



AMITY UNIVERSITY

N O I D A

Admissions Office, Amity University, Uttar Pradesh
J2 Block, Sector-125, Noida - 201313

29 Jun 2020

Pratik Kumar Jain
S/o Shri Yeshwanth Jain
#225, New Layout
Ittegegud, Indiranagar
Mysore - 570010
Ph. 9886510725

Dear Pratik Kumar Jain,

Congratulations on being selected to pursue MBA (Construction Project Management) program at Amity University, Uttar Pradesh, Noida Campus.

1. This offer of admission is **provisional** and contingent upon your fulfilling the minimum eligibility requirement for the program and successful completion of verification of academic transcripts/certificates in original.

Details are as under:

Amity Form No	8450135
Name of Institute	RICS School of Built Environment
Program Name	MBA (Construction Project Management)
Program Duration	Two Years / 4 Semester - Full Time
Batch	2020-2022
Amity Registration No	MBA (CPM)/2020/NS/1459
Admission Category	NS
Admission Mode	Through selection process
Eligibility Criteria	Submission of full proof of documentary evidence in original of your possessing minimum educational qualification i.e. min 50% in Graduation from a recognized Indian University. In case of a foreign university degree, written confirmation from Association of Indian Universities (AIU) for Equivalence of Degree will also be required by 31st October, 2020.
Date of program commencement	Commencement Dates are under review. Same will be intimated subsequently.
Reporting Venue	Amity University Campus, Sector-125, Noida at 9.30 A.M. Entry is from gate number 1 & 4.
Last date of fee Payment	10 Jul 2020
Hostel Allocation Status	Request : Yes - AC; Granted : Yes - AC

* **Hostel allocation Status:** You have been offered hostel facility provisionally for the first academic year of the program. Continuation of hostel facility in subsequent years will be as per the Hostel Guidelines of the University. Hostel seats are limited hence you are advised to make payment immediately, as seats are allotted on first come first served basis.

Fees Payable on Admission:

Academic	Academic Fees (in Rs.) Semester-1	Hostel Fees (in Rs.) Annually	Total (in Rs.)
First Semester Fee	285000	-	285000
Academic Security (Refundable)	20000	-	20000
Hostel			
First Year Hostel Fee		160000.00	160000.00
Hostel Security (Refundable)		15000.00	15000.00
Net payable amount	305000	175000	480000
Total Payable Amount			480000

2. Fee Payment: You may make the payment as per following options:

Option-I : Online Payment using Debit Card / Credit Card / Net banking / Paytm through link available on admission microsite www.amity.edu/admission

Option-II : At any Axis Bank branch in India by way of Pay Order /Demand Draft / Cash (PAN number required).The pay order / demand draft has to be payable at the respective city of the Axis Bank branch where you are depositing the fee. For example, in case you are depositing your fee at Ludhiana branch of Axis Bank your pay order / demand draft should be payable at Ludhiana. **You will have to give your Pay-In Slip with Amity Form Number, which can be printed from admission microsite www.amity.edu/admission (http://www.amity.edu/admission), for depositing the fees and obtaining the receipt from the Bank.**

Please Note: Payment made at Axis Bank normally gets processed within four to five business days.

Option-III : Through Pay Order / Demand Draft to be deposited at Accounts Office, Block - L3, Amity University Campus, Sector – 125, Noida-201313 (U P), between 9.30 A.M. to 4 P.M on any working day. Entry is from Gate # 1 & 4. **Please bring along with you a printout of your Admission letter.**

The pay order / demand draft should be payable at New Delhi and made in the following format:

- In favour of “AMITY UNIVERSITY- Uttar Pradesh” for submitting Academic Fee and Academic Security.
- In favour of “Amity Hostel Fees” (if allotted hostel) for submitting Hostel Fee and Hostel Security.

Please Note: Payments in form of cheque or cash are not accepted at Amity University's Accounts Office.

You may also make partial payment through Option - I to get your seat reserved at the earliest. Balance payment will have to be paid before the commencement date of the program.

Payment through Option III is not acceptable during lockdown period

3. Updation after Fee Payment

a) In case you have made payment at Axis bank, log on to <http://www.amity.edu/myadmission> (<http://www.amity.edu/myadmission>) with your form no. and password to update the payment details on admission microsite.

b) You are required to register your profile on AMIZONE www.amizone.net (<http://www.amizone.net/>) which will be active after realization of fee payment at Amity. Amizone is a student portal through which academic and non-academic transactions are made during the entire tenure of the student in the University. It is also mandatory to upload the documents on www.amizone.net (<http://www.amizone.net/>) as per the details given at Annexure - II.

To access the amizone, please use the Amizone ID & password available on the admission microsite.

4. Refund Policy: Refund shall be made as per University guidelines which is in sync with UGC refund policy.

5. Registration and Verification Requirements:

Please refer to **Annexure - II** for the list of documents required on the day of Commencement / reporting for completing the registration process.

Please see Annexure - III, Terms and Conditions for Admission.

6. Attendance: All students are expected to maintain 100% attendance. However students will be permitted to write their end semester exams at minimum 75% attendance per course. Students must please note that attendance will be calculated from:

- a) Date of commencement of semester / program **OR**
- b) Date of actual admission* (whichever is later)

This is however only for first semester students. For all other students, attendance will be calculated from the date of commencement of semester / program.

If you have any questions or concerns, please do not hesitate to contact our Admission Team. **There is a special section, 'Post/Track Query' on the admission microsite (www.amity.edu/admission)**, which is a platform for two way communication between the admission aspirant and the Admission Department. You can login/sign-in to admission microsite by using the Form Number and Password to post your queries **or call at the Admission Helpline Numbers 0120-2445252 / 4713600 on any working day between 9.30 a.m. to 5.30 p.m.**

Yours Sincerely,



Director Admissions

Amity University Uttar Pradesh, Noida Campus.



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Enclosures: (Please click on the respective enclosure to view the details)

Annexure-I : Details of Fee

Annexure – II: List of Documents

Annexure-III: Terms and Conditions for Admission

Accepting Your Offer of Admission:

To accept your offer of admission, please click at the “**Accept Button**” given below.

- I have thoroughly read and understood offer of admission,
 - **Annexure - I** : Details of Fee
 - **Annexure - II** : List of Documents
 - **Annexure - III** : Terms and Conditions for Admission

- I shall immediately inform the University in writing if there is any change to the information, I have provided in the Amity Application Form.

- I authorize the University to issue details provided in this application form to any agency in the event of verification or other statutory requirements.

- I am fully aware and accept the responsibility for all expenses towards my education and living while studying in the University.

- I agree to abide by the visa regulations and any other requirements as applicable. (For foreign students only)

I hereby accept the offer of admission to MBA (Construction Project Management) in RICS School of Built Environment at Amity University Uttar Pradesh, Noida Campus.

Accept

Deny

Once you accept the offer of admission you will be directed to **PAYMENT PORTAL** and you will be able to **DOWNLOAD** and **PRINT** the offer letter of admission.



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Annexure-I

DETAILS OF FEE

Amity Registration No. : MBA (CPM)/2020/NS/1459

Amity Form No. : 8450135

Date : 29 Jun 2020

Name : Pratik Kumar Jain

Father's Name : Yeshwanth Jain

Mother's Name : Rekha Jain

Programme Name : MBA (Construction Project Management)

Name of Institute : RICS School of Built Environment

Admission Category: NS

Batch : 2020-2022

Semester	Academic Fees (in Rs.)	Academic Security (Refundable Amount in Rs.)	Hostel Fees (in Rs.) Annually	Hostel Security (Refundable Amount in Rs.)	Total Payable Amount (in Rs.)
Semester 1 On Admission	285000	20000	160000.00	15000.00	480000.00
Semester 2	285000	0	0.00	0.00	285000
Semester 3	310000	0	#	0.00	310000
Semester 4	310000	0	#	0.00	310000

Dates for payment of fee installments from semester 2 onwards will be notified by the University Headquarters.

Contingent upon hostel being allotted.



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Annexure-II

LIST OF DOCUMENTS

Please bring with you the following documents on the day of commencement / reporting:-

For Registration to Under Graduate Program:

1. Originals of X Mark Sheet.
2. Originals of XII Pass Certificate and mark Sheet.
3. NATA Score/JEE Main Paper-II / UPSEE Paper - III /Score Card for B.Arch.
4. JEE Main Score Card for B Tech programs. (if applicable)
5. CLAT Score Card for Law. (if applicable)
6. Migration Certificate of last qualification obtained
7. Copy of Aadhaar Card / Voter Id or Passport.
8. Two Anti Ragging Affidavits on Rs. 10/- non judicial stamp paper, one duly signed by the student and the other duly signed by the parent and also duly notarized by notary. (available on Amizone)
9. Indemnity Bond by parents on Rs. 100/- non judicial stamp paper and duly notarized by notary. (available on Amizone)
10. Full particulars of his/her stay during the semester including whether staying with parents, relatives, friends, hostel outside Amity University/PG accommodation for Non-hostellers.
11. AIU Equivalence Certificate: Required from Candidates holding foreign Certificate/Diploma/Degree against the last qualification.

For Registration to Post Graduate Program:

1. Originals of X mark sheet.
2. Originals of XII Certificate Pass Certificate and mark sheet.
3. Originals of Graduation mark sheets and Degree Certificate. (all semesters/years)
4. Originals of Post-Graduation mark sheets and Degree Certificate. **(applicable for M. Phil and Ph. D Scholars only)**
5. Score Card (CAT/MAT/GMAT/XAT/NMAT & CMAT) in case of MBA programs. (if applicable)
6. Certificate of clearing all India National level examination on the basis of which exemption has been given in Amity Ph. D Entrance Test. **(applicable for Ph. D Scholars only)**
7. Migration Certificate of last qualification obtained
8. Copy of Aadhaar Card / Voter Id or Passport.
9. Two Anti Ragging Affidavits on Rs. 10/- non judicial stamp paper, one duly signed by the student/Scholar and the other duly signed by the parents/spouse and also duly notarized by notary. (available on Amizone)
10. Indemnity Bond by parents/spouse on Rs. 100/- non judicial stamp paper and duly notarized by notary. (available on Amizone)
11. A brief write up of the proposed research work. **(applicable for Ph. D Scholars only)**
12. Work Experience Certificate and No Objection Certificate by Employer (if working) for Part-Time scholars. **(applicable for Ph D Scholars only)**
13. Full particulars of his/her stay during the semester including whether staying with parents, relatives, friends, hostel outside Amity University/PG accommodation for Non-hostellers.
14. AIU Equivalence Certificate: Required from Candidates holding foreign Certificate/Diploma/Degree against the last qualification.

Note 1: Draft text for Affidavits and Indemnity Bond will be available under DOWNLOADS section of AMIZONE - <http://www.amizone.net> (<http://www.amizone.net/>) (it's a student portal which gets activated after realization of fee payment). In the absence of above mentioned documents, you will not be registered for the program.

Note 2 : Notary will be available within the campus during the Registration Process.



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Annexure-III

TERMS AND CONDITIONS FOR ADMISSION

1. **Award of Degrees:** The Degree will be awarded by Amity University Uttar Pradesh established under Amity University Uttar Pradesh Act 2005 (UP Act No. 11 of 2005) by U P Govt. (Gazette Notification No. 403/VII-V-I-I (ka)/2005, dated 24th March, 2005). Amity University is recognized under the UGC Act with the powers to award degrees. A University does not require AICTE Approval to conduct technical programmes.
2. **Refund of Fees:** If due to any reason candidate does not register and withdraws from the programme, refund shall be made as per University's guidelines prevailing on the date of withdrawal.
3. **Actual Admission :** It would imply completion of all formalities post payment of fees and enrolment.
4. **Registration:** You will not be allowed to register for the program 10 days post the commencement / actual admission date (whichever is later) under any circumstances and your hostel seat (if applicable) will automatically get cancelled.
5. **Cancellation of Admission:** Amity reserves its right to cancel the admission of successful candidates under any of the following circumstances:
 - o If the fees is not deposited by the stipulated date.
 - o If the candidate does not join the particular program by the stipulated date even though the fee has been deposited.
 - o If the candidate fails to furnish the proof of the stipulated minimum qualifications required for the programme.
 - o If any of the document(s) submitted by candidate to Amity University is found to be forged, fabricated or false during the period of his/her study.
 - o If original documents proving minimum eligibility required are not submitted latest by **31 October of the admission year** or any information furnished is found to be false at any point of time.
 - o In case, recognition by AIU is not submitted by **31 October of the admission year**, where the last required qualification for admission is from outside of India.
6. **Ragging Free Campus:** Kindly note that Amity has always been a ragging free campus. Ragging is totally banned in Amity University campus including all its premises (academic, residential, sports, canteen etc.) whether located within or outside the campus and in all means of transportation of students whether public or private. Anyone found guilty of ragging and/or abetting ragging is liable for disciplinary action and punishment as per law laid down.
7. **Right of Alteration/Modification:**
 - o Amity reserves its right to alter or modify the structure of any of the programmes to attain the objective of excellence.
 - o Amity reserves its right to change the provided Fee Structure.
 - o Amity reserves its right to modify, alter and/or include any other Terms and Conditions that may be deemed fit in the interest of the University/Institution.

All successful candidates shall be bound by the above mentioned Terms & Conditions of Amity University Uttar Pradesh.