



ಸಂಖ್ಯೆ:ಎಸಿ.6/153/NEP/2020-21

ವಿಶ್ವವಿದ್ಯಾನಿಲಯ ಕಾರ್ಯಸೌಧ  
ಕ್ರಾಫರ್ಡ್ ಭವನ, ಮೈಸೂರು-570005

ದಿನಾಂಕ: 27-04-2022

ಅಧಿಸೂಚನೆ

ವಿಷಯ:- 2020-21ನೇ ಶೈಕ್ಷಣಿಕ ಸಾಲಿನಿಂದ ಎಸ್.ಬಿ.ಆರ್.ಆರ್. ಮಹಾಜನ ಪ್ರಥಮ ದರ್ಜೆ ಕಾಲೇಜು (ಸ್ವಾಯತ್ತ), ಜಯಲಕ್ಷ್ಮಿಪುರಂ, ಮೈಸೂರು ಈ ಕಾಲೇಜಿನಲ್ಲಿ ಬಿ.ಬಿ.ಎ (ಹೋಟೆಲ್ ಅಂಡ್ ಹಾಸ್ಟಿಟಾಲಿಟಿ) ಮತ್ತು ಬಿ.ಬಿ.ಎ (ಏವಿಯೇಷನ್ ಅಂಡ್ ಇಂಟರ್‌ನ್ಯಾಷನಲ್ ಟೂರಿಸಂ) ಕೋರ್ಸ್‌ಗಳನ್ನು ಪ್ರಾರಂಭಿಸಿರುವ ಬಗ್ಗೆ.

- ಉಲ್ಲೇಖ:- 1. ಕಾಲೇಜಿನ BOS, Governing Council members and Academic Council ಪ್ರಾಧಿಕಾರಗಳ ಶಿಫಾರಸ್ಸು.  
2. ನಿರ್ದೇಶಕರು, ಕಾಲೇಜು ಅಭಿವೃದ್ಧಿ ಮಂಡಳಿಯವರ ಆದೇಶ ಸಂಖ್ಯೆ  
ಸಿಡಿಸಿ1:ಯುಜಿ/ಪಿಜಿ/137/2020-21 ದಿನಾಂಕ 15-03-2021  
3. ದಿನಾಂಕ: 31-03-2022 ರಂದು ಜರುಗಿದ ಶಿಕ್ಷಣ ಮಂಡಳಿಯ ಅನುಮೋದನೆ.

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ಉಲ್ಲೇಖ (1) ರ ಎಸ್.ಬಿ.ಆರ್.ಆರ್. ಮಹಾಜನ ಕಾಲೇಜಿನ BOS, Governing Council members and Academic Council ಪ್ರಾಧಿಕಾರಗಳು ಬಿ.ಬಿ.ಎ. ಅಧ್ಯಯನ ವಿಷಯಕ್ಕೆ ಸಂಬಂಧಿಸಿದಂತೆ ಬಿ.ಬಿ.ಎ (ಹೋಟೆಲ್ ಅಂಡ್ ಹಾಸ್ಟಿಟಾಲಿಟಿ) ಮತ್ತು ಬಿ.ಬಿ.ಎ (ಏವಿಯೇಷನ್ ಅಂಡ್ ಇಂಟರ್‌ನ್ಯಾಷನಲ್ ಟೂರಿಸಂ) ಪಠ್ಯಕ್ರಮಗಳನ್ನು ಸಿದ್ಧಪಡಿಸಿ, 2020-21 ನೇ ಶೈಕ್ಷಣಿಕ ಸಾಲಿನಿಂದ ಜಾರಿಗೊಳಿಸಲು ಶಿಫಾರಸ್ಸು ಮಾಡಲಾಗಿದೆ. ಉಲ್ಲೇಖ (2)ರಲ್ಲಿ ಮೈಸೂರು ವಿಶ್ವವಿದ್ಯಾನಿಲಯದ ಕಾಲೇಜು ಅಭಿವೃದ್ಧಿ ಮಂಡಳಿ ಸಹ ಸಂಯೋಜನೆ ನೀಡಲಾಗಿದೆ.

ಉಲ್ಲೇಖಿತ (3) ರ ದಿನಾಂಕ 31-03-2022 ರಂದು ನಡೆದ ವಿದ್ಯಾ ವಿಷಯಕ ಪರಿಷತ್ ಸಭೆಯು ಮೇಲಿನ ಪ್ರಸ್ತಾವನೆಗಳನ್ನು ಘಟನೋತ್ತರವಾಗಿ ಅನುಮೋದಿಸಿರುವ ಹಿನ್ನೆಲೆಯಲ್ಲಿ ಈ ಅಧಿಸೂಚನೆ ಹೊರಡಿಸಲಾಗಿದೆ.

ಬಿ.ಬಿ.ಎ (ಹೋಟೆಲ್ ಅಂಡ್ ಹಾಸ್ಟಿಟಾಲಿಟಿ) ಮತ್ತು ಬಿ.ಬಿ.ಎ (ಏವಿಯೇಷನ್ ಅಂಡ್ ಇಂಟರ್‌ನ್ಯಾಷನಲ್ ಟೂರಿಸಂ) ಪಠ್ಯಕ್ರಮಗಳನ್ನು [www.uni-mysore.ac.in](http://www.uni-mysore.ac.in) ನಿಂದ ಪಡೆಯಬಹುದಾಗಿದೆ.

ಗೆ:-

1. ಪ್ರಾಂಶುಪಾಲರು, ಎಸ್.ಬಿ.ಆರ್.ಆರ್. ಮಹಾಜನ ಪ್ರಥಮ ದರ್ಜೆ ಕಾಲೇಜು (ಸ್ವಾಯತ್ತ), ಜಯಲಕ್ಷ್ಮಿಪುರಂ, ಮೈಸೂರು.
2. ಕುಲಸಚಿವರು (ಪರೀಕ್ಷಾಂಗ), ಮೈಸೂರು ವಿಶ್ವವಿದ್ಯಾನಿಲಯ, ಮೈಸೂರು.

ಕುಲಸಚಿವರು  
ಕುಲಸಚಿವರು  
29/4/2022  
ಮೈಸೂರು ವಿಶ್ವವಿದ್ಯಾನಿಲಯ  
www.uni-mysore.ac.in

3. ಡೀನರು, ವಾಣಿಜ್ಯ ನಿಕಾಯ, ವಾಣಿಜ್ಯ ಅಧ್ಯಯನ ವಿಭಾಗ, ಮಾನಸಗಂಗೋತ್ರಿ, ಮೈಸೂರು.
4. ನಿರ್ದೇಶಕರು, ಪಿ.ಎಂ.ಇ.ಬಿ., ಮಾನಸಗಂಗೋತ್ರಿ, ಮೈಸೂರು.
5. ನಿರ್ದೇಶಕರು, ಕಾಲೇಜು ಅಭಿವೃದ್ಧಿ ಮಂಡಳಿ, ಮೌಲ್ಯಭವನ ಕಟ್ಟಡ, ಮಾನಸಗಂಗೋತ್ರಿ, ಮೈಸೂರು
6. ನಿರ್ದೇಶಕರು. ಐ.ಸಿ.ಡಿ, ಮಾನಸಗಂಗೋತ್ರಿ, ಮೈಸೂರು- ಇವರಿಗೆ ಮೈಸೂರು ವಿಶ್ವವಿದ್ಯಾನಿಲಯದ ವೆಬ್‌ಸೈಟ್‌ನಲ್ಲಿ ಪ್ರಕಟಿಸಲು ಕೋರಲಾಗಿದೆ.
7. ಕುಲಪತಿಗಳು/ ವಿಶೇಷ ಅಧಿಕಾರಿಗಳು/ ಆಪ್ತ ಸಹಾಯಕರು/ ಕುಲಸಚಿವರು/ ಉಪಕುಲಸಚಿವರು/ ಸಹಾಯಕ ಕುಲಸಚಿವರು/ಅಧೀಕ್ಷಕರು, ಆಡಳಿತ ವಿಭಾಗ/ಸಾಮಾನ್ಯ/ಪಿಡಿಐ/ಪ್ರಾಧಿಕಾರ ಮತ್ತು ಪರೀಕ್ಷಾ ವಿಭಾಗ, ಪ್ರಾಧಿಕಾರ/ಪಿಡಿಐ, ಮೈಸೂರು ವಿಶ್ವವಿದ್ಯಾನಿಲಯ, ಮೈಸೂರು.
8. ಕಾರ್ಯನಿರ್ವಾಹಕರು, ಆಡಳಿತಶಾಖೆಯ, AC2(S)/ AC-3/ AC-7(a)/ AC-9, ಶೈಕ್ಷಣಿಕ ವಿಭಾಗ, ಮೈಸೂರು ವಿಶ್ವವಿದ್ಯಾನಿಲಯ, ಮೈಸೂರು.- ಈ ಸಂಬಂಧ ಮುಂದಿನ ಕ್ರಮವಹಿಸುವಂತೆ ತಿಳಿಸಲಾಗಿದೆ.
9. ರಕ್ಷಾ ಕಡತಕ್ಕೆ.

# **Mahajana Education Society (R)**

Education to Excel



**Pooja Bhagavat Memorial Mahajana Education Centre**

K.R.S Road, Metagalli, Mysuru – 570 0016

Affiliated to University of Mysore

Re-Accredited by NAAC with 'A' Grade, College with Potential for Excellence

## **Bachelor of Business Administration**

(Aviation and International Tourism)

**Choice Based Credit System**

and

**Continuous Assessment and Grading Pattern (CAGP)**

**Regulations – 2020**

**PG WING OF SBRR MAHAJANA FIRST GRADE COLLEGE (AUTONOMOUS)  
Re-Accredited by NAAC with 'A' Grade**

**Pooja Bhagavat Memorial Mahajana Education Centre  
Affiliated to University of Mysore  
K.R.S Road, Metagalli, Mysuru – 570 0016**

**BACHELOR OF BUSINESS ADMINISTRATION  
(AVIATION AND INTERNATIONAL TOURISM)**

**Choice Based Credit System (CBCS)  
and  
Continuous Assessment and Grading Pattern (CAGP)  
Regulations - 2020**

- Reference Number:** 1) UGC letter No. F.22-1/2017(AC) Dt. 28.02.2017.  
2) Principal Secretary, Education Department (Higher Education)  
Govt. of Karnataka, Bangalore vide Letter No. ED.80/UMN/2018, Dt.  
28.08.2018.  
3) Order No. CDC-1/UG/PG/179/New Autonomous/2018-19 Dt.  
10.10.2018.

**Preamble**

Mahajana Post Graduate Centre is an exclusive PG wing of SBRR Mahajana First Grade College (Autonomous). The centre happens to be the largest PG centre affiliated to University to Mysore. It was established in July 2003 with the motto "Enter to Learn, Depart to Serve".

The centre is affiliated to University of Mysore and offers post-graduation programmes in the areas of direct relevance and value to the current generation of students. The centre offers post-graduation degree 14 disciplines and is poised to start new programmes in the years to come.

**About B.B.A (Aviation and International Tourism)**

The tourism industry is one of the fastest growing industries globally today. The Indian aviation sector is predicted to be the third largest aviation market in the world by 2025. At present, India is the third largest domestic aviation market in the world. The industry needs highly trained professionals. The three years degree program in B.B.A (Aviation and International Tourism) is

designed to varied manpower needs of different segments of tourism and aviation industry. The program will provide an all-round training in international tourism management and aviation management, having practical learning with class room lectures so as to prepare the students to face the challenges of the industries.

**Objective:**

The objective of the three years degree program is to provide theoretical knowledge along with practical skills and proper motivation to build a career in the Aviation and International Tourism Industry.

**1. Title and Commencement:**

These regulations shall be called the regulations for Choice Based Credit System (CBCS) and Continuous Assessment and Grading Pattern (CAGP) for Undergraduate (UG) Program B.B.A (Aviation and International Tourism) of the SBRR Mahajana First Grade College (Autonomous), Mysuru. These regulations shall come into force from the academic year 2020-2021.

**2. Undergraduate Graduate Program Offered:**

Bachelor of Business Administration (Aviation and International Tourism) – 6 Semesters.

**3. Semester and Program Structure:**

3.1 B.B.A (Aviation and International Tourism) degree programs shall be duration of six semester.

3.2 An academic year consists of two semesters: Odd semester and Even semester.

3.3 A semester normally extends over a period of 16 weeks (6days per week) with 90 working days.

**3.4 Program structure**

a) Every course offered may have three components: Lecture (L), Tutorial (T) and Practical (P). Tutorial session consists of participatory discussion/self-study/deskwork/brief seminar presentations by students and such other novel methods.

b) The credit pattern for a course (L: T: P) shall be decided by the respective Board of Studies (BoS).

c) Credit means the unit by which the course work is measured. One-hour

session of Lecture or Tutorial per week for 16 weeks amounts to 1 credit. Two-hour session of Practical per week for 16 weeks amounts to 1 credit per semester. The total duration of a semester is 20 weeks inclusive of semester end examination.

- d) A course of 3 to 6 credits will be evaluated for 100 marks. A course with less than 3 credits will be evaluated for 50 marks. For any other approved course, the evaluation method shall be decided by the respective BoS.
- e) Presentation & Viva-voce for training report of 5 credits shall be evaluated for 50marks each respectively.

#### 4. Definitions:

4.1 Discipline Specific Course (DSC) is a core course, which should compulsorily be studied by a student as a core requirement of the program.

4.2 Elective course is a course, which can be chosen from a pool of courses. It may be very specific or specialized or advanced or supportive to the discipline/subject of study or which provides an extended scope or which enables an exposure to some other discipline/subject/domain or nurtures the student's proficiency/skill.

- a) Discipline Specific Elective (DSE) is a course offered under the main discipline/subject of study or a Project/Dissertation.
- b) Project/Dissertation is an elective course designed to acquire special/advanced knowledge, such as supplement study/support study to a project work. A student has to study such a course on his/her own with advisory support of a faculty member.
- c) Generic Elective (GE) is an elective course chosen from an unrelated discipline/subject with an intention to seek exposure beyond discipline/subject.
- d) Ability Enhancement Courses (AEC) may be of two types: Ability Enhancement Compulsory Courses (AECC) and Skill Enhancement Courses (SEC). AECC courses are mandatory courses based upon the content that leads to knowledge enhancement viz., Environmental Science, Indian Constitution and English/Modern Indian Languages (MIL)/Communication Skills. SEC courses

are aimed at providing hands-on-training, competencies, skills, etc.

**Note:**

A candidate shall study any ONE of the languages viz., Kannada, Hindi, Sanskrit, Urdu, Telugu, Malayalam, Persian, Arabic, French, German, Russian along with English language (compulsory).

- Out of the two languages selected, one of the languages shall be an Indian Language. However, in case of foreign nationals, the requirement of an Indian language may be waived by the College.
- Indian Language means any one of the languages mentioned in VIII Schedule of the Constitution.
- The College may permit private study of a language by a student, if there is no provision for instruction in that subject in a college and allow the student to appear for the examination in the subject without insisting on attendance. Such candidate will not be evaluated for any IA marks. However, for the final grade calculation 80 marks is equated to 100 marks.
- Deaf and Dumb, Spastic, Mentally Retarded and Learning deficiency students shall study only one language.
- Change of language will not be permitted during the period of the program.

4.3 Fee means the Admission/Examination/other fee prescribed by the Management for the UG programs from time to time.

4.4 Grade is a score assigned to the percentage of the marks awarded in a course.

4.5 Grade Point (GP) of a course refers to the product of credits and the grade earned by the student in that course.

4.6 Grade Point Average (GPA) refers to the performance of the student in a given semester. GPA is the ratio of the total grade points earned by the student in all the courses to the total number of credits assigned to the courses in a semester.

4.7 Subject Grade Point Average (SGPA) refers to the ratio of the total credit points earned by the student in all the courses of all the semesters of a single subject to the total number of credits assigned to the courses of all the semesters of that subject.

4.8 Cumulative Grade Point Average (CGPA) is the ratio of the total credit points earned by the student in all the courses of all the semesters to the total number of credits assigned to the courses of all the semesters.

**5. Subject Combinations:**

- A list of all the approved subject combinations under UG programs is given in Annexure- II.
- In addition, any other combination of subjects under any program may be included after the approval of the Academic Council of the college.

**6. Eligibility for Admission: UG - B.B.A. (Aviation and International Tourism)**

- a) A candidate who has passed the two year Pre-University Examination / 10 + 2 or equivalent examination in any discipline from a recognized board are eligible for admission to the first semester of the UG program.
- b) Students who have done Three years Diploma after X Standard as recognized by Government of Karnataka or any other Government are also eligible.
- c) Students who have passed any Job Oriented Course (JOC, 10+2)/ I.T.I. (10+2) /Diploma in Computer Applications for the Visually Impaired (JSS Polytechnic for the Differently Abled Institution) are eligible to join the first Semester B.B.A.
- d) Students who have passed the following JOC (10+2) are eligible to join first Semester degree program as detailed here under:

S.No	JOC Course
1	Accounting and Auditing
2	Accounting and Costing
3	Accounting and Taxation
4	Banking
5	Office Management
6	Co-operation
7	Marketing and Salesmanship
8	Material Management Technology



### **7. Medium of Instruction:**

The Medium of Instruction shall be in English as decided by the concerned Board of Studies (BoS). However, a student can write the examination either in English or Kannada.

### **8. Scheme of the Program:**

8.1 The minimum duration for completion of a UG Program is six semesters. However, as per the double the duration norm of the SBRR Mahajana First Grade College (Autonomous), Mysuru, the maximum period permitted is six semesters counting from the first semester.

8.2 A student has to earn **146 credits** for the successful completion of a six-semester UG program. The distribution of credits for different courses is given in Annexure-I.

8.3 Only such students, who successfully earn **146 credits** in six semesters respectively, without break, shall be considered for declaration of ranks and or medals.

### **9. Course Registration:**

9.1. Every student is assumed to have registered for all DSC courses offered in that semester.

9.2. A student is permitted to choose any of the DSE courses offered by the department during that semester.

9.3. A student is permitted to choose any of the General Elective courses offered in the college during that semester.

9.4. A student has to register for any MIL along with English language in the first two semesters.

9.5. A student has to register for Environmental Studies and Indian Constitution in the first two semesters compulsorily.

9.6. After admission, a student can opt out of the combination registered to earlier, and opt for another combination giving valid reasons within two weeks from the date of admission. This is subject to the condition that the student will be able to fulfill the required minimum attendance in the newly registered course.

9.7. A student may be permitted to discontinue the program before the conduct of C1 Examination.

#### **10. Attendance:**

10.1. Only those students, who have  $\geq 75\%$  attendance in each course, shall be permitted to appear C3 examination for that course.

10.2. A candidate who does not satisfy the requirement of attendance shall not be eligible to take examination of the concerned course.

10.3. In the case of a candidate who represents his institution/University, Karnataka State/Nation in Sports/NCC/NSS/Cultural or any Official activities shortage of attendance up to maximum of 15 days in a semester may be condoned, based on the recommendation and prior permission of the Head of the Institution concerned.

10.4. The Head of the Department shall notify the list of all students who have  $< 75\%$  attendance in each subject by the beginning of the 16<sup>th</sup> week of the semester. A copy of the same should be sent to the Controller of Examination of the college. If the course is a core course, the student should re-register for the course which is offered.

#### **11. Transfer within University and from Other Universities:**

11.1. Transfer to a different Institution within the University is permitted only at the beginning of the academic year.

11.2. A candidate seeking transfer to a different institution within University of Mysore should have completed all the courses/papers of the previous semesters.

11.3. A candidate from any other university can join a program of this Institution only at the beginning of the academic year.

11.4. A candidate from other university seeking admission by transfer to the Institution should have completed all the courses of the previous semesters.

#### **12. Continuous Assessment:**

Assessment and evaluation processes happen in a continuous mode. However, for reporting purposes, a semester is divided into three discrete components identified as C1, C2 and C3.

**The performance of a student in a course will be assessed as explained below:**

- 12.1. The outline for continuous assessment activities for C1 and C2 will be based on test/assignment/tutorial/viva voce/seminar/any other.
- 12.2. The first component, C1, of assessment is for 10%. During the first half of the semester, the first 50% of the syllabus should be completed. This should be completed by the 8<sup>th</sup> week of the semester.
- 12.3. The second component, C2, of assessment is for 10%. C2 will be based on the remaining 50% of the syllabus. C2 will be completed during the 15<sup>th</sup> week of the semester.
- 12.4. A student cannot repeat C1 and C2.
- 12.5. During the 18-20<sup>th</sup> week of the semester, a semester-end examination shall be conducted by the Institution for each course. This forms the final component of assessment (C3) for 80%. The student has to apply for the C3 examination as per the Institution Notification.
- 12.6. The BoS will decide the scheme of valuation for C3 component of the Practical.
- 12.7. Project report shall be evaluated as per the scheme recommended by the relevant Board of Studies. C1 and C2 components of the project shall be evaluated by the Project Supervisor for 30 marks each. C3 component of the project shall be evaluated jointly by the Project Supervisor and one External Examiner for 40 marks.
- 12.8. For students who could not attend C1 or C2 due to medical reasons/extraordinary circumstances/ participation in Sports/NCC/NSS/any other extracurricular activities (approved by the Institution), C1 and C2 exams will have to be conducted for them separately before the 15<sup>th</sup> week of the semester.

### **13. Evaluation for C1 and C2:**

- 13.1. Students will be evaluated for each course by the teacher(s) handling that course.
- 13.2. After the evaluation, the results have to be announced. The course teacher has to obtain signatures of the students registered for the course in a register maintained specifically for the purpose, indicating that they have no objection to the marks

awarded within 5 days from the date of announcement of the marks.

13.3. In case a student is not satisfied with the assessment, the student can make an appeal to the Grievance Cell within 5 days from the date of announcement of the results. Otherwise, it is presumed that the student has no objection to the marks awarded.

13.4. The student can appeal to the Grievance Cell by paying the prescribed fee as fixed by the Institution. The Grievance Cell is empowered to take corrective measures. The concerned course teacher has to provide all the relevant documents to the Grievance Cell. The decision taken by the Grievance Cell is final.

#### 14. Examination and Evaluation for C3:

14.1. Question paper setting [Scheme of valuation (Theory) - Annexure III]

- a) The question paper pattern for C3 component of each course shall be prepared by the respective Board of Studies.
- b) Each course shall have a Board of Examiners which shall prepare, scrutinize, and approve the question papers for all the courses of that subject.

14.2. Valuation

- a) Before the valuation the answer scripts shall be coded.
- b) There shall be centralized and single valuation of the C3 theory answer scripts.
- c) C3 component of the Practical [Scheme of Valuation (Practical-Annexure III)] will be conducted with two examiners of whom; at least, one is an external examiner. Any examiner on the approved panel of examiners of the Institution not belonging to the parent Institution is an external examiner.
- d) Minimum experience for evaluation - 5yrs teaching experience for theory and 3yrs for practical (In special cases permission may be obtained from the Controller of Examination/Principal for inviting an examiner).
- e) Project shall be evaluated as per the scheme recommended by the relevant Board of Studies. C1 and C2 components of the project shall be evaluated by the project supervisor for 30 marks each. C3 component of the project shall be evaluated jointly by the project supervisor and one external examiner for 40

marks.

14.3. Results will be announced within one month of the completion of the examination.

**15. Photocopy, Retotaling and Revaluation:**

15.1 A student can avail the following services by paying the prescribed fees to the Institution within 15 days from the date of announcement of the results:

- Photocopy of the answer script(C3)
- Viewing and Retotaling.
- Revaluation.

15.2 The retotaling facility shall be provided for checking whether all the answers have been valued, and the totaling is correct.

In case any answer or part thereof has not been valued, that part may be referred to another valuer, and marks so awarded shall be added to the total.

In case there is a mistake in totaling or carryover of marks from the inside sheets to the facing sheet, then the Controller of Examination shall have it corrected with the approval of the Principal.

15.3 The result of retotaling shall be announced within five days from the date of applying for the same.

15.4 The result of the revaluation shall be announced within twenty days from the last date of the receipt of the application.

15.5 Revaluation shall be carried out by an external examiner who has not valued that particular script.

- a) If the difference between the original marks and the revaluation marks does not exceed 15 percent of the maximum marks prescribed for that theory paper, the higher of the two will be the final award of marks.
- b) If the difference between the original marks and the revalued marks is more than 15 percent of the maximum prescribed for that theory paper, such scripts shall be valued by another external examiner outside the college and marks awarded will be final.
- c) In case one or more answers are not valued by the original

examiner, then the marks awarded by the subsequent examiner as far as these answers are concerned shall be taken as they are, without averaging with the marks of other answers.

- d) In cases where there is a difference between the original marks, first revaluation marks or/and the second revaluation marks clearly indicating that a particular examiner has been erratic in his/her valuation, then such cases shall be referred to the *Malpractice and Lapses Inquiry Committee* to establish whether or not any punitive measures need to be taken.
- e) If there is a complaint of unfair valuation of answer scripts for a group of students, the Principal may, after a preliminary inquiry, order for revaluation of the concerned group of or entire set of students in the paper concerned. After such revaluation, a random sample of 10% of the answer scripts, subject to a minimum often, shall be referred for review.

#### **16. Passing Criteria:**

- 16.1 A student is considered to have passed the course, only on securing a minimum of 40% from C1, C2 and C3 put together.
- 16.2 A student has to secure a minimum of 30% marks in both C1 and C2 (minimum of 6 marks), otherwise the student is not eligible to take C3 component.
- 16.3 In case a student secures less than 30% in C3 or absents for C3, the student is said to have not completed the course. The student shall complete the course by re-appearing only for C3 component of that course when Institution conducts the examination. The student carries the marks already awarded in C1 and C2.
- 16.4 On successful completion of UG program, a final grade card consisting of grades of all courses successfully completed by the student will be issued by the Institution.

#### **17. Make up Examination:**

- 17.1 Makeup examination (only for C3) shall be conducted only for 5<sup>th</sup> and 6<sup>th</sup> semesters. This examination shall be conducted by the Institution within 15 days from the date of notification of results. This shall be only for those students who do

not fulfill the passing criteria specified earlier.

17.2 There is provision for improvement examination in C3. The repetition will be odd and odd semesters and even and even semesters. However, final year student will have the option of repetition within 15 days of the announcement of the final semester results.

### 18. Percentage and Grading:

18.1 If P is the percentage of the marks secured by a candidate in a course (C1+C2+C3) which is rounded to nearest integer, the grade, G earned by the student in that course will be as given below.

Range of % of Marks	Grade Point (G)	Grade	Credit Point (CP) = C x G
95 – 100	10	O (Outstanding)	C x 10
90 – 94	9.5	A + (Excellent)	C x 9.5
85 – 89	9	A (Very Good)	C x 9
80 – 84	8.5	B + (Good)	C x 8.5
75 – 79	8	Distinction	C x 8
70 – 74	7.5	First Class	C x 7.5
65 – 69	7	First Class	C x 7
60 – 64	6.5	First Class	C x 6.5
55 – 59	6	Second Class	C x 6
50 – 54	5.5	Second Class	C x 5.5
41 – 49	5	Third Class	C x 5
40	4	Pass	C x 4
0 – 39	0	Make up	C x 0
Absent	0	Ab (Absent)	C x 0

Where, C is the credit value of the course.

### 18.2 Semester Grade Point Average (SGPA)

$$\text{Credit Points for the paper} = \text{No. of Credits assigned for the paper} \times \text{Grade Point secured for that paper}$$

SGPA indicates the performance of a student in a given semester. SGPA is based on the total credit points earned by the student in all the courses and the total number of credits assigned to the courses/papers in a semester.

Note: SGPA is computed only if the candidate passes in all the courses (gets a minimum P grade in all the courses) of semester.

$$\text{SGPA of a semester} = \frac{\text{Total Credit Points in the Semester}}{\text{Total Credits in that Semester}}$$

### 18.3 Cumulative Grade Point Average (CGPA)

CGPA refers to the Cumulative Grade Point Average weighted across all the semesters. CGPA is obtained by dividing the total number of credit points (CP) in all the semesters by the total number of credits in all the semesters. The final result at the end of all the semester is declared in the form of CGPA.

$$\text{CGPA} = \frac{\text{Total CP of I Semester} + \text{II Semester} + \text{III Semester} + \text{IV Semester} + \text{V Semester} + \text{VI Semester}}{\text{Total Credits of I Semester} + \text{II Semester} + \text{III Semester} + \text{IV Semester} + \text{V Semester} + \text{VI Semester}}$$

### 18.4 Classification of results

The final grade point to be awarded to the student is based on CGPA secured by the candidate and is mentioned below:

$$\text{Equivalent/Overall percentage} = 10 \times (\text{CGPA} \times 0.5)$$

(or said to 50.5 % in case CGPA = 5.55)



18.5 The overall percentage in a subjects is  $10 \times \text{SGPA}$ .

18.6 The overall percentage in program is  $10 \times \text{CGPA}$ .

#### 19. Class Declaration:

The final Qualitative Index to be awarded to the student is based on CGPA. It is given as:

CGPA	Qualitative Index
$5 \leq \text{CGPA} < 6$	Second Class
$6 \leq \text{CGPA} < 8$	First Class
$8 \leq \text{CGPA} \leq 10$	Distinction

#### 20. Nodal Officer, Subject Co-ordinator and Student Advisor:

- 20.1 Every Institution shall nominate a Faculty Member as CBCS Nodal Officer who will act as a liaison with the University and facilitate the implementation of the program.
- 20.2 Head of the Department shall be the Subject Coordinator. He is responsible for the Student Advisor's work and student support services.
- 20.3 Every student will have a member of faculty of the Department as Student Advisor. All teachers of the department shall function as Student Advisors and will have more or less equal number of students. The Student Advisor will advise the students in choosing elective courses and offer them all possible assistance.

#### 21. Grievance Cell:

For every UG program there will be one Grievance Cell. The composition of this cell is as follows:

- Principal (or his/her representative).
- Heads of the Departments.
- One senior faculty member from each Department.

## **22. Discipline:**

- 22.1 Every student is required to maintain discipline and decorum both inside and outside the campus in accordance with the instructions of the Institution and also as per the instructions issued by the University of Mysore/Government of Karnataka/UGC from time to time regarding Student Conduct Rules.
- 22.2 Any act of indiscipline of a student is first to be considered by the Disciplinary Committee of the Institution for necessary action. If the issue demands more serious consideration, the act of indiscipline will be reported to the Principal who will initiate appropriate action.
- 22.3 Principal may suspend a student pending inquiry depending upon the prima facie evidence.
- 22.4 The suspended student may appeal to the Principal whose decision will be final and binding.

## **23. Others:**

Any issue not specifically mentioned in these regulations shall be decided by the Principal in consultation with the appropriate bodies of the College.

Any matter which is not covered under this regulation shall be resolved as per the Mysore University regulations.

## ANNEXURE I

### Bachelor of Business Administration (Aviation and International Tourism) COURSE STRUCTURE AND SYLLABUS

S.No	Course	Title	Credits	Total Credits	Maximum Marks			Total Marks
					IA		Exam	
			L+T+P		C1	C2	C3	Marks
<b>I SEMESTER</b>								
1	DSC1	Principles and Practices of Global Tourism	4 + 1 + 0	5	10	10	80	100
2	DSC2	Principles of Aviation	3 + 1 + 0	4	10	10	80	100
3	DSC3	Business Management	3 + 1 + 0	4	10	10	80	100
4	AECC1	MIL/French / KAN/ Hindi/ German – I	2 + 1 + 0	3	10	10	80	100
5	AECC2	Communicative English – I	2 + 1 + 0	3	10	10	80	100
6	AECC3	Environmental Studies	2 + 1 + 0	3	10	10	80	100
<b>Total Credits / Marks</b>				<b>22</b>				<b>600</b>
<b>II SEMESTER</b>								
1	DSC4	Global Tourism Geography	4 + 1 + 0	5	10	10	80	100
2	DSC5	Aviation Management – I	3 + 1 + 0	4	10	10	80	100
3	DSC6	Marketing Management for Tourism and Aviation	3 + 1 + 0	4	10	10	80	100
4	AECC4	MIL/French / KAN/ Hindi/ German – II	2 + 1 + 0	3	10	10	80	100
5	AECC5	Communicative English – II	2 + 1 + 0	3	10	10	80	100
6	AECC6	Constitution of India	2 + 1 + 0	3	10	10	80	100
<b>Total Credits / Marks</b>				<b>22</b>				<b>600</b>

S.No	Course	Title	Credits	Total Credit s	Maximum Marks			Total Marks
			L+T+P		IA		Exam	
					C1	C2	C3	Marks
<b>III SEMESTER</b>								
1	DSC7	International Tourism – I	4 + 1 + 0	5	10	10	80	100
2	DSC8	Aviation Management – II	4 + 1 + 0	5	10	10	80	100
3	DSC9	Travel Agency and Tour Operations	3 + 1 + 0	4	10	10	80	100
4	AECC7	Economics for Tourism and Aviation	2 + 1 + 0	3	10	10	80	100
5	AECC8	Business Communication Skills – I	2 + 1 + 0	3	10	10	80	100
6	AECC9	Disaster Management	2 + 0 + 0	2	05	05	40	50
<b>Total Credits / Marks</b>				<b>22</b>				<b>550</b>
<b>IV SEMESTER</b>								
1	DSC10	Logistics and Air Cargo Management	4 + 1 + 0	5	10	10	80	100
2	DSC11	International Tourism – II	4 + 1 + 0	5	10	10	80	100
3	DSC12	Accounting for Tourism and Aviation Industry	3 + 1 + 0	4	10	10	80	100
4	DSC13	International Hospitality Management	3 + 1 + 0	4	10	10	80	100
5	AECC10	Event Management	2 + 1 + 0	3	10	10	80	100
6	AECC11	Business Communication Skills – II	2 + 1 + 0	3	10	10	80	100
<b>Total Credits / Marks</b>				<b>24</b>				<b>600</b>

S.No	Course	Title	Credits	Total Credits	Maximum Marks			Total Marks
					IA		Exam	
			L+T+P		C1	C2	C3	
<b>V SEMESTER</b>								
1	DSC14	International Air Ticketing and Fare Construction	3 + 1 + 0	4	10	10	80	100
2	DSC15	International Tourism – III	4 + 1 + 0	5	10	10	80	100
3	DSC16	Sustainable and Eco Tourism	4 + 1 + 0	5	10	10	80	100
4 & 5	DSE1 & DSE2	<b>Choose Any Two</b>						
		A. Startup and Entrepreneurship Skills	4 + 1 + 0	5	10	10	80	100
		B. Foreign Exchange Management	4 + 1 + 0	5	10	10	80	100
		C. Customer Relationship Management	4 + 1 + 0	5	10	10	80	100
		D. Human Resource Management	4 + 1 + 0	5	10	10	80	100
6	SEC1	Study Tour (Report -50 + Viva Voce-50)	0 + 0 + 4	4	0	0	100	100
<b>Total Credits / Marks</b>				<b>28</b>				<b>600</b>
<b>VI SEMESTER</b>								
1	DSC17	<b>Training Components</b> A. Industrial training in Aviation/Tourism industry (8 Weeks)	0 + 0 + 5	5	--	--	100	100
2	DSC18	B. Training report (50 Marks) + Presentation and Viva Voce (50 Marks)	0 + 0 + 5	5	--	--	100	100
3	DSC19	Tourism and Aviation Law	3 + 1 + 0	4	10	10	80	100
4 & 5	DSE3 & DSE4	<b>Choose Any Two</b>						
		A. Fundamentals of Research	4 + 1 + 0	5	10	10	80	100
		B. Aviation Safety and Security	4 + 1 + 0	5	10	10	80	100
		C. Global Business Finance	4 + 1 + 0	5	10	10	80	100
		D. Revenue and Cost Management	4 + 1 + 0	5	10	10	80	100
6	SEC2	Information Technology in Tourism and Aviation	3 + 1 + 0	4	10	10	80	100
<b>Total Credits / Marks</b>				<b>28</b>				<b>600</b>
<b>All Total Credits (I+II+III+IV+V+VI Semesters)</b>				<b>146</b>				

**ANEXTURE-III**

**THEORY COMPONENTS (C1, C2, C3) – 100 MARKS**

**SCHEME OF VALUATION C1 and C2 (Theory)**

**Maximum Marks: 20**

1. C1– One Assignment (5 marks) + One Test (5 marks) = 10marks
2. C2– One Assignment (5 marks) + One Test (5 marks) = 10marks

**SCHEME OF VALUATION C3 (Theory)**

**DURATION: 3hrs**

**Maximum Marks: 80**

(There are three sections. Answer all questions adhering to internal choice)

**1. Section A**

**10 X**

**2 = 20**

There are twelve questions each carrying 2 marks. Candidate has to answer any ten totaling 20 marks.

**2. Section B**

**4 X 5 = 20**


There are six questions each carrying 5 marks. Candidate has to answer any four totaling 20 marks.

**3. Section C**

**4 X 10 = 40**

There are six questions each carrying 10 marks. Candidate has to answer any four totaling 40 marks. (Each main question can be split into sub-questions totaling 10marks)

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**Question Paper Pattern (for 80 marks)**

**Duration: 3hrs**

**Maximum Marks: 80**

(There are three sections. Answer all questions adhering to internal choice)

**Section A**

**1. Answer any ten from the following questions. Each question carries two marks. (10X2=20)**

- a)
- b)
- c)
- d)
- e)
- f)
- g)
- h)
- i)
- j)
- k)
- l)

**Section B**

**Answer any four from the following questions. Each question carries five marks. (4X5=20)**

- 2.
- 3.
- 4.
- 5.
- 6.
- 7.

**Section C**

**Answer any four from the following questions. Each question carries ten marks. (4X10=40)**

- 8.
- 9.
- 10.
- 11.
- 12.
- 13.

**THEORY COMPONENTS (C1, C2, C3) – 50 MARKS**

**SCHEME OF VALUATION C1 & C2 (Theory)**

**Maximum Marks: 10**

1. C1– One Assignment (5 marks) + One Test (5 marks) =10marks

**SCHEME OF VALUATION C3 (Theory)**

**DURATION: 2hrs**

**Maximum Marks: 40**

(There are three sections. Answer all questions adhering to internal choice)

**1. Section A**

**5 X 2 = 10**

There are six questions each carrying 2 marks. Candidate has to answer any five totaling 10 marks.

**2. Section B**

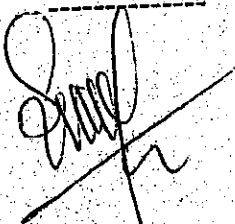
**4 X 5 = 20**

There are six questions each carrying 5 marks. Candidate has to answer any four totaling 20 marks.

**3. Section C**

**1 X 10 = 10**

There are two questions each carrying 10 marks. Candidate has to answer any one totaling 10 marks. (Each main question can be split into sub-questions totaling 10marks)

  
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**Question Paper Pattern (for 50 marks)**

**Duration: 2hrs**

**Maximum Marks: 40**

**(There are three sections. Answer all questions adhering to internal choice)**

**Section A**

**1. Answer any five from the following questions. Each question carries two marks. (5X2=10)**

- a)
- b)
- c)
- d)
- e)
- f)
- g)

**Section B**

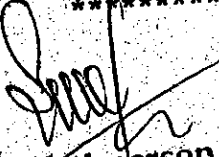
**Answer any four from the following questions. Each question carries five marks. (4X5=20)**

- 2.
- 3.
- 4.
- 5.
- 6.
- 7.

**Section C**

**Answer any one from the following questions. Each question carries ten marks. (1X10=10)**

- 8.
- 9.

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## PRACTICAL COMPONENTS - 100 MARKS

The Examination for Practical work/ Field work/Project work will be conducted jointly by one Internal and one External Examiner.

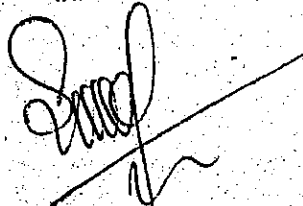
### Study Tour Report Examination:

1. Study Tour Report-50 Marks
2. Viva -Voce Examination-50 Marks.

### Training Report Examination:

1. Training Log Book-100 Marks. (Trainer Assessment)
2. Training Report -50 Marks
3. Training Viva Voce Examination-50 Marks

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