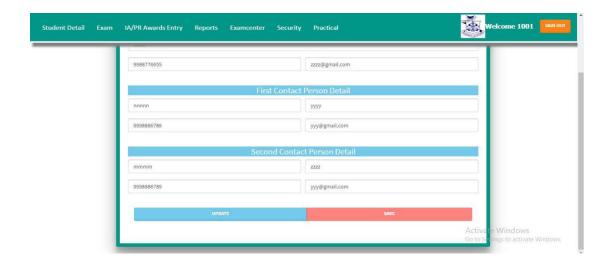
C. ) Dispatch List Cover-Sheet : -



This Report College will use when they're sending the Answer script bundle to the University. This report will be the face on receiving bundle from Colleges.

# 19.) User Profile :-

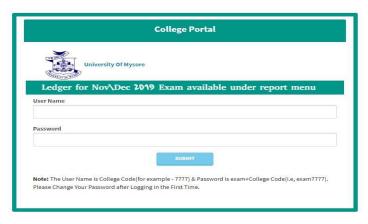
Student Detail Exam	IA/PR Awards Entry Repo	rts Examcenter Secu	rity Practical	Welcome 1001 SHOULD
		Use	er Profile	
		Prin	cipal Detail	
	9988776655		zzzz@gmail.com	
	1	First Cont	act Person Detail	
	nnnnn		уууу	
	9998886789		yyy@gmail.com	
		Second Cor	itact Person Detail	Activate Windows
	mmmm		2222	Go to Satings to activate Windows.



User profile for colleges to update their Contact person from that College.

# **Practical Batch**

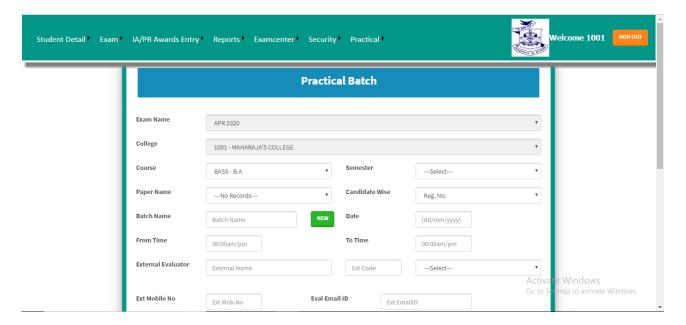
### 1. Login for Colleges :

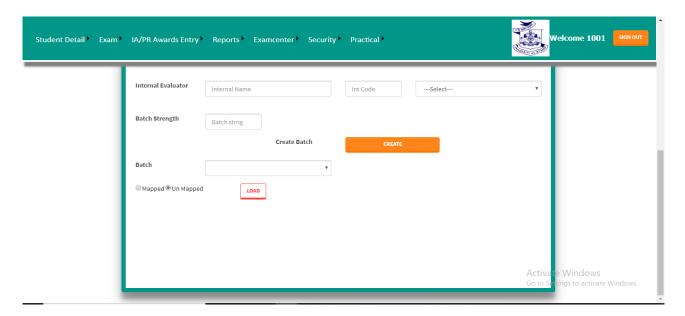


Activate Windows
Go to Settings to activate Windows

College Will login with their College Code & password.

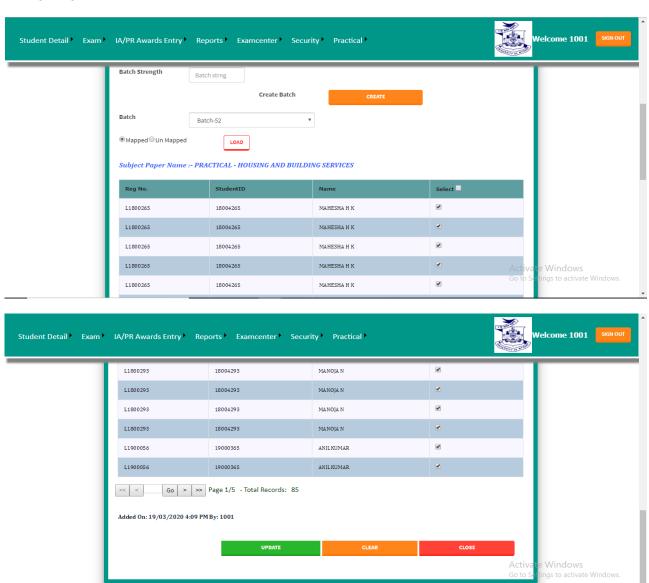
#### 2. Practical Batch Creation :



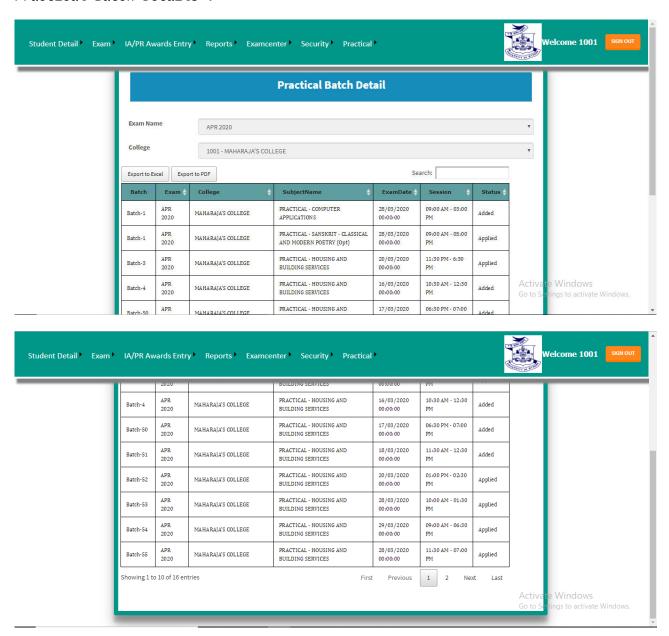


College will create Practical Batches with evaluator details for specific subjects

Assigning Batch for Candidates.



#### Practical Batch Details :



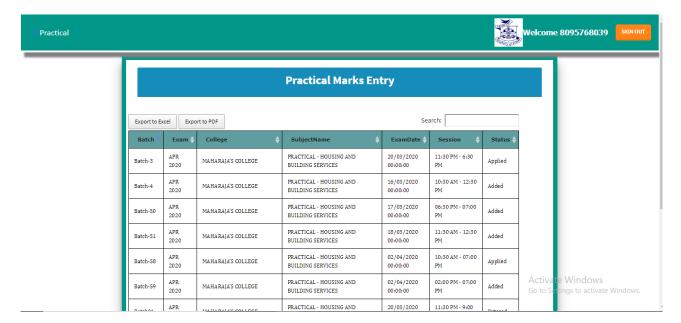
Specified No. Of student will be mapped here and updated

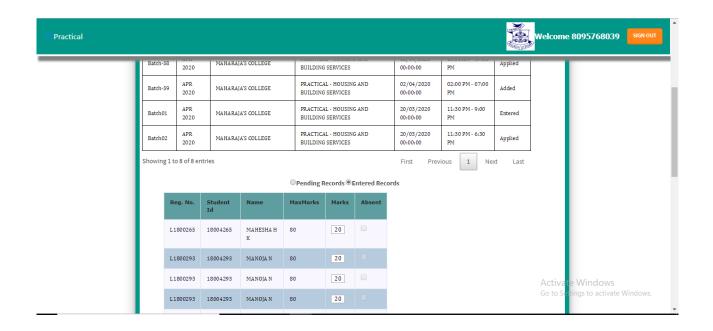
#### 3. Evaluator Login:

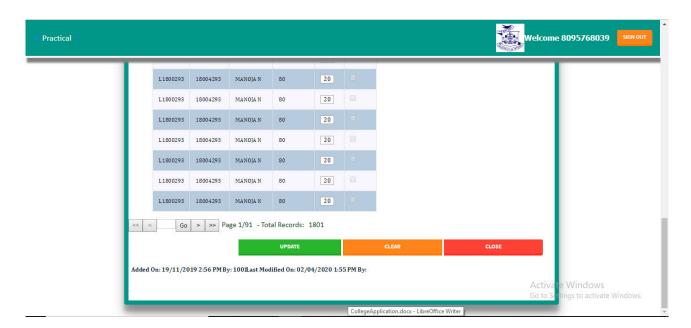
College Portal	
University Of Mysore	
Ledger for Nov\Dec 2019 Exam a	
User Name	
Password	
SUBMIT	
EVALUATOR LOGIN	
Note: The User Name is College Code(for example - 7777) & Password is exam+College Code(i.e, exam7777), Please Change Your Password after Logging in the First Time.	
	Activate Windows Go to Settings to activate Wind

Here, the evaluator will login with their mobile number and password (The password will be generated by clicking Get OTP button )  $\,$ 

### 4. Practical Marks Entry:



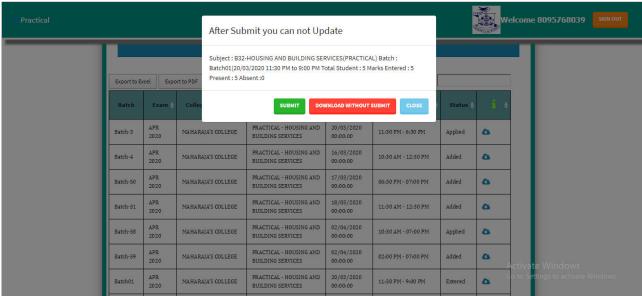




Here, practical marks will be entered by the respected evaluator for specific batch and will be updated

#### 4. Practical Marks Report :





Here, we can download the marks report by clicking download icon in the table

#### Marks List For PracticaL Marks Examinations

College Name :MAHARAJA'S COLLEGE Code : 1001

Course: BASS18 Year/Semester: B

Subject: HOUSING AND BUILDING SERVICES Paper Code No: B32-3

 Batch No : Batch01
 Maximum Marks : 80

 Date : 2020-03-20
 Time : 11:30 PM - 9:00 PM

1         L1900715         10         TEN           2         L1900719         10         TEN           3         L1900745         20         TWENTY           4         L1900755         30         THIRTY           5         L1900802         20         TWENTY           Remarks if any :             No. of corrections if any, (if no corrections, write NIL )             Register Numbers of absentees :           1. Signature of the External Examiner(With Date)   1. Signature of the Internal Examiner(With Date)	SI No	Register Number		Total Marks		Total in Words	
3 L1900745 20 TWENTY 4 L1900755 30 THIRTY 5 L1900802 20 TWENTY  Remarks if any : No. of corrections if any, (if no corrections, write NIL ) Register Numbers of absentees :	1	L1900715			10	TEN	
4 L1900755 30 THIRTY 5 L1900802 20 TWENTY  Remarks if any : No. of corrections if any, (if no corrections, write NIL ) Register Numbers of absentees :	2	L190071	19		10	TEN	
5 L1900802 20 TWENTY  Remarks if any : No. of corrections if any, (if no corrections, write NIL )  Register Numbers of absentees :	3	L1900745			20	TWENTY	
Remarks if any :  No. of corrections if any, (if no corrections, write NIL )  Register Numbers of absentees :	4	L1900755			30	THIRTY	
No. of corrections if any, (if no corrections, write NIL )  Register Numbers of absentees :	5	L1900802			20	TWENTY	
Signature of the External Examiner(With Date)  1. Signature of the Internal Examiner(With Date)	No. of co	rrections if any, (		ite NIL )			
1. Signature of the External Examiner(With Date)  1. Signature of the Internal Examiner(With Date)							
	1. Signature	of the External Exa	aminer(With Date)		1. Signature of the Internal	Examiner(With Date)	

Practical marks report for selected batch



Dear Student, University launched Student portal you can Register / Login. Link: https://students.uomexam.com/

Dear Student, University had launched Mobile App, kindly download it in your Android mobile device Sign Up using your Reg. No. & DOB. Link: https://play.google.com/store/apps/details?id=com.varsity.student

For Any Assistance, call at 0821-2419407,0821-2419416,9606983300,9606983301 (weekdays between 9.30am-6.00pm) or email at contact@uomexam.com