

**UNIVERSITY OF MYSORE**

**OFFICE OF THE ADMINISTRATIVE OFFICE, MANASAGANGOTRI, MYSORE.**

**STOCK VERIFICATION REPORT FOR THE YEAR 2021-2022.**

**Sub : Annual Physical Verification of Administrative Office**

Sl.NO.	Name of the Articles	Page No	Stock as per Book Balance	Stock after Verification	Remarks
1	T.W. Chairs with Arms	03 ✓	16 ✓	16 ✓	Working
2	T.W. Side Table	07 ✓	02 ✓	02 ✓	Working
3	T.W. Exam. Table	11 ✓	09 ✓	09 ✓	Working
4	T.W. Officer's Table (Steel)	15 ✓	03 ✓	03 ✓	Working
5	T.W. Office Table (Big)	17 ✓	02	01	1 Not Working
6	T.W. Office Table	20 ✓	11 ✓	11 ✓	Working
7	T.W. Table 5 x 21/ 2 x 2½ (T-4)	22 ✓	01 ✓	01 ✓	Working
8	Steel Almerah	26 ✓	27 ✓	27 ✓	Working
9	Steel Tabular Chair	30 ✓	01 ✓	-	Not Working
10	Typist Chairs with Rotation	34 ✓	02 ✓	-	Not Working
11	Steel Trays	36 ✓	16 ✓	16 ✓	Working
12	Wall Clock	44 ✓	04 ✓	04 ✓	Working
13	Steel Cash Box	48 ✓	01 ✓	01 ✓	Working
14	Steel Rocks	50 ✓	21 ✓	21 ✓	Working
15	T.W. Notice Board	54 ✓	02 ✓	02 ✓	Working
16	T.W. Stools	58 ✓	02 ✓	02 ✓	Working
17	T.W. Chairs without Arms	60 ✓	02 ✓	02 ✓	Working
18	T.W. Tapal Box	62 ✓	01 ✓	01 ✓	Working
19	Locks	64 ✓	04 ✓	04 ✓	Working
20	T.W. Waste paper Basket	66 ✓	01 ✓	01 ✓	Working
21	Calling Bell	68 ✓	03 ✓	03 ✓	Working
22	Table Glass	72 ✓	04 ✓	04 ✓	Working
23	Name Board	74 ✓	04 ✓	04 ✓	Working
24	T.W. Folding Screen	76 ✓	01 ✓	01 ✓	Working
25	Pedestal Fans	84 ✓	02 ✓	02 ✓	Working
26	Godrej Chairs without Arms	94 ✓	01 ✓	01 ✓	Working
27	Special Chairs	95 ✓	07 ✓	07 ✓	Working
28	Corrency Detective with 3 Play light scanner	107 ✓	01 ✓	01 ✓	Working
29	Computer Table	109 ✓	05 ✓	05 ✓	Working
30	Thoshiba E-Studio 207/DP 2070 Automatic Document Feeder MR-2017, USB A to B Cable (Printer Xerox Machine)	119 ✓	01 ✓	01 ✓	Not Working
31	Wheel Chair	124 ✓	16 ✓	16 ✓	Working
32	High Back Revoling Executive Chairs	125 ✓	02 ✓	02 ✓	Working
33	Allumination Partition 14-82	128 ✓	52M ✓	52M ✓	Working
34	Notice Board	128 ✓	01 ✓	01 ✓	Working

35	Providing Fabricating assabling and ficing in position powder coating 70-80 Aluminium size 2.15*4.00=8.60	130	8.60 ✓ 441.00	8.60 ✓ 441.00	Working
36	Zebra Track Rolling Window Blinds	131	99/sft ✓	99/sft ✓	Working
37	Cannon Xerox Machine & Stabilizer & Toner Image Runner 2004N	134	01 ✓	01 ✓	Working
38	Dhana 08 Crued-DVR HD Camel	135	01 ✓	01 ✓	Working
39	HDD ZTB (Hard Disk)	135	01 ✓	01 ✓	Working
40	Desk Top Computer Lenovo T3 7 <sup>th</sup> Gem 8GB DDR4 RAM 1TB Hard Disk	136	02 ✓	02 ✓	Working
41	Ethnol Hand Sanitizer 5Liter Can	137	01 ✓	01 ✓	Working
42	Canon All In One Printers MF 3010	139	01 ✓	01 ✓	Working
43	Computer	142	06 ✓	06 ✓	Working
44	Printer's	145	03 ✓	03 ✓	Working
45	Ceiling fan	150	08 ✓	08 ✓	Working
46	Usha Air Premic Two were Fan	155	01 ✓	01 ✓	Working

Administrative Officer  
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 ಸೆನೆಟ್ ಭವನ ಮಾನಸಗಂಗೋತ್ರಿ  
 ಮೈಸೂರು ವಿಶ್ವವಿದ್ಯಾನಿಲಯ  
 ಮೈಸೂರು - 06  
 03/01/2023  
 03/01/2023  
 04/11/2023